[Before the Fall Triad meeting](https://drive.google.com/file/d/0B4pGCOKz0RN4SWpVTGUtUkhqbm8/view?usp=sharing), the 1st year Candidate will complete and sign this Self-Evaluation form and share it with their Advisor and Sponsor. The **Candidate** will submit the completed form to <mailto:mlcertification@uua.org>.

[Before the Spring Triad meeting](https://drive.google.com/file/d/0B4pGCOKz0RN4SWpVTGUtUkhqbm8/view?usp=sharing), candidates will complete another self-assessment and share it with their Advisor and Sponsor, who will then add their comments and fill out their portion of the form, which can be found here: <http://www.uua.org/careers/music/triad>

Candidate Name: Email:

Candidate’s Advisor: Email:

Candidate’s Sponsor: Email:

Date:

For each of the three foundational areas listed below, please assess your current level of mastery of each specific competency using the following scale: (mark NA for those items that are not applicable to your professional situation)

1: An area you greatly need to improve or learn more about

2: An area in which you are moderately comfortable

3: An area in which you are very comfortable

4: An area in which you are exceptionally comfortable and strong

**I. MUSIC SKILLS & RESOURCES**

| **Foundational area** | **Level of Mastery** |
| --- | --- |
| Approaching music as ministry and service |  |
| Recruiting and sustaining the adult choir |  |
| Beginning and sustaining the children's choir |  |
| Growing the program |  |
| Programming special music service |  |
| Leading congregational singing |  |
| Knowledge of keyboard repertoire |  |
| Knowledge of solo vocal and instrumental repertoire |  |
| Knowledge of choral repertoire |  |
| Knowledge of music outside the Western classical tradition |  |

**II. LEADERSHIP AND INTERPERSONAL SKILLS**

| **Foundational area** | **Level of Mastery** |
| --- | --- |
| Professional boundaries in collegial relations |  |
| Relationship with congregation members |  |
| Knowledge of copyright law |  |
| Knowledge of ethical employment procedures and employee rights |  |
| Working styles, group dynamics and effective communication strategies |  |
| Understanding staff evaluation process & purpose |  |
| Working with a music committee and volunteers |  |
| Budgeting and special funding |  |
| Systems theory and group dynamics |  |
| Self-care |  |
| Conflict management |  |

**III. UU HERITAGE AND VALUES**

| **Foundational area** | **Level of Mastery** |
| --- | --- |
| UU religious pathways (Sources of the Living Tradition) |  |
| UU principles and purposes |  |
| Anti-oppression & Social justice |  |
| UU history |  |
| UU polity |  |
| UUA structure (association versus denomination) |  |