**Title:** National Organizer for UU the Vote  
**Staff Group:** Organizing Strategy  
**Reports To:** Organizing Strategy Director  
**Location:** Open  
**Grade:** 10, full-time with benefits  

**Note:** This is a temporary position expected to end by December 24, 2020.

**Purpose**  
As a member of the “UU the Vote” leadership team, to engage Unitarian Universalist (UU) congregations, organizations, and individuals—as well as multi-faith and secular justice partners—in multiple strategies and tactics, both virtual and in-person, for impactful faith-based engagement in the 2020 electoral cycle.

**Principal Responsibilities**

1. Serves as a strategist with the national UU the Vote leadership team, including shaping strategy for on-the-ground organizing across the country preceding the 2020 elections.
2. Develops accessible, inspiring volunteer recruitment and training strategies that allow UUs with diverse identities, skills, capacities, and passions to participate meaningfully in electoral work.
3. Identifies key strategic opportunities in multiple places and mobilizes UUs for concrete, impactful, on-the-ground engagement with specific campaigns and issues; supports national UU the Vote projects and initiatives to target key areas and constituents.
4. Oversees online programs that support UU the Vote leaders around the country, including coaching, political education, organizing training, and spiritual grounding.
5. Equip[s] volunteer leaders and congregational teams with the concrete organizing skills needed to develop organizing plans for their own religious communities, to recruit[s] and mobilize fellow congregants to carry out those strategies effectively.
6. Nurtures partnerships between UU congregations and local, statewide, and regional partners within the broader ecosystem of social justice-oriented civic engagement work.
7. Plans and executes in-person and online gatherings to train, coordinate, and mobilize UUs and their partners at critical moments.
8. Supports the use and implementation of relational voter and other technologies, such as dialers, e-mail lists, and the voter file for UU participants.
9. Performs other duties as requested by supervisor, the Executive Vice President, or the President.

**Qualifications**  
This is a Grade 10 position (expected hiring range $41,600-$62,000 depending on experience). Note that qualifications may be met as a result of lived experience, volunteer work, professional experience, and/or formal or informal training. Requirements include:

- 2+ years’ experience with social justice, labor, electoral, and/or faith organizing communities and organizations on the local, regional, and/or national level.
- Commitment to developing organizing strategies and partnerships that align with Unitarian Universalist values and principles.
- Ability to act collaboratively and flexibly as a member of a remote staff team, including proficiency with technologies such as Google Docs, Slack, Asana, Zoom, etc.
- Preferred proficiency with digital tools critical for organizing, such as EveryAction, Adobe, WordPress, and social media platforms.
- Proficiency in Microsoft Office applications (Excel, Outlook, PowerPoint, Word).
- Proven ability to design and to facilitate group experiences (in person and remotely) that engage, educate, and empower participants to deepen their leadership skills and to mobilize others to work for justice.
- Deep commitment to countering systems of oppression and leading with intercultural fluency and humility. Work or lived experience with Black/Indigenous/communities of color, LGBTQIA+ communities, and poor and/or rural communities is of particular value. Eagerness to work in an organization in which the dismantling of white supremacy is a high priority.
- Excellent oral and written communication skills.
• Ability to perform work that involves frequent travel and weekend and/or evening commitments.

* The scope of work for this position is nationwide, but the National Organizer for UU the Vote can be physically located anywhere within reasonable distance of a national U.S. airport. While the exact location is negotiable, the National Organizer will be expected to travel around the country frequently (up to 50% of the time). The National Organizer will work out of a home office or a UU congregation near to where they live (to be negotiated upon hire).

How to Apply
People with disabilities, people of color, indigenous people, Hispanic/Latinx, and LGBTQ candidates are encouraged to apply. The UUA is committed to developing a diverse and talented staff team. If you are excited about this role, but are unsure whether you meet 100% of the requirements, we encourage you to inquire and/or apply. Send cover letter and résumé—indicating “National Organizer for UU the Vote” in the subject line—via e-mail to careers@uua.org, via fax to (617) 948-6467, or to Human Resources, UUA, 2 Farnsworth Street, Boston, MA 02210. E-mail submissions preferred.

About the UUA
The Unitarian Universalist Association is a progressive religious denomination headquartered in Boston’s waterfront Fort Point Innovation District with offices in Washington, DC and at the United Nations in New York City. Our faith community of more than 1,000 self-governing congregations brings to the world a vision of religious freedom, tolerance, and social justice. Our normal workweek is 35 hours, we pay 80% contribution towards health insurance premiums, 11% towards retirement (after one year), and have generous paid time-off policies. We are a great place to work and we value diversity. The UUA is an Equal Opportunity Employer and is committed to the full inclusion of all. As part of this commitment, the UUA will ensure that applicants and staff with disabilities are provided reasonable accommodations. If reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact the Office of Human Resources at (617) 948-4648 or humanresources@uua.org. For more information on the UUA, visit us online at UUA.org and uuworld.org.

Support for the Mission and Values of the Association
The Unitarian Universalist Association is a progressive and historic religious denomination. While it is not generally required or expected that an applicant/employee identify as a Unitarian Universalist (UU) or be a member of a UU congregation in order to work at the UUA, all UUA staff members are expected to perform their job duties in accordance with the UUA’s values, principles and mission. In particular the following points, drawn from the Seven UU Principles, are of particular importance for the UUA’s work environment and staff culture:

• The inherent worth and dignity of every human being: We affirm the need for a human-centered workplace that allows our diverse staff to flourish. We also understand that our wider culture and society oppresses and denies human dignity, and we seek to counter the effects of that oppression in our hiring and workplace culture so that each person feels whole and valued.

• Justice, equity and compassion in human relations, and the goal of world community with peace, liberty and justice for all: We speak openly and publicly of our support for social and political issues, including LGBTQ equity, racial justice, climate justice, gender equity, and reproductive justice.

• The interdependent web of existence: We recognize that the liberation of all people is interwoven, and we work to counter patriarchy, white supremacy, colonialism, homophobia, transphobia, ableism, environmental exploitation, and other interrelated systems of marginalization.