DPA Meeting – Boston MA
Nov 5, 2011

District Presidents in Attendance:

Kathy Burek (PSD), Phil Reed (OMD), Ted Fetter (MNYD), Marcia Bowman (MDD), Ramon Urbano (PCD), Justine Sullivan (CBD), Michael Sallwasser (PSWD), John Laurenson (MBD), Jim Key (SED), Amy Taylor (HD), Mike Harris (JPD), Janet Richardi (BCD), Rachel Christensen (FD), Gail Sphar (MSD), Susan Buckholz (NNED), Brian Covell (CMWD), David Munro (SLD), Kevin Bolton (SWD), Elton Hall (PNWD),

1. President Ted Fetter called the meeting to order at 3:08 PM.

2. Minutes of Jun 21, 2011 (Motion Jim Key, 2nd) **Approved**.

3. Minutes of Oct 2, 2011 (Motion Kathy Burek, 2nd) **Approved**.

4. Treasurer's Report:
    - Appreciation to Jim Turner, past-Treasurer
        i. Converted Financial records to QuickBooks
    - Handouts: written report from Jim Turner and Statements of Financial Position of the DPA
    - Where we've been
        i. Income: Good collection – only one District needs to pay
        ii. Extensive expeditures for GA for the 50th anniversary reception
        iii. Ended 2010 with $10,960 in assets. Ended 2011 with $6,209.
    - Where we are
        i. Proposed budget for 2011-2012
            - Same income: $400 * 19 districts of $7610.
            - Expenses: Projected expenses of $7,510.
            - Not projected to go into our reserves

5. **Moved**: Approval of the 2011-2012 Budget as presented (Elton Hall, 2nd). **Approved**

6. **Moved**: That the DPA reimbursement practice be updated to reimburse mileage associated with travel to/from DPA meetings at the prevailing IRS rate. (Jim Key moved, 2nd). **Approved**

    - Discussion around prevailing IRS rate vs. non-profit rate. The IRA governs what is used for deductions, but does not restrict reimbursement. It changes every six months.
        i. Best Practice: Use prevailing IRS rate for reimbursement

7. **Moved**: The DPA establishes the "Website Ad-Hoc Blue Ribbon Task Force" consisting of Susan Buckholz, Marcia Bowman, and Elton Hall and in consultation with the DPA Secretary and the UUA Office of Congregational Life. Their charge will be to review the nature, use, content and maintenance of the DPA section of the UUA website and make comprehensive improvements. Their report shall be due by April 1, 2012. (Marcia Bowman moved, 2nd). **Approved**

    - Discussion around authorization to make changes.

8. **Moved:** The DPA will not have a routine business meeting as part of the Justice GA in Phoenix AZ during June 2012. The DPA as a visible group will make itself available to serve during the Justice GA. The form of this service will be determined by the Executive Committee. The DPA will welcome and greet our new members during the Justice GA. The Executive Committee will report to the DPA about the calendar of the week prior to February 1, 2012.

    - Possible options for DPA Service include:
        i. Partnership with Youth and YA caucuses
        ii. Coordination of workshops
        iii. Picking up trash, handing out water
        iv. Other suggestions of the various GA Planning groups

    (Amy Taylor moved, 2nd). **Approved**

    - Discussion around DPA capability to be responsive to contingencies during the week of GA.

9. **Moved:** We recognize and thank the Equitable Funding Task Force (EFTF) for their good work between Nov 2010 and Nov 2011 meetings. With special thanks to the members Kevin Bolton, Rachel Christensen, Dick Jacke, Pat Manley, Justine Sullivan, and James Turner, the Task Force is dissolved. (Phil Reed moved, 2nd). **Approved**

10. Nominating Committee Report

    Nominating will be voted prior to June 30, in a conference call meeting.

    - The slate of officers are:

        i. For President – Kathy Burek
        ii. For Vice-President – Kevin Bolton
        iii. For Secretary – Justine Sullivan
        iv. For Treasurer – Janet Richardi
        v. For APF Liaison – Brian Covell
        vi. Nominating Committee
            1. Rachel Christensen
            2. Ramon Urbano
            3. Sue Buckholz

11. Meeting adjourned at 3:56 PM.

Sue Buckholz offered process observation.

Respectfully submitted
Phil Reed
Secretary
Nov 5, 2011.