

# *Returning Association Sunday Donations to the UUA*

## **After your service...**

1. Collect all checks made out to the UUA.
2. Collect all loose cash donations and any checks made out to your congregation with the intent to support Association Sunday. Write a check to the UUA for that cash amount, with “Association Sunday 2011” in the memo line.
3. Collect any credit card donation forms.
4. Mail the check(s) and credit card donation forms in one envelope, along with the *Gift Information Sheet* to

**Attn: Gift Processing  
Stewardship and Development  
Unitarian Universalist Association  
25 Beacon Street  
Boston, MA 02108**

If you have any questions, or any other scenarios arise which these suggestions don't address, feel free to contact us at [associationsunday@uua.org](mailto:associationsunday@uua.org) or (617) 948-4661 and we'll do our best to offer an answer or solution. Our offices are open Mon –Fri 9am – 5pm (Eastern Time)