



**UNITARIAN UNIVERSALIST ORGANIZATIONS HEALTH PLAN**  
*Subscription Agreement for Employers*

Name of Subscribing Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Tax ID: \_\_\_\_\_

The Unitarian Universalist Association has established and maintains the Unitarian Universalist Association Employee Benefits Trust (the "Trust"), which provides benefits under the Unitarian Universalist Organizations Health Plan (the "Plan"). By signing this agreement, you are subscribing to and agreeing to the terms of the Plan and the Trust and you become a "Subscribing Employer." As a Subscribing Employer you may enroll Eligible Employees, Eligible Retirees and their Dependents (as those terms are defined in the Plan and the Trust), subject to the specific elections below.

**PLAN DESIGN**

The Subscribing Employer elects to offer (check all that apply):

- Standard PPO benefits
- High deductible PPO benefits
- High deductible PPO benefits -- BRONZE LEVEL (This is a required option, unless the congregation opts out in writing.)
- Medicare Supplement benefits

**COVERAGE EFFECTIVE DATE**

The Subscribing Employer elects to make coverage effective on (check one):

- Date of hire, or
- First day of the month following date of hire, or
- First day of the month following a waiting period of (check one):
  - 30 days of employment, or
  - 60 days of employment
- After 90 days of employment

Under ACA rules, the waiting period may not exceed 90 days.

**EMPLOYEE ELIGIBILITY**

- Our congregation understands that all eligible employees must be offered coverage, though we may contribute different amounts for different employee premiums. We agree to keep records of employee elections and have them available for audit.

**EMPLOYER CONTRIBUTIONS**

The Subscribing Employer elects to contribute: \$\_\_\_\_ or \_\_\_\_% of the monthly cost for self-only coverage and \$\_\_\_\_ or \_\_\_\_% of the monthly cost for family coverage. If a more detailed description of your contribution policy is required, please attach an explanation on your congregation letterhead. All contributions are due on the 15th of the month and are payable to *UUA Insurance Plans*.

- Our congregation understands that we must keep accurate records of employee contributions, report those contributions monthly to the UUA, and have the records available for audit.

You can receive a copy of the Plan and the Trust. Please direct questions to the UUA Health Plan (617) 948-6405, or to [healthinsurance@uua.org](mailto:healthinsurance@uua.org). Visit us on the web at [www.uua.org/healthplan](http://www.uua.org/healthplan).

\_\_\_\_\_  
Signature of Treasurer

\_\_\_\_\_  
Printed Name of Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
4-digit Church ID Number (congregations only)

**PLEASE RETURN THIS FORM TO UUA Health Plan, 24 Farnsworth Street, Boston, MA 02108 or fax to (617) 948-6487. Please retain a copy for your church records.**