

FINANCE COMMITTEE AGENDA DRAFTLocation: Rice Room**9:00 AM Wednesday, January 14 2009 [**

START	TIME	AREA	ITEM	
			Process Observer	??
9:00 AM	0:05		Opening Words	Friedman
9:05 AM	0:20		Check-in	Conley
9:25 AM	0:05	Ctte	Call to Order; Review & approve agenda and minutes of October 2008 meeting	Conley
9:30	0:15	Admin	Budget Forecast 2 nd quarter	Brennan
9:45	0:30	IT	Report	Steinwinter
10:15	0:15	Admin	Facilities Maintenance Schedule update	Brennan/O'Herron
10:45 AM	0:15		BREAK	
11:00 AM	0:30	Stew & Dev	Stewardship & Development Report	Sweetser/ Grimm
11:30 AM	0:15	Stew & Dev	Capital Campaign update	Sweetser/ Lynch
11:45 AM	1:15		LUNCH available in the kitchen at P&E	
1:00 PM	1:30	Admin	FY10 Budget Discussion <i>Dan 4/08: three important decisions for fiscal year 2010: the level of spending on stewardship and development for future campaigns, how to pay for those expenses, and a spending policy for the endowment fund</i>	Brennan
2:30 PM	0:30	Admin	APF formula update	Sweetser/ Amabile
3:00 PM	0:15		BREAK	
3:15 PM	0:15	Beacon	Beacon Up-date	Atwan
3:30 PM	0:30	Ctte	Audit Ctte reporting & future of Fin Ctte	Friedman/Brody/ Brennan
4:00 PM	0:30	Admin	Health Insurance Program annual audit + decision re congregation	Nugent/ Sergant
			<i>This time intentionally left blank</i>	
4:30 PM			RECESS UNTIL SATURDAY LUNCH	

Lunch Saturday, January 17, 2009

START	TIME	AREA	ITEM	
12:00 PM			First in line for lunch – eat in Rice Room	
12:10			Unfinished business	
			Adjourn	