

MINUTES
BOARD OF TRUSTEES
UNITARIAN UNIVERSALIST ASSOCIATION

August 22, 2013

Pursuant to notice duly given, a meeting of the Board of Trustees of the Unitarian Universalist Association was held electronically on Thursday, August 22, 2013.

MEMBERS

PRESENT: Averett, Grubbs, Harrison, Key, Merck, Morales, Phinney, Ritchie, Sallwasser, Sharp, Snell, Stewart, and Weaver.

MEMBERS

ABSENT: Eller-Isaacs.

ALSO

PRESENT: Brennan, Limpert, Cooley, Dodd.

Jim Key, Moderator, called the meeting to order at 8:08 PM ET on Thursday, August 22, 2013. Sarah Stewart provided opening words and a brief check-in took place. The agenda was approved.

CHIEF FINANCIAL OFFICER'S REPORT

Tim Brennan provided an update on the building progress and the upcoming request for authorization to commit additional dollars to the effort. It was requested that the formal proposal be framed by the policies related to property.

PROGRAM & STRATEGY OFFICER'S REPORT

Terasa Cooley, Program & Strategy Officer, provided a heads-up on the board orientation packet she and her team are creating to provide an overview of the various activities and programs being led by the administration.

CHIEF OPERATING OFFICER'S REPORT

Harlan Limpert, Chief Operating Officer, summarized the progress being made in interviewing candidates being considered to work with the board and administration around monitoring.

EXECUTIVE SESSION:

Sarah Stewart moved and Clyde Grubbs seconded a motion to move into executive session for the purpose of discussing appointments to the board.

Afterwards it was moved and seconded that the board exit executive session and report out that Larry Ladd had been selected by the board to serve as Financial Advisor for the remainder of the term held by Ed Merck. It was noted that the bylaws would allow Ladd to run for moderator at General Assembly in 2014. It was agreed that Jim Key would notify Larry Ladd and that the Appointments Committee would be asked to notify other candidates of the decision.

SEPTEMBER BOARD RETREAT

It was confirmed that the Board would have a retreat on September 13 and 14, 2013 in Boston. It was also confirmed that the January, 2014 board meeting would take place in San Diego January 23-26, 2014.

PROCESS OBSERVATION

James Snell provided process observations.

CLOSING

Jim Key adjourned the meeting at 9:37 PM on Thursday, August 27, 2013.

Respectfully submitted,

/s/ Harlan Limpert
Clerk

BOARD MEETING DATES

- **October 2013, Boston, MA**
Thursday, October 17 - Sunday, October 21

- **January 2014, San Diego**
Thursday, January 23 - Sunday, January 26
- **April 2014, Boston, MA**
Thursday, April 10 - Sunday April 13
- **June 2014, Providence, RI**
Tuesday, June 24 - Wednesday, June 25: Board Meeting
Wednesday, June 25 - Sunday June 29: General Assembly
Monday, June 30: Board Meeting