

UUA Board of Trustees and Related Meetings – January 2009

Tuesday evening: Rice Room reserved for early arrivals who want to work on the governance work packet

Wednesday January 14, 2009 – Pickett/Eliot House (P/E)

Finance Committee, Anti-Racism/Anti-Oppression/Multiculturalism Assessment Team,
Committee on Committees, Working Groups

START	END	DESCRIPTION	CONTACT
8:00 am	4:00 pm	Finance Committee (Rice Room)	Lyn Conley
12:00 pm	1:00 pm	Lunch for all committees (P/E Kitchen)	
1:00 pm	4:00 pm	Anti-Racism, Anti-Oppression Multiculturalism Assessment & Monitoring ¹ Team (Dining Room) <ul style="list-style-type: none"> • Process observation forms update and discussion • Trustee AROMC reporting form • Discussion of “Speaking Treason Fluently” by Tim Wise • Multicultural and Institutional Change competencies – discussion re assessment • Hosting “In Between” webinar discussion in Feb or Mar ’09. • Conversation with Hope Johnson (report from Chuck) • Discussion of April ’09 and future AROMC Board trainings 	Joan Lund Charlie Burke
1:00 pm	4:00 pm	Committee on Committees (Fifield Room)	Pat Solomon
5:00 pm		ALL TRUSTEES ARRIVE	
5:00 pm	5:45 pm	Ingathering, Social time (P/E)	
5:45 pm		Blessing before dinner (Living Room)	Will Saunders
5:45 pm	6:45 pm	Dinner In (P/E)	
6:45 pm	7:00 pm	Vespers (25 Beacon Street, 2 nd floor landing)	Will Saunders
7:00 pm	9:00 pm	Working Groups ² All working groups: <ul style="list-style-type: none"> • Process observation with comments included in WG notes as last item • GA ’09 workshop plans, if applicable <ol style="list-style-type: none"> 1. Finance (slot #4, after budget report) 2. Growth/Congregations WGs: What is a Congregation (#5 or #6) 3. Governance WG – ENDS (#1 or #2) 4. Being a Board Religiously (who will do this?) – find an ad hoc group 5. TBD (help set the stage for future congregational engagement?) • Review overall strategy & plans for engaging our owners at GA 2009. Identify the main threads of 	

¹ AR/AO/MC = Anti-Racism/Anti-Oppression /Multiculturalism

² See individual Working Group agendas for complete agenda and times. Check the P/E lobby for updates on Wednesday. January 2009 Board Agenda, evolution 5, December 29, 2008

		action. Identify the leader/organizer of each thread.	
		Congregations WG (President's Office) <ul style="list-style-type: none"> • Update on International activities by Will Sanuders • Preparation for time with Debra Haffner • Development of program description for joint GA presentation with Growth WG on "What is a Congregation?" 	Eva Marx
		Growth WG (Chapel) <ul style="list-style-type: none"> • Growth Team update • Coordinate GA workshop with Congregations WG on "What is a Congregation?" 	Doug Gallager
		Living Our Faith WG (1 st Floor Break Room) <ul style="list-style-type: none"> • Meeting with UU Urban Ministry • Crisis response: <ul style="list-style-type: none"> Trauma Ministers network Discussion on Knoxville from Anna Olsen 	Tom Loughrey
		Our Association WG (VP's Office) <ul style="list-style-type: none"> • IA update • Election Process update 	Tamara Payne-Alex
		Governance Working Group (2 nd Floor Library) <ul style="list-style-type: none"> • Review plans for more owner linkage work in Feb/Mar/April/May Trustees to report their plans? (accountability) • Review current vs desired organizational charts. Goal definition • Coordinate with 5th principle TF work • How do we arrange governance training for new Trustees? 	John Blevins

Reminder: Send working group and committee notes to Nancy Lawrence by noon on Friday.

Note: if you're assigned to blessing a meal, singing or a reading, you can do it yourself, or find someone who will do it. It's up to you.

Thursday January 15, 2009 – 25 Beacon Street

Governance Conversations
Process Observers: TBD

START	END	DESCRIPTION	CONTACT
8:30 am	12:00 pm	Governance – Ends	John Blevins
12:00 pm	1:00 pm	LUNCH (Landing) Finance Tiger Team – Bill’s Office	
1:00 pm	3:00 pm	Boundaries (Debra Haffner)	Eva Marx
3:00 pm	5:30 pm	Governance – Ends Governance – Moral ownership and linkage	John Blevins
5:30 pm		Social time (P/E)	
5:55 pm		Blessing for dinner (Living Room)	Justine Urbikas
6:00 pm	7:00 pm	Dinner (P/E)	
7:00 pm	7:30 pm	Vespers (TBD: 25 Beacon Street)	Linda Laskowski and Chuck Woolridge
7:30 pm	9:00 pm	Conversation with Candidates for President	Paul Rickter

Friday January 16, 2009 – P/E and 25 Beacon St.

More governance and big picture stuff
Process observers: TBD

START	END	DESCRIPTION	CONTACT
		Morning work block – board meeting doesn’t start until 10:30 Time for working group and committee chairs to work on notes, etc.	
8:45 am	9:45 am	AOPC (Rice Room)	Jackie Shanti
8:00 am	10:00 am	Working groups and committees work on notes, etc. <i>No assignment? Sleep in, go out, or hang around and be cheerful.</i>	
10:00 am	12:00 pm	Governance policies mop up – items from October policies (25 Beacon, Chapel)	John Blevins
12:00 pm		<i>WG and Comm notes and motions due to Nancy Lawrence</i>	
12:00 pm	1:30 pm	Lunch (25 Beacon Street Landing) Reception for Board at the UUA Bookstore – 12:00 – 1:00 12:45 – 1:30 - Open Brainstorm (Greeley Library): What should we include in the Oct 2009 orientation? What should we include in the Oct 2009 retreat?	Joan Lund
1:30 pm	2:15 pm	Pew Data Presentation (Clark Olsen)	Gini Courter
2:30 pm	5:30 pm	Governance - monitoring process education (Stratton) work flow from staff through board assessment process the draft “standing Board Agenda”, for discussion now, and then adoption in April.	John Blevins
5:30 pm	6:00 pm	Social hour (P/E) Reminder: pick up packet of working group and committee notes.	
6:00 pm		Dinner in or out	
		Evening off	

Saturday January 17, 2009 – 25 Beacon Street

Process observer for Board meeting: TBD

START	END	AGENDA ITEM	WHO
8:30 am		Opening Words and Chalice Lighting (Chapel, 25 Beacon St.)	Nick Allen
8:35 am		Housekeeping Approval of Agenda **Consent Agenda <i>Introductions of Board and guests will happen at some point</i>	Jackie Shanti (consent agenda)
8:45 am	8:55 am	Secretary's Report and Q&A	Paul Rickter
8:55 am	9:05 am	First Vice Moderator's Report and Q&A	Jackie Shanti
9:30 am	9:55 am	Financial Advisor's Report	Dan Brody
9:55 am	10:15 am	Audit Committee Report (Chris Reece), Whistleblower Policy	Dan Brody
10:15 am	10:35 am	BREAK	
10:35 am	12:00 pm	Commission on Appraisal (Orlanda Brugnola, Barbara Child)	
12:00 pm	1:45 pm	LUNCH – 25 Beacon Street Conversation with COA (Greeley Library – right end) Finance Committee (President's Office)	Will Saunders Lyn Conley
1:30 pm	1:35 pm	Singing. Send requests to →	Elizabeth Greene
1:35 pm	1:50 pm	Executive Vice President's Report (Kay Montgomery)	
1:50 pm	2:35 pm	Pew Data, Part II (Clark Olsen)	Gini Courter
Working Group Action Reports			
2:35 pm	2:45 pm	Growth Working Group	Doug Gallager
2:45 pm	2:55 pm	Our Association Working Group	Tamara Payne-Alex
3:05 pm	3:15 pm	Living Our Faith Working Group	Tom Loughery
3:15 pm	3:25 pm	Congregations Working Group	Eva Marx
3:25 pm	3:35 pm	Governance Working Group	John Blevins
3:35 pm	3:50 pm	BREAK	
Full Reports			
3:50 pm	4:20 pm	Finance Committee	Lyn Conley
4:20 pm	4:40 pm	Treasurer's Update and Q&A	Tim Brennan
4:40 pm	5:00 pm	AR/AO/MC Assessment Team	Joan Lund
5:00 pm	5:15 pm	Board Member AR/AO/MC Reflections (5 minutes each)	TBD
5:15 pm	5:30 pm	GA Planning Committee Report <ul style="list-style-type: none"> • Role of the Board at GA 	Eva Marx
5:30 pm	6:00 pm	Social Hour	
6:00 pm	7:00 pm	Dinner In (P/E)	
7:00 pm	8:00 pm	Finance Committee Budget Review/Discussion (Dining Room)	

Sunday January 18, 2009 - Chapel, 25 Beacon Street

Board and Coordinating Council meetings
Process observer: Elizabeth Greene

8:30 am	9:00 am	Worship - 2 nd Floor Landing, 25 Beacon St. <i>Please arrive on time. It's a hard place to sneak into.</i>	Joan Lund
9:00 am	9:15 am	Transition – fill coffee cups, etc	
9:15 am		Chalice Lighting in Chapel	Charlie King
9:15 am	9:40 am	President's Report and Q&A	Bill Sinkford
Liaison Reports			
9:40 am	10:30 am	Panel on Theological Education update, including Excellence in Ministry Summit	Tamara Payne-Alex Doug Gallager
10:30 am	10:40 am	5 th Principle Taskforce update	Jose Ballester
10:40 am	11:00 am	BREAK	
Motions – discussion and voting			
11:00 am	12:15 pm	Growth Working Group	Doug Gallager
		Our Association Working Group	Tamara Payne-Alex
		Living Our Faith Working Group	Tom Loughrey
		Congregations Working Group	Eva Marx
		Governance Working Group	John Blevins
		Finance Committee	Lyn Conley
		Whistleblower Policy (Audit Committee)	Dan Brody
		Other motions	
12:15 pm	1:30 pm	Lunch (2 nd Floor Library) Committee on Committees (President's Office)	Pat Solomon
Updates and etc from working groups and committees			
1:30 pm	2:00	Growth Working Group	Doug Gallager
		Our Association Working Group	Tamara Payne-Alex
		Living Our Faith Working Group	Tom Loughery
		Congregations Working Group	Eva Marx
		Governance Working Group	John Blevins
		Finance Committee	
2:00 pm	2:15 pm	Executive Session Committee on Committees for the purpose of discussing appointments	Pat Solomon
2:20 pm	2:25 pm	Process Observation	
2:25 pm	2:30 pm	Closing Words	Chuck Wooldridge
3:00 pm	5:00 pm	WG Conveners/Comm Chairs Wrap Up (Rice Room) All board members and observers are welcome.	Jackie Shanti

Future Agendas

ITEM #	WHEN	DESCRIPTION	RESPONSIBLE
1	October 2008	Board/owner linkage	John Blevins, Moderator
2		Deep Chair: Institutional Transformation	First Vice-Moderator
3	Oct 2008	Results of GA Appreciative Inquiry process	Eva Marx
4	Oct 2008	Congregationally Based Community Organizing—report from Jim Eller	Moderator
5	Jun 2008	JTWTC Report	Jose Ballester
6	Oct 2008	BOARD MEETING BEGINS ONE DAY EARLY FOR WORK ON GOVERNANCE	Moderator
7	Jan & Apr 2009	Adopt policy governance policy manual	Governance WG
8	Jan 2009	Commission on Appraisal—Article II	Moderator
9	Apr 2009	Sunday morning worship	Roger Comstock
10	Apr 2009	Presentation on Faith Communities Today (FaCT) data (Charlotte Cowtan)	Moderator
11	Jun 2009	AR/AO/MC Training for Leaders following GA Any board member who has not attended, and any newly elected board member must attend this training	AR/AO/MC Team
12			
13			

Observers:

The Board of Trustees welcomes observers. Meetings are open to observers with the exception of executive sessions. At some point in the meeting, board members and observers will have the opportunity to introduce themselves. Observers are welcome at Working Group meetings following the Board member check in. Working group agendas are available on uua.org. Contact the working group convener (listed in right column) and let them know you plan to attend their working group, and to check on last minute schedule changes.

Meetings of the Finance Committee, Anti-Racism/Anti-Oppression Assessment and Monitoring Team, and Best Practices are open to observers. AOPC and Committee on Committees meetings are not open unless indicated.

If you require a large print version of this agenda or specific reports, contact Nancy Lawrence (nlawrence@uua.org) prior to the meeting.