

## MINUTES

### BOARD OF TRUSTEES UNITARIAN UNIVERSALIST ASSOCIATION

April 22-23, 2006

Pursuant to notice duly given, a meeting of the Board of Trustees of the Unitarian Universalist Association was held on April 22-23, 2006 at 25 Beacon Street, Boston, Massachusetts.

#### MEMBERS

PRESENT: Adair, Allen-Thompson, Ballester, Blevins, Brody, Carley, Comstock, Conley, Courter, Friedman, Gallager, Greene, King, Lund, Marx, Olson Peebles, Ortman, Payne-Alex, Rickter, Saunders, Shanti, Sharp, Solomon, Stukey, Wight, Wilde, and Sinkford

#### MEMBERS

ABSENT: None

#### ALSO

PRESENT: K. Montgomery, J. Gabert, N. Lawrence, J. Sandoz-Rosado, and observers

Gini Courter, Moderator, called the meeting to order at 8:30 a.m. on Saturday, April 22, 2006. Sue Stukey provided opening words. It was announced that Julian Sharp would lead Sunday's worship service. Trustees and visitors were introduced and the agenda was approved.

#### **APPROVAL OF JANUARY 2006 BOARD MINUTES**

The minutes of the January 2006 meeting of the Board of Trustees were approved as written.

#### **APPROVAL OF EXECUTIVE COMMITTEE MINUTES**

The minutes of the Executive Committee meetings of January 31-February 6, 2006 and March 15, 2006 were approved as written by members of the Executive Committee and ratified by the Board of Trustees.

**APPROVAL OF ART AND LEGAL SCHOLARSHIPS**

MARION BARR STANFIELD ART SCHOLARS

Maggie Bard	\$1,000
Michael Brolly	\$3,000
Joo Young Choi	\$3,000
Calder Glasebrook	\$2,000
Sara Lynch Thomason	\$1,000
Caitlin McGeehan	\$2,000
Lisa Nonken	\$2,500
Gustavo Roman	\$2,000
Toby Rzepka	\$2,000
Katherine Ann Zimmerman	\$1,000

PAULY D'ORLANDO ART SCHOLAR

Lisa Nonken	\$500
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OTTO M. STANFIELD LAW SCHOLARS

Jane Bowman	\$4,000
Rebecca A. Green	\$ 5,000
Allison Kent	\$5,000
Seth Tucker Shelley	\$4,000

**PRESIDENT'S REPORT**

President William G. Sinkford reviewed the mission language for the staff of the Association, reported on the review of international work that will be done over the next year, said that he had met with the faculty at Andover Newton Theological School, and that the Ralph Waldo Emerson Unitarian Universalist Association Professorship of Divinity had been formally established at the Harvard Divinity School. He said that he would be traveling in June to Jerusalem with Dr. Charlie Clements of the Unitarian Universalist Service Committee as the Yad Vashem Award was presented to Waitstill and Martha Sharp and that he would be attending a World Conference for Religions and Peace conference in Kyoto and the celebration of the 100<sup>th</sup> birthday of the founder of the Rissho Kosei-Kai in Tokyo.

The President closed by noting with sorrow the death of the Rev. William Sloane Coffin.

**SECRETARY'S REPORT**

Paul Rickter, Secretary, reported on congregational certification, saying that only 58 congregations had not certified this year. He reminded trustees that their annual report was due on May 1

### **FINANCIAL ADVISOR'S REPORT**

Dan Brody, Financial Advisor, reported on financial matters concerning the Association, including fund raising income, his assessment of the proposed health insurance plan, and the status of socially responsible investing.

### **REPORT OF THE CONGREGATIONS WORKING GROUP**

Members of the Congregations Working Group reported on their work, including a discussion of Gulf Coast Relief efforts, the international work of the Association, a report on the Congregations Come First Team meeting, and plans for the Congregation Presidents' workshop at General Assembly.

M (Marx), S, and

VOTED: That the UUA Board receive the Final Report of the Special Review Commission, with deep appreciation to the Commission members; and

Request that the secretary of the Board of Trustees convey the Special Review Commission Report to all professional organizations (UUMA, LREDA, UUMN, AUUA) and committees (e.g., MFC, RECC) and invite a response; and

Request that the administration respond to the Special Review Commission Report and report to the Board of Trustees at its October 2006 meeting.

### **REPORT OF THE GROWTH WORKING GROUP**

Members of the Growth Working Group reported on their work, including a discussion of the strategies of the staff-appointed Growth Team, the report of the Special Review Commission, and the Pathways Review Task Force report.

Stephan Papa, Chair of the Pathways Review Panel and Larry Ladd, member of that Panel, met with the trustees, answered questions about their report and reviewed their recommendations.

M (Shanti), S, and

VOTED: That the Board receive the Report of the Pathways Review Panel with appreciation and affirm the Board's expectations that the

Growth Working Group will continue to monitor staff response to the recommendations.

### **SPECIAL REVIEW COMMISSION REPORT**

Jose Ballester, member of the Special Review Commission, reviewed the final report of that Commission and answered questions about the recommendations of the report.

### **REPORT OF THE ACCESSIBILITIES COMMITTEE**

Helen Bishop, Chair of the Accessibilities Committee, delivered a comprehensive report and reviewed the history and the work of that Committee.

### **REPORT OF THE ASSOCIATION WORKING GROUP**

Members of the Association Working Group reported on their work, including a discussion of the Professional Leadership Council, a report from the Panel on Theological Education, changes to the Rules regarding Independent Affiliates, a recommendation regarding Ministerial Fellowship Committee Rules, a report on the Consultation on Ministry with and to Youth, and a discussion of process and language concerning the Moderator of the Association.

Discussion was held concerning placing a proposed Bylaw change on the agenda of the 2007 General Assembly that would replace the term "Moderator" with the term "Governance Officer" throughout the UUA Bylaws and Board Policies and Procedures, with the exception of the first sentence of Section 8.8 which would read: "The Governance Officer will preside as Moderator at General Assemblies and meetings of the Board of Trustees and Executive Committee". An alternative amendment was suggested that would have changed the language to read, "The Moderator will serve as the Governance Officer of the Association. The Moderator will preside at General Assemblies and meetings of the Board of Trustees and Executive Committee". After discussion, a motion was made by Saunders that would table such a decision until the time of the October 2006 meeting of the Board of Trustees. The motion to table was passed.

M (Payne-Alex), S, and

VOTED: That any undisbursed available funds of the Panel on Theological Education may be allocated equally to the two Unitarian Universalist theological schools at the end of the funding cycle.

M (Payne-Alex), S, and

VOTED: To approve the following changes to the Rule 3.8.1 of the Association (strike-throughs indicate deletions; underlining indicates additions):

**Rule 3.8.1. Application for Independent Affiliate Status.**

Each applicant for independent affiliate status shall submit with its application:

- a an attested copy of its charter, and, unless it is included in the charter, an attested copy of its purposes, objectives, and bylaws;
- b the ~~approximate~~ number of members or member groups in the organization;
- c a list of the principal officers with their personal mail addresses, congregation membership or congregation where settled if the officer is a fellowshipped minister serving a Unitarian Universalist congregation, and the principal mail address of the organization;
- d ~~if the applicant is a church or other religious organization:~~
  - ~~1 the name of the denomination or sect in which the applicant has membership and if there is a minister, the name, address, and the name of each religious denomination or sect in which the minister is currently ordained or otherwise recognized; and~~
  - ~~2 an attested copy of a letter or other instrument showing that each such denomination or sect has been notified of the application. (Note: The Unitarian Universalist Association will not always require that other denominations or sects approve an application for independent affiliate status but reserves the right to do so;~~
- e the contribution contemplated by Rule 3.8.9;
- f a financial statement showing income and expenses for the latest fiscal year preceding the date of filing and showing assets, liabilities and net worth as of the end of such fiscal year;
- g the dates upon which its governing board met during the twelve months immediately preceding the date of filing;
- h any yearly reports of its governing body and its principal officers sent to members during the twelve months immediately preceding the date of filing;
- i evidence ~~that~~ whether it enjoys tax exempt status:
  - 1 under Section 501(c)(3) of the U.S. Internal Revenue Code of 1954;
  - 2 as a registered charity as provided for in the Income Tax Act (Canada); or
  - 3 under the laws of the country governing the applicant's tax status;

j if the applicant does not enjoy tax exempt status, the reason or reasons it does not;

k a statement outlining ~~the intended use of independent affiliate status, if granted, and the goals and objectives of the organization that will be served by such use~~ how its purpose, mission and structure models interdependence through engagement with our member congregations, coordination or collaboration of effort and resources; and  
l a statement outlining ~~what advantage it is believed there would be to the Association and to the furtherance of the principles of the Association outlined in Bylaw Section C 2.2~~ how the organization supports the transformation of institutions and our world to be aligned with those values expressed in our Principles; and

m any other information which the Board of Trustees of the Association shall require.

M (Payne-Alex), S, and

VOTED: To accept the following list of organizations as having Independent Affiliate status for the period July 1, 2006 through June 30, 2007:

Collegium  
CU2C2  
Faithful Fools  
Ferry Beach Park Association  
Hale Barnard Corporation  
Lambda Ministers Guild  
Murray Grove Association  
Pennsylvania Universalist Convention  
Project Harvest Hope  
Southwest Unitarian Universalist Women  
Unitarian Sunday School Society  
Unitarian Universalist Historical Society  
Unitarian Universalist Partner Church Council  
UU Retired Ministers and Partners Association  
UU Rowe Camp and Conference Center

M (Payne-Alex), S, and

VOTED: To approve the vote of the MFC (April 2, 2006) to remove the "Affiliated Status" category and delete Rule 21 in its entirety from the Ministerial Fellowship Committee Rules..

### **LIBERAL RELIGIOUS CHARITABLE SOCIETY REPORT**

Bob Senghas and Ken Carpenter, members of Board of the Liberal Religious Charitable Society, reported on the history and work of LRCS and responded to questions from the trustees.

### **REPORT OF THE LIVING OUR FAITH WORKING GROUP**

Members of the Living Our Faith Working group reported on their work, including a discussion with the Congregations Working Group on Gulf Coast Relief efforts, and changes in the Social Witness Commission process.

M (Saunders), S, and

VOTED: The Board requests that the UUA Administration work with the Commission on Social Witness to integrate, as closely as possible, the reporting of the Commission on Social Witness Congregational Poll with the process for annual congregational certification.

### **FINANCE COMMITTEE REPORT**

Lyn Conley, Chair of the Finance Committee, reported on the work of that Committee.

M (Conley), S, and

VOTED: That the Board of Trustees authorize the UUA administration to permit enrollment in a self-funded UUA health plan. Enrollment will begin on May 1, 2006 to enroll a minimum of 500 employees by October 15, 2006.

The Board asked that it be noted that this motion was passed unanimously.

M (Conley), S, and

VOTED: That the Board of Trustees approve the working goal of \$20 million cash, \$55 million overall for the capital campaign and the working budget of \$7.25 million. Further, the Board of Trustees approves the purpose of raising funds for theological education and ministerial development. Additional campaign purposes will be refined as a collaborative effort between the administration and the Board of Trustees.

The Board asked that it be noted that this motion was passed unanimously.

M (Conley), S, and

VOTED: That the Board of Trustees recognize the work done by and thank the Financial Advisor, the Investment Committee chaired by Craig Scholl, and the Committee on Socially Responsible Investing chaired by the Reverend Sydney Morris.

### **GENERAL ASSEMBLY PLANNING COMMITTEE REPORT**

Pat Solomon, Board member on the General Assembly Planning Committee, reported on plans for the 2006 General Assembly.

### **EXECUTIVE SESSION**

The Board voted to go into Executive Session to discuss the ongoing discussions between the two Unitarian Universalist theological schools and, when it returned to regular session, said that that discussion would remain confidential.

### **EXECUTIVE VICE PRESIDENT'S REPORT**

Kay Montgomery, Executive Vice President, reported that the Rev. Beth Miller had been appointed Director of Ministry and Professional Leadership, Cathy Cordes as Interim Director of the International Office, the Rev. Dan King as Director of Campaigning in the Stewardship and Development Staff Group, the Rev. Mary Higgins as District Executive in the New Hampshire/Vermont and Northeast Districts, Annette Marquis as District Executive in the Thomas Jefferson District, the Rev. Susan Smith as Executive Director of the Southwest Conference, the Rev. Ian Evison as Executive Director of the Central Midwest District, the Rev. Calvin Dame as Interim Executive Director of the Metro New York District, Karen Lapidus as Program Consultant in Ohio Meadville and St. Lawrence Districts, and Karen Brammer as Small Church Specialist in the New Hampshire/Vermont and Northeast Districts.

### **MODERATOR'S REPORT**

Moderator Gini Courter reported on the suggestion from the recent Synchronization Meeting that a National Leader Task Force be established. She named topics to be discussed in plenary session at General Assembly, and reported on her trips to New Orleans.

### **UNITARIAN UNIVERSALIST WOMEN'S FEDERATION REPORT**



Nancy Van Dyke, President, reported on the work of the UUWF, saying that they had received a grant of \$20,000 from the Veatch Program at Shelter Rock and that they were searching for volunteers.

### **BEST PRACTICES COMMITTEE REPORT**

John Blevins, Chair, reported on the recent work of the Board's Best Practices Committee.

M (Ballester), S, and

VOTED: The Board moves the following resolution:

Whereas Unitarian Universalists aspire to do great things in community that we cannot do separately, and

Whereas clarity about how our congregations can best work together in association will empower our member congregations to fulfill more effectively our mission in the world,

Be it resolved that the UUA Board commit itself, within our structure of congregational polity, to continue its whole-hearted engagement in a process of assessing and implementing improved governance practices regarding roles, responsibilities, and accountability.

### **VOTES ON GENERAL ASSEMBLY BYLAW CHANGES**

The Board voted on the Bylaws that had been placed on the agenda of the 2006 General Assembly and decided who would write the Board's rationale for their vote and speak to them on the floor.

Audit Committee  
For 25-0-0  
(Saunders, Blevins)

Terms  
For 25-0-0  
(Rickter, Adair)

CSW changes  
For 24-1-0  
(Olson Peebles, Solomon)

### **EXECUTIVE SESSION**

The Board voted to go into Executive Session to discuss Committee and Committees' appointments and the Distinguished Service Award. When they returned to regular session it was announced that both matters would be entered into the regular minutes of the meeting.

### **COMMITTEE ON COMMITTEES' REPORT**

M (Stukey), S, and

VOTED: To approve the following committee appointments:

Commission on Appraisal

**Jacquelyn C. Williams, Albany, NY**

Effective immediately, to fill the vacancy left by the resignation of Arthur Morrison. Term ends when an election is held in June 2007.

Commission on Social Witness

**Catherine Blue, Pasadena, CA**

Effective June 26, 2006 to fill the vacancy left by the resignation of Rev. Susan Smith. Eligible for re-appointment by the Board of Trustees in June 2007.

**John B. Hooper, Westport, CT**

Effective June 26, 2006 to fill the vacancy left by the resignation of Laura Shemick. Term ends when an election is held in June 2007.

Journey Toward Wholeness Committee Co-Chairs

**The Rev. Monica Cummings**

**Carolyn Cartland**

Assistant Secretary, Board of Trustees

**Pam Allen-Thompson**

### **REPORT OF THE DISTINGUISHED SERVICE AWARD COMMITTEE**

M (Ballester), S, and

VOTED: To approve Denny Davidoff and Jerry Davidoff as the recipients of the 2006 Award for Distinguished Service to the Cause of Unitarian Universalism.

**CLOSING**

Jose Ballester provided closing words and the meeting was adjourned at 3:05 p.m. on Sunday, January 23, 2006.

Respectfully submitted,

/s/ Kathleen Montgomery  
Recording Secretary

**BOARD OF TRUSTEES - FUTURE MEETING DATES**

**Board Meetings**

**June 20-21 & 26, 2006 - GA**

October 20-22, 2006

January 19-21, 2007

April 20-22, 2007

**June 19-20 & 25, 2007 - GA**

October 19-21, 2007

January 18-20, 2008

April 18-20, 2008

**June 24-25 & 30, 2008 - GA**

October 17 – 19, 2008

January 16 – 18, 2009

April 17 – 19, 2009

**June 23-24 & 30, 2009 - GA**

**Finance Committee Meeting**

June 20, 2006

January 18, 2007

April 19, 2007

October 18, 2007

April 19, 2007

October 18, 2007

January 17, 2008

April 17, 2008

October 16, 2008

January 15, 2009

April 16, 2009

**General Assembly**

June 21-25, 2006 - St. Louis, Missouri

June 20-24, 2007 – Portland, Oregon

June 25-29, 2008 – Ft. Lauderdale, Florida

June 24-28, 2009 – Salt Lake City, Utah

June 23-27, 2010 – Minneapolis, Minnesota

**Deadline for materials to be included in Board Packets**

**2006 – June Board Packet Deadline – May 23, 2006**

2006 - October Board Packet Deadline – September 18, 2006

2007 - January Board Packet Deadline – December 19, 2006

2007 - April Board Packet Deadline – March 20, 2007

**2007 – June Board Packet Deadline – May 21, 2006 - GA**

2007 - October Board Packet Deadline – September 17, 2007

2008 - January Board Packet Deadline - December 17, 2007

2008 - April Board Packet Deadline – March 17, 2008

**2008 - June Board Packet Deadline – May 19, 2008 - GA**

2008 - October Board Packet Deadline – September 22, 2008

2009 - January Board Packet Deadline – December 19, 2008

2009 - April Board Packet Deadline – March 16, 2009

**2009 – June Board Packet Deadline – May 18, 2009**