

# Annual Report



LOVE &  
LIGHT  
FROM THE  
MOUNTAINS  
TO THE SEA

10<sup>th</sup> Annual Meeting of the  
Northern New England District  
Unitarian Universalist Association

April 14, 2018

UU Church of Nashua  
Nashua NH

Annual Reports of the 10<sup>th</sup> Annual Meeting of the  
Northern New England District of the Unitarian Universalist Association

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## **2018 NNED Annual Meeting Proposed Rules of Procedure**

- Rule 1. These rules of Procedure shall not be amended nor suspended during the course of the meeting except by a two-thirds vote.
- Rule 2. The order of the agenda, as adopted at the beginning of the meeting, shall not be amended during the course of the meeting except by a two-thirds vote.
- Rule 3. All matters not covered by these Rules of Procedure or by the bylaws of this district shall be governed by Roberts Rules of Order.
- Rule 4. The Presiding Officer may require any motion to be presented in writing.
- Rule 5. The Presiding Officer shall have the power to appoint such committees for the day, as s/he deems proper to facilitate the business of the meeting.
- Rule 6. When in a Committee of the Whole, the Presiding Officer may permit such departure from parliamentary procedure as in her/his judgment will expedite the work of the Committee of the Whole.
- Rule 7. Debate on any item appearing on the agenda shall be limited to thirty minutes unless the time is extended by a two-thirds vote.
- Rule 8. No person may speak more than once on a single item on the Agenda as long as a person who has not spoken wishes to speak.
- Rule 9. In the event of discussion regarding a controversial item, the Presiding Officer may require that pros and cons shall alternate as the discussion proceeds.

**Northern New England District of the Unitarian Universalist Association**  
**April 14, 2018 at 1:00 PM**

**Agenda**  
(subject to change)

Welcome	Mary Heafy
Chalice Lighting	
Opening Song	
Call to Order	Mary Heafy
Report of our Credentials Committee	Rev. Allison Palm
Adoption of Rules of Procedure & Agenda	Mary Heafy
Consent Agenda	Mary Heafy
• Accept reports as presented in the Annual report. • Accept minutes of April 9, 2016 Annual Meeting.	
District Business	Mary Heafy
Report of the Nominating Committee	Rev. Olivia Holmes
Benediction & Closing Song	
Extinguishing the Chalice	
Adjourn	

**Northern New England District  
Of the Unitarian Universalist Association  
9<sup>th</sup> Annual Meeting Minutes  
April 22, 2017  
Woburn, MA**

President Dana Baron welcomed delegates and guests.

**President Baron called the meeting to order at 3:51pm**

A chalice lighting was offered by Rev. Olav Nieuwejaar, followed by an opening song.

**Credentials Committee Report.** Rev. Allison Palm reported that the quorum and representation requirements outlined in the bylaws (at least one-member present from at least 25% of congregations in the District) had been significantly exceeded, with 81 delegates representing 35 congregations.

**Rules of Procedure.** The Rules of Procedure were moved by Charlie Boothby, seconded by Wendy Cole, and unanimously adopted.

**Consent Agenda.** The Consent Agenda was moved by Herb Ogden, seconded by Martha Naber.

An error was noted from the report of the Nominating Committee: Roger Comstock will not be continuing on the Nominating Committee next year.

The motion to accept the Consent Agenda passed unanimously, as corrected.

**Minutes of the April 9, 2016 Annual Meeting.** Approval of the 2016 Annual Meeting Minutes was moved by Paul Tierney, seconded by Kathy Kellison.

Rev. Palm noted that there was a correction in the spelling of Lynn Coakley's name, to add an extra "n" each time the name occurs in the minutes.

Paul Tierney moved to accept the minutes as corrected, seconded by Rev. Michael Hall. The motion passed with two abstentions.

## **Proposal to Support Black Lives of UU**

President Baron introduced the two proposals to support Black Lives of Unitarian Universalism using NNED funds.

The first proposal was moved by Wendy Cole, seconded by Twinkle Marie Manning: To contribute \$100,000 to the BLUU Endowment Fund with money to be taken from the existing money market account.

A Point of Order was made by Charlie Boothby, that the funds in the endowment are only from New Hampshire and Maine. Mr. Boothby asked Vermont delegates to consider abstaining from the vote.

A question was asked about how the dues contribute to the endowment. President Baron clarified that the dues go to the New England Region, not to the District.

Rick Davis offered a point of order, that the funds from the first motion have nothing to do with the Endowment and asked President Baron to clarify this. President Baron clarified that the money for the first motion is all from a money market account and is surplus money from previous years

Allen Yale asked for someone to offer some explanation of BLUU and what they are doing. President Baron invited Dr. Royce James to come forward and answer. Dr. James is a member of the BLUU Organizing Collective. He expressed his support for the motion, and shared details on BLUU's activities over the past several months. Dr. James also clarified that there are two ways in which the funds can be used: put it in the Endowment Fund that the UUA will hold, which will not offer disbursements until 2019, or give it directly to BLUU through the UUA for current operating funds.

Dr. James answered questions from the delegates concerning BLUU's activities and status as an organization. He clarified that the UUA is BLUU's fiscal sponsor, and that the group is collaborating with a number of other UU groups who are working to dismantle white supremacy.

Bob Bishop spoke in support of the proposal.

Mary Heafy moved to call the question, and the motion passed.

President Baron called for a vote on the first proposal. The motion passed with 70 in favor and 2 abstentions.

The second proposal was moved by Kathy Kellison, seconded by Kendra Ford: to commit up to a maximum of \$100,000 in additional funds over two years to match contributions from congregations to the BLUU endowment fund, with money to be drawn from the Operations Fund of the NNED endowment.

Questions were raised about the effects of donating this money on NNED finances, and where exactly it would go. Deb Robinson clarified that donating this money would have no major effects on NNED income and this had been approved by the Trustees. Rick Davis clarified that the UUA's \$5 million was a guarantee subject to fundraising. Dr. James added that the UUA made a promise without talking to the congregations. It is the NNED's choice whether we backfill or add to it. There was a desire in the room to make sure that the money got to BLUU as soon as possible given their need for continued operating expenses.

It was noted that the NNED will be the first Region to give money to BLUU, and there was hope expressed that others might follow.

Mary Heafy offered some additional background on the Board's process and conversation to make this proposal.

Kendra Ford moved to call the question, and the motion passed. President Baron called for a vote on the second proposal. The motion passed with 69 in favor and 2 abstentions.

Deb Robinson offered thanks to BLUU for all of their work on behalf of the NNED.

## **Report of the Nominating Committee**

Donna Dolham began by thanking NNED Board and Nominating Committee members for their dedicated service.

Nominations to the NNED Board include: (terms listed by fiscal year)

President: Mary Heafy (3-year term, 2018 – 2020)

Vice President: Rev. Olav Nieuwejaar (2018, completing Mary Heafy's term)

Member At Large: Carol Larson (3-year term, (2018 – 2020)

Member At Large: Rev. Barbara Threet (3-year term, 2018-2020)

Continuing on the Board are Rev. Allison Palm, Secretary (2019), Anne Kinney (2019), Kendra Ford (2018), and Paul Tierney (2018)

This slate was moved by Martha Nabor, seconded by Michael Hall, and unanimously approved.

Nominations to the Nominating Committee include:

Kali Fyre, Kathy Kellison, and Marty Shaw (all 2019)

Continuing on the Nominating Committee are Sue Buckholtz, Donna Dolham, Olivia Holmes, all completing their terms in 2018

This slate was moved by Emily Burr, seconded by Angela Matthew, and unanimously approved.

Ms. Dolham thanked all the outgoing Board and Nominating Committee Members for their service:

Dana Baron (Board President)

Rick Davis (Board Member-At-Large)

Roger Comstock (Nominating Committee)

Brian Dustin (Nominating Committee)

Dr. Carmen Buford-Page (Nominating Committee)

Ms. Dolham noted that one vote had been missed for the Board. Deb Robinson was nominated as the Chief Financial Officer for a three-year term ending in 2020. Jamie Gibson moved to accept this nomination, John Sanders seconded and it was unanimously approved.

**Distinguished Service Award**

Olav Nieuwejaar announced the Distinguished Service Award this year is awarded to Roger Comstock and offered remarks on Roger's dedicated service to Unitarian Universalism.

**The Benediction** was offered by Rev. Allison Palm, followed by a closing song.

Rick Davis extinguished our chalice.

Lyn Marshall moved to adjourn, the motion was seconded by Kendra Ford and passed unanimously.

**The meeting was adjourned at 5:16pm.**

Respectfully submitted,  
Rev. Allison Palm  
Secretary

## **Report of the NNED Nominating Committee**

### **April 14, 2018**

**The NNED Nominating Committee is proud to present the following slate of officers and members for the Board of Directors and Nominating Committee for your consideration:**

#### **Board of Directors: Members to be elected:**

##### **Rev. Olav Nieuwejaar: Vice President, (FY 2019)**

Rev. Nieuwejaar has just completed a one-year term as Vice President of the NNED Board, following one year as Member-at-Large. He is a lifelong UU who grew up in north central Massachusetts, next door to a small Universalist church. His wife, Jeanne, is the daughter of that childhood minister. Olav says his longest and most satisfying ministry was 24 years serving the UU Congregation of Milford, NH. The last 12 years of that ministry were shared with Jeanne as co-ministers. They left the church in 2000, but continue to live in Milford and serve as minister emeritus there. After spending two years of interim ministry in Cambridge, England and Manhasset, NY, Olav and Jeanne returned to NH to serve as Co-District Executives for the NH-VT District until 2006. Olav has served our District in many ways, as the Board Secretary, President, Newsletter editor, and Ministerial Settlement Representative.

##### **Austin Farrar: Financial Officer, 2019-2020, first term (fulfilling Deb Robinson's term)**

Austin H. Farrar has a BA from Tufts University and an MBA from the University of Maine. He was a Partner at The Colony Group, LLC, a wealth management firm in Boston, until he retired in 2012. Prior to joining The Colony Group, Austin was a senior executive at L.L. Bean, a retailer of outdoor apparel and equipment in Freeport, Maine. Austin is a lifelong UU. He is a member of the First Parish in Portland Unitarian Universalist, and recently served as the Chair of its Finance Committee. He is currently an At-Large Member of the First Parish Governing Board and is the Board's Liaison with the Finance Committee. Austin was recently appointed to the Northern New England District's Board of Directors to serve as its Finance Officer through June 30, 2018, replacing Deb Robinson, who needed to resign to attend to personal needs. He also serves as Chair of the Trustees of the NNED's investment funds. Austin and his wife Eileen live in Falmouth, Maine.

**Rev. Kendra Ford: Member-at-Large, 2019-2021, second term**

Rev. Ford has been serving the congregation in Exeter, NH since the fall of 2001. She served as President of the NH/VT chapter of the UU Ministers Association during the consolidation process with the Maine chapter, following the consolidation of the two districts. She lives in Portsmouth, NH, with her husband and 5-year-old son; and looks forward to getting back to their garden and backyard blueberry bushes this spring. She is committed to serving on the Board at this time because she is interested and keenly aware of the tremendous change that is afoot in our society and in UUism, our Region and our District. She sees possibility and creativity everywhere and brings that vision to the work of the Board, along with her UUMA experience. She is interested in broadening her own connections and thinking about UUism from a broader perspective than her own (delightful) congregation.

**Anne Kinney: Member-At-Large, 2019-2021; second term**

Anne has been a UU for 23 years, starting out at the Norway, Maine, UU Church, before moving to Auburn, Maine, and becoming a member of the First Universalist Church of Auburn, Maine, UU. Anne has served the District for two years on the Nominating Committee, including a year as chair, six years on the Awards Committee, and four years as chair. She has served her congregations as President, Clerk, Denominational Affairs Rep., Ferry Beach (weekend) Retreat Coordinator, Welcoming Congregation co-chair; GA and NNED delegate; co-chair of a Bicentennial Celebration, as an R.E. teacher, and on the Membership Committee.

## **Continuing Board Members:**

### **Mary Heafy: President, first term, 2018-2020**

Mary has served the NNED Board as Vice President for the past three years, filling out the term of Dana Baron, then serving a first year of her own term. She is the former Chair of the NNED Leadership Committee and presently serves as a volunteer peer facilitator for the New England Region. Mary is a member and past president of the Keene Unitarian Universalist Church. She also serves as the registrar for Star Island's Life on a Star II conference. In her professional life, she is the CEO of a non-profit supporting individuals with disabilities and their families. She lives in Jaffrey, NH.

### **Rev. Allison Palm: Secretary, 2017-2019, first term**

Rev. Allison Palm has served as the minister of the UU Church of Nashua, NH since August 2015. She is a lifelong Unitarian Universalist and a Minnesota native. Before coming to Nashua, Allison worked for the UU Ministers Association and served congregations on Long Island and in the Boston area as a Student Minister and Religious Educator. Allison lives in Nashua and loves spending time in all the different types of nature New Hampshire has to offer. She is grateful to be able to serve Unitarian Universalism as a member of the NNED Board.

### **Carol Larson: Member-at-Large, 2018-2020, first term**

Carol is a lifelong UU, who is currently a member of the Allen Avenue UU Church in Portland, Maine. She has served as the Chair of the Social Action Committee and is the Denominational Affairs Representative. She has served as a delegate to the NNED District Annual Meeting for several years and was also a delegate to the UUA General Assembly in Providence. Carol participates on the Healthcare and Racial Justice interest groups of MUUSAN, the Maine UU State Advocacy Network, and was a member of the original steering committee of that organization for three years. She is a former Director of Religious Education at First Parish UU in Portland and the Saco Biddeford UU Church. Her passion is social justice. Currently she is one of two A2U2 point people for Greater Portland Family Promise, an interfaith program for homeless in Portland this summer. For the past five years she has organized and facilitated discussions of the UUA Common Read selections and co-lead a group based on the book Waking Up White. Carol lives in Gorham Maine with her little dog Spencer. She enjoys summers at her camp on Kezar Pond in Fryeburg Maine and is a therapist in private practice.

**The Nominating Committee would like to extend our profound thanks to departing Board Financial Officer, Deb Robinson, and departing Member-at-Large, Paul Tierney, for their dedicated service to the District while on the Board, especially through the on-going challenging work of our UUA's transition to regional organization. We also want to thank the continuing Board members who have so generously given (and will continue to give) their time and talents to the Board, our NNED District and their home congregations.**

#### **Nominating Committee: Members to be elected**

##### **Rev. Margaret Beckman (Castine, Maine) (2019-2020)**

Rev. Margaret Beckman is the settled minister at the Unitarian Universalist Congregation of Castine, Maine. Prior to being called to Castine, she was minister of The First Universalist Church of Pittsfield, Maine (now the Unitarian Universalist Meeting House of Pittsfield) for over twelve years. Rev. Beckman has served our denomination in leadership roles with the Northeast and now Northern New England chapter of the UU Ministers Association, and she has served previously on the Board of Directors of the NNED. Committed to the Justice and Faith principles and values of Unitarian Universalism, she is a founding member and still on the on the Steering Committee of the Maine Unitarian Universalist State Advocacy Network.

##### **Mark Beal (Peterborough, NH.) (2019-2020)**

Mark Beal and his wife, Sarah, and their two sons, Taymon and Kelton, came to the Monadnock region and the Peterborough UU Church over 20 years ago. Both boys went through the RE program there right through activity in the Youth Group. Volunteering in RE has been one of Mark's strongest commitments to the church. That said, he has also served as congregational President, Vice President, Trustee, Standing Committee Member, Committee on Ministry, Personnel Committee Chair, Religious Education Committee Chair, Membership Committee, Stewardship Committee, Finance Committee, Interim Minister Search Committee (twice) and the Settled Minister Search Committee, among other things.

### **Rev. Abigail Stockman (Barre, Vermont) (2019-2020)**

Rev. Abigail Stockman is in her third year as the Developmental Minister with First Church in Barre, VT. She has served congregations in New Hampshire, New York, and Maryland. She currently serves on the Ethics Committee of North Country Hospital and on the Reparative Panel of the Orleans County Restorative Justice Center and participates in the Community Conversation on Racism in Barre. In years past she has served as Chair of the Ballou Channing District Planning Committee, on the staff of the Northeastern Leadership School, and participated in anti-racism and interfaith work. In her spare time Abigail is the harpist with the Vermont Philharmonic (Community) Orchestra.

### **Continuing Nominating Committee Members**

#### **Rev. Kali Fyre (Manchester, NH.) (2018-2019)**

Kali's home congregation is the UU Church of Manchester, NH. As a lay leader in Manchester, Kali taught classes for youth and adults in the RE program, served on the Worship and Music Committee, chaired the Holiday Faire, and chaired the Membership Committee. During her internship in Milford, she has participated in meetings of most committees within the congregation, mostly active with the WITT (women in transition team) prison ministry program, and Worship Committee, and frequently participates with the HS Youth Group and the Council. This year, Kali has served as the Acting Religious Education Coordinator at the Peterborough, NH congregation. Her interest in NNED participation is to serve the UUA denomination through district and regional service and to develop new friendships and relationships in the area. Kali was ordained into the Unitarian Universalist ministry on Sunday, April 8 at 4pm at the Unitarian Universalist Church in Manchester, NH. (669 Union St.)

#### **Kathy Kellison (Auburn, ME.) (2018-2019)**

Kathy is an experienced leader in Unitarian Universalism. She has served in various capacities including President of the Unitarian Universalist Community Church of Augusta, Maine, Ministerial Settlement Representative, District Board President and Northern New England Healthy Congregations Consultant. Kathy was the recipient of the District Leadership award for her many contributions to the district. In addition to her work within Unitarian Universalism, Kathy practiced clinical social work, working with individuals and families. Kathy brings to this position a passion for justice, an understanding of collaborative leadership and a vast knowledge of our shared faith.

### **Marty Shaw (West Brattleboro, VT.) (2018-2019)**

Marty began dabbling with UUism in late 98-99, when she lived in the area of the Norwich, VT, congregation. When she moved to the Portland, ME, area in 2001 she became active in the Allen Avenue congregation, including serving on the Welcoming Congregation Committee and the Small Group Ministry Committee. In 2009 she moved back to the Norwich, VT, area and became an active member of UUCUV (Norwich), becoming Worship Chair. Three years ago, she moved to the Brattleboro, VT, area, where she joined All Souls UU Church. She facilitates their Small Group Ministry. She serves on the RE and Rental Ambassadors Committees and chairs the Social Action Committee. Marty is a retired 6th grade teacher. Her wife is a computer programmer. Her hobbies include fabric art, wall hangings, and quilting.

**The Nominating Committee would like to thank departing Nominating Committee members Sue Buckholz, Donna Dolham, and Rev. Olivia Holmes, for their dedicated work on the Nominating Committee in service to our NNED District these past two years; and to the continuing members of the Committee as well. Thank you.**

Respectfully submitted:

Donna Dolham, Chair, First Universalist Church UU Auburn, ME, Chair  
Sue Buckholz, First Universalist Church of Hartland, VT  
Kali Fyre, Unitarian Universalist Church of Manchester, NH  
Rev. Olivia Holmes, Keene Unitarian Universalist Church, NH  
Kathy Kellison, First Universalist Church, Auburn, ME  
Marty Shaw, Unitarian Universalist Church of the Upper Valley, Norwich, VT

## NNED Board President's Report

### March, 2018

There is a Skinner House Book publication that is an essential tool in my UU leader toolkit – I cannot imagine serving without it. I go to it when I am in need of personal inspiration. I go to it when I need an opening or closing reading for a meeting (sometimes at the last minute!). I go to it when I am challenged and uncertain. If you already know the publication, I suspect you will agree with me. If you don't know it, grab a copy from the bookstore and I guarantee you will be glad you did. I even love the name, Bless the Imperfect: Meditations for Congregational Leaders by Kay Montgomery, Editor.

Congregational or district leadership in service of Beloved Community is messy and imperfect. Laila Ibrahim wrote an essay in this book called, "Messy and Imperfect Beloved Community" in which she says, "In the end, we can all try our best to live out our faith as Unitarian Universalists....We forgive ourselves and forgive others as we stumble through....There is really only one choice: between imperfect community and no community....We are all called to choose to commit ourselves to building a more just, more diverse, and yet ever messy and imperfect beloved community."

Although our past board president Dana Baron is unable to be in attendance today since he is hiking the Appalachian Trail, I want to acknowledge his six plus years of service on the board. Dana brought integrity, energy, thoughtfulness, intelligence, and a profound commitment to Unitarian Universalism to his board leadership. He guided the district through the process of regionalization and served as our representative on the District Presidents Association, later known as the Regional Leadership Group, assuring our NNED voice was heard on a national level. We hold deep gratitude for Dana!

Summarized here are some of the accomplishments of NNED on a district level during the past year:

- Board members have served as witness to ministerial installations and ordinations conveying greetings from all NNED congregations;
- Chalice Lighters has been resurrected under the leadership of a dynamic committee;
- Maine UU Social Action Network (MUUSAN) and the UU Church of Manchester (NH) secured funding for their initiatives via Faithify;
- NNED, as part of the New England Region, began to learn about and utilize the new Annual Program Funding (APF) approach that makes support of our association clearer and more equitable, and honors the promise each congregation made to support other congregations when we choose to be part of our UUA;
- Your board responded to the request by our UUA to provide input into the hiring of the New England Regional staff lead;
- Your board along with the Rev. Olivia Holmes designed and delivered a dynamic District Assembly "Dismantling White Supremacy and Building Liberation as Unitarian Universalists" with nationally recognized leaders in this critical work;
- Your board recommended that NNED move toward dissolution and scheduled meeting throughout the district that will be held by the end of May.

One more critical thank you to an outgoing board member. When we moved to regionalization three years ago and our staff became full employees of our UUA reporting to

the New England Region Regional Lead, there were still many, many details to be tended to that were formerly handled by staff. Board Member Paul Tierney identified the gap in supports and the need to have someone taking the lead as coordinator of all things administrative. He did not just identify the need, he volunteered to fill it. Paul began learning what needed to be done and defining systems and procedures. He oversaw the closing of the office in Concord and the relocation of NNED files to a new location. He supervised a very part time staff member and later hired, trained and supervised our wonderful current 30-hour a month administrative assistant Ann-Marie Forest. He has taken the lead on all logistical arrangements for meetings and assemblies and so much more. Honestly, he has filled, as a dedicated volunteer what once upon a time, was a paid position. We know this model is not sustainable for a volunteer and we are grateful beyond words for all Paul has given to our district and to the board. Paul has made this work a spiritual practice. Thank you, Paul!

Your NNED board is an amazing and dedicated group of UU leaders. It is an honor to serve with them. So much of the work over the past year has stretched board members to remain focused on what we believe is best for our district and our faith. We have remained in right relations with each other as we grappled with challenging and critical issues. We have done work that is messy and imperfect in service of Beloved Community.

I choose to be part of this life-affirming and life-saving “messy and imperfect Beloved Community”. Thank you for your commitment to walk on this road, together, in service of our Unitarian Universalist faith.

In faith and service,



Mary Heafy, President

## **Chalice Lighter**

Through the leadership of the Rev. Olivia Holmes (NH), and the active help of Niki Norman (ME) and Chuck Putney (VT), the Chalice Lighter Committee was revived in the fall of 2016. Since then the committee has had four grant cycles (Fall 2016, Winter, Spring and Fall 2017). Paul Tierney has provided invaluable budgetary help and Ann-Marie Forest has ensured the smooth operation of the program through timely communication and mailings. The committee members appreciate greatly Paul and Ann-Marie's efforts.

The committee has undertaken several initiatives:

- 1) We have begun and will put more emphasis on involvement of congregations both in a) including in their year a collection for the Chalice Lighter program and b) promoting the Chalice Lighter program to individual members in the district. This has generated several gifts from congregations. We hope to prompt more participation during the next several months. More contributions mean we may respond affirmatively to more good proposals.
- 2) We redesigned our application form to streamline the process for applicants and the committee. We have occasionally seen grant requests for 10 times what we are able to give, so the form communicates that \$2,000 is the norm, although we can (and have) gone higher.
- 3) We have asked our donors to move to two requests a year and, in the process that they increase their gifts from \$15 (three times a year) to \$25 (twice a year). That has been effective.

The demands for funds from our congregations has varied. In some grant cycles we have had only one request and in others five or six. We have encouraged congregations to make their requests when projects are nearly ready to go rather than during early planning stages.

We have felt free to use surplus funds, where available, to increase gifts to levels beyond what may have been sent in response to a solicitation. Going into the Spring 2018 year we (at this point) have about \$1,648 in surplus funds available for projects. If we receive about \$2,000 this spring we will have up to \$3,600 available.

Grants during the past 18 months are:

Date	Congregation	Grant	For
Fall 2016	Call 1: S. Strafford VT	\$ 5,000.00	Access ramp
Winter 2017	Call 2 Derby Line, VT	\$ 1,685.00	Keyless locks
Winter 2017	Call 3a Belfast, ME	\$ 2,000.00	Intern serving 3 cong.
Winter 2017	Call 3b Yarmouth, ME	\$ 1,384.00	Program assistant
Fall 2017	Starr King Grant Award	\$ 1,920.00	Temp. media assistant

This spring we will receive more applications and look forward to assisting one or more UU congregations in growth-oriented activities.

Submitted by Chuck Putney on behalf of the committee.

Rev. Olivia Holmes, Chair 2016-17

Chuck Putney, Chair 2017-18

Niki Norman

## **Annual Report from the Endowment Trustees**

The NNED Endowment Trustees oversee the investment of Trust Fund assets held for the benefit of the Northern New England District.

The total market value of assets under the management oversight of the Trustees at the beginning and end of the calendar year ending December 31, 2017 were as follows:

<u>December 31, 2016</u>	<u>December 31, 2017</u>
\$2,825,889.17	\$3,135,119.36

All of the assets were and continue to be invested in Vanguard mutual funds. They are allocated as follows and rebalanced annually to maintain the target percentages:

Total Stock Index (VTSAX)	41%
Total International Stock Index (VTIAX)	21%
REIT Index (VGSLX)	5%
Total Bond Market Index (VBTLX)	19%
Total International Bond Index (VTABX)	9%
Money Market (VMMXX)	5%

For the year, the value of the assets under management increased by 10.9%. Outstanding performance by both the domestic and international stock markets was the major factor contributing to the increase in total asset value during 2017.

The NNED is also the beneficiary of trusts held at the UUA Common Endowment Fund.

The Trustees annually review the draw rates from the assets under management, balancing the needs of the district while preserving principal for future generations. The most recent draw rate was 4.9%.

Current Endowment Trustees include:

Austin Farrar, Trustees Chair and the NNED Financial Officer

Nancy Chaddock of Plymouth, NH (term ends June 2020)

Joan Connacher of Nashua, NH (term ends June 2020)

2 vacancies

Respectfully submitted,

Austin H. Farrar

Chair, Endowment Trustees and NNED Financial Officer



## Northern New England District | April 2017

### Report of the Annual Program Fund

#### Summary

The Annual Program Fund (APF) is the fund through which our member congregations support our Unitarian Universalist Association (UUA). The APF provides more than 75% of our Association's funding, upholding its full range of programs, services, and essential supports for congregations. Congregations contributed over \$6.5 million to our UUA in Fiscal Year 2016. Over 1,000 congregations are members of our UUA, covenanting with one another to affirm and promote Unitarian Universalism in our communities and world. We depend on congregations' full financial contributions to the Annual Program Fund to provide the vital funds that sustain our Association. *Only together can we amplify the best of Unitarian Universalism!*

Congregational support for APF is the fulfillment of a ***promise that has already been made.*** From the UUA bylaws: "A congregation becomes a member upon acceptance by the Board of Trustees of the Association of its written application for membership in which it subscribes to the principles of and *pledges to support the Association.*" Our principles and purposes close with this promise: "As free congregations we enter into... covenant, *promising to one another our mutual trust and support.*"

Our Unitarian Universalist Association recognizes all congregations that make their full contribution to the Annual Program Fund. Honor Congregations contribute their full requested contribution; Leadership Congregations are the fifty highest contributing Honor Congregations each fiscal year. We also recognize Merit Congregations, those that contributed at least twenty percent more than the prior fiscal year. Congregations fulfilling any of these contribution levels receive certificates and letters of appreciation. All Honor Congregations are recognized in the UUA's Annual Report on Giving, on our website, and at General Assembly (in 2017).

The following 25 generous Northern New England District congregations were Honor Congregations during Fiscal Year 2017 (July 1, 2016 to June 30, 2017). Several congregations have been Honor Congregations for 10+ or 25+ years! Please make an effort to thank them for their generosity.

### **25+ Honor Congregations**

Durham UU Fellowship	Durham	New Hampshire	25+
Starr King UU Fellowship	Plymouth	New Hampshire	25+
First Universalist Church of Yarmouth	Yarmouth	Maine	25+
UU Congregation of Castine	Castine	Maine	25+

### **10+ Honor Congregations**

Universalist Society of West Burke	West Burke	Vermont	10+
The Universalist Society of Strafford	South Strafford	Vermont	10+
Champlain Valley UU Society	Middlebury	Vermont	10+
Mount Mansfield UU Fellowship	Jericho	Vermont	10+
Unitarian Universalist Church of Rutland	Rutland	Vermont	10+
First Universalist Church of Pittsfield	Pittsfield	Maine	10+
UU Church of Nashua New Hampshire	Nashua	New Hampshire	10+

### **Honor Congregations**

The Federated Church of Marlborough	Marlborough	New Hampshire
First Church in Barre Universalist 1796	Barre	Vermont
UU Church of Brunswick	Brunswick	Maine
Midcoast UU Fellowship	Damariscotta	Maine
First Universalist Church in Rockland	Rockland	Maine
UU Congregation of the Upper Valley	Norwich	Vermont
First Universalist Society of Hartland	Hartland Four Corners	Vermont
The Unitarian Church of Montpelier	Montpelier	Vermont
UU Congregation of St. Johnsbury	St Johnsbury	Vermont
Newfields Community Church	Newfields	New Hampshire
Nottingham Community Church UU	Nottingham	New Hampshire
Peterborough UU Church	Peterborough	New Hampshire
South Church	Portsmouth	New Hampshire
Walpole Unitarian Church	Walpole	New Hampshire

# Northern New England District Financial Reports

## NNED UUA Profit and Loss Statement

	Actual FY'17 Jul 2016-Jun 2017	Budget FY'18 Jul 2017-Jun 2018	Actual FY'18 Jul 2017-Feb 2018	Projected FY'18 Jul 2017-Jun 2018
<b>INCOME</b>				
District Dues Income	\$1,853	\$0	\$0	\$0
Investment Distributions	\$139,238	\$145,000	\$78,531	\$144,578
Fund & Grant Distributions	\$30,171	\$30,000	\$26,157	\$32,357
Bank & Loan Interest	\$2,270	\$2,500	\$1,870	\$2,059
Services Rendered - Income	\$0	\$0	\$1,174	\$1,524
Chalice Lighter Calls	\$7,526	\$12,000	\$4,660	\$6,660
<b>Total Income</b>	<b>\$181,058</b>	<b>\$189,500</b>	<b>\$112,392</b>	<b>\$187,178</b>
<b>EXPENSES</b>				
Conferences Expenses	\$1,053	\$1,500	\$3,186	\$4,186
Regional Joint Projects	\$131,898	\$143,000	\$69,579	\$139,157
District Programs/Services	\$0	\$500	\$0	\$100
Interfaith and Justice	\$100,000	\$0	\$200	\$200
Chalice Lighter Grants	\$8,685	\$12,000	\$3,310	\$6,660
Labor Costs	\$14,819	\$15,320	\$9,688	\$14,128
Board & President's Expenses	\$12,443	\$8,580	\$3,122	\$5,982
Trustee Expenses	\$0	\$200	\$0	\$100
Nom. Committee Expenses	\$1,163	\$500	\$0	\$500
District Office Expenses	\$4,630	\$7,900	\$4,238	\$6,938
<b>Total Expenses</b>	<b>\$274,691</b>	<b>\$189,500</b>	<b>\$93,323</b>	<b>\$177,951</b>
<b>Net Operating Income</b>	<b>-\$93,633</b>	<b>\$0</b>	<b>\$19,069</b>	<b>\$9,227</b>

### NNED UUA Balance Sheet

	June 30, 2016	June 30, 2017	December 31, 2017
<b>ASSETS</b>			
Cash	\$115,703	\$46,707	\$56,212
Notes Receivable	\$109,990	\$81,837	\$79,925
Investments	\$2,788,642	\$2,977,499	\$3,135,119
<b>Total Assets</b>	<b>\$3,014,335</b>	<b>\$3,106,043</b>	<b>\$3,271,256</b>
<b>LIABILITIES</b>			
	\$22,764	\$22,945	\$22,640
<b>NET ASSETS</b>	<b>\$2,991,571</b>	<b>\$3,083,097</b>	<b>\$3,248,617</b>

## NORTHERN NEW ENGLAND DISTRICT UUA

### NNED UUA Proposed Budget FY 2019 (July 2018 - June 2019)

	Actual FY'17 Jul 2016-Jun 2017	Budget FY'18 Jul 2017-Jun 2018	Projected FY'18 Jul 2017-Jun 2018	FY 2019 Proposed Budget
<b>INCOME</b>				
District Dues Income	\$1,853	\$0	\$0	\$0
Investment Distributions	\$139,238	\$145,000	\$144,578	145,000
Fund & Grant Distributions	\$30,171	\$30,000	\$32,357	\$32,500
Bank & Loan Interest	\$2,270	\$2,500	\$2,059	\$2,250
Services Rendered - Income	\$0	\$0	\$1,524	\$1,500
Chalice Lighter Calls	\$7,526	\$12,000	\$6,660	\$7,500
<b>Total Income</b>	<b>\$181,058</b>	<b>\$189,500</b>	<b>\$187,178</b>	<b>\$188,750</b>
<b>EXPENSES</b>				
Conferences Expenses	\$1,053	\$1,500	\$4,186	\$4,200
Regional Joint Projects	\$131,898	\$143,000	\$139,157	\$140,000
District Programs/Services	\$0	\$500	\$100	\$500
Interfaith and Justice*	\$100,000	\$0	\$200	\$0
Chalice Lighter Grants	\$8,685	\$12,000	\$6,660	\$7,500
Labor Costs	\$14,819	\$15,320	\$14,128	\$15,500
Admin Assistant Prof Develop	\$0	\$0	\$0	\$500
Board & President's Expenses	\$12,443	\$8,580	\$5,982	\$10,000
Trustee Expenses	\$0	\$200	\$100	\$200
Nom. Committee Expenses	\$1,163	\$500	\$500	\$500
District Office Expenses	\$4,630	\$7,900	\$6,938	\$7,500
Legal Expenses	\$0	\$0	\$0	\$2,000
<b>Total Expenses</b>	<b>\$274,691</b>	<b>\$189,500</b>	<b>\$177,951</b>	<b>\$188,400</b>
<b>Net Operating Income</b>	<b>-\$93,633</b>	<b>\$0</b>	<b>\$9,227</b>	<b>\$350</b>

**Notes:**

\* FY'17 - \$100,000 payment made in support of Black Lives of UU (BLUU)

