

Self-Assessment Form

First Year Candidates - Fall

MUSIC LEADERSHIP CERTIFICATION PROGRAM

[Before the Fall Triad meeting](#), the 1st year Candidate will complete and sign this Self-Evaluation form and share it with their Advisor and Sponsor. The **Candidate** will submit the completed form to <mailto:mlcertification@uaa.org>.

[Before the Spring Triad meeting](#), candidates will complete another self-assessment and share it with their Advisor and Sponsor, who will then add their comments and fill out their portion of the form, which can be found here: <http://www.uaa.org/careers/music/triad>

Candidate Name: _____ Email: _____

Candidate's Advisor: _____ Email: _____

Candidate's Sponsor: _____ Email: _____

Date: _____

For each of the three foundational areas listed below, please assess your current level of mastery of each specific competency using the following scale: (mark NA for those items that are not applicable to your professional situation)

- 1: An area you greatly need to improve or learn more about
- 2: An area in which you are moderately comfortable
- 3: An area in which you are very comfortable
- 4: An area in which you are exceptionally comfortable and strong

I. MUSIC SKILLS & RESOURCES

Foundational area	Level of Mastery
Approaching music as ministry and service	
Recruiting and sustaining the adult choir	
Beginning and sustaining the children's choir	
Growing the program	
Programming special music service	
Leading congregational singing	
Knowledge of keyboard repertoire	
Knowledge of solo vocal and instrumental repertoire	
Knowledge of choral repertoire	
Knowledge of music outside the Western classical tradition	

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II. LEADERSHIP AND INTERPERSONAL SKILLS

Foundational area	Level of Mastery
Professional boundaries in collegial relations	
Relationship with congregation members	
Knowledge of copyright law	
Knowledge of ethical employment procedures and employee rights	
Working styles, group dynamics and effective communication strategies	
Understanding staff evaluation process & purpose	
Working with a music committee and volunteers	
Budgeting and special funding	
Systems theory and group dynamics	
Self-care	
Conflict management	

III. UU HERITAGE AND VALUES

Foundational area	Level of Mastery
UU religious pathways (Sources of the Living Tradition)	
UU principles and purposes	
Anti-oppression & Social justice	
UU history	
UU polity	
UUA structure (association versus denomination)	