

**Sunday, September 25, 2016**

**24 Farnsworth Street, Chapel**  
MFC Sunday Business Meeting

Members: Nick Allen, Don Brunnuell, Jackie Clement, Marge Corletti, Jan Devor, Jennifer Hamlin-Navias, Kristen Harper, Jesse King, , Michael Lyde, Shana Lynngood, Joetta Prost, Maddie Sifantus Karen Stoyanoff, Greg Ward

Staff: Sarah Lammert, Alicia Forde, David Pettee, Marion Bell

Liaisons: Jordinn Long, Cassandra Hartley

**Open Session:**

Non-confidential Reports from Working Groups

**SETTLEMENT WORKING GROUP**

**TIMELINE FOR PRELIMINARY FELLOWSHIP RENEWAL UPDATE:**

**September:**

Constitute Working Group to include members from UUSCM/UUMA

Ashley Horan for UUMA

Still waiting to hear from UUSCM

SWG member to participate – Jennifer Hamlin-Navias. Maddie Sifantus

Outline the assumptions of the Preliminary Fellowship Renewal Process to include:

- its purpose
- clarifying “holding ministers in care”
- what the MFC is seeking through this process

**October:**

Using Fulfilling the Call, the updated competencies, unearthed assumptions/clarification, and feedback from Community ministers, begin working on draft of renewals

**November:**

Feedback and update draft

**December:**

Share draft with MFC

**January/February:**

Incorporate feedback from MFC

**March:**

Share updated Draft with MFC and identified constituents

**April/May:** Finalize and pilot

## PROCESS WORKING GROUP REPORT

### 1. Competency implementation

MFC web page navigation/hierarchy is confusing - Joetta proposes to revise and submit to MPL staff.

### 2. Comments on new competencies

To Do by April: revise panel chair documents and questionnaire documents.

Ongoing: Track changes to statement of competence changes, but will not release interim updates until we've completed a second edition

#### Revisions

- i. "Scheduled coursework" section for uncompleted requirements
- ii. Indication of which requirement each course fulfills
- iii. Copy edits, updating "forthcoming" materials
- iv. Remove 'optional'

### 3. Managing question bank and readings

- a. People are able to use Google Sheet for question bank
- b. Widespread delinquency in reading
  - i. Sunday agenda: What is this committee's timeline for reading list completion?

Second competency is the next phase of getting up to speed on our own requirements

Marge will bring additional books in December for the other competencies

### 4. Evaluation/planning for training

#### Observations

Having prefatory materials (e.g. video) helps us make good use of time.

Would have been helpful to have agenda/goals/direction

#### Next steps

Future training ideas:

- a) cultural humility
- b) discovering and uncovering the biases we carry.
- c) Jim Key has requested training on sexual misconduct with Marie Fortune in March 2017 on Wednesday, March 22.

Proposed trainings:

September 2017: Divulging our biases and panel dynamics (2-hr Thursday)

March 2017: sexual misconduct training. How to be an effective and compassionate judiciary. Marie Fortune and Deborah Pope Lance nominated.

## MISCELLANEOUS ITEMS

Jim Key may join us as an observer in December 2016

Shana and Don will miss the March 2018 meeting. Sarah will request subs to sit in for them.

Discussion: initial interviews using the new competencies:

Noted:

Felt a little strange because of the way they filled them out. Formulating questions was a little more complicated.

Made formulating questions more challenging. More questions on application of skills reading the packet was a little confusing. Then it was easier to read. There were waivers and then under required courses, they weren't filled out. How strict are we going to be?

David wants to know how to navigate around those who want to use the new competencies but haven't taken a course. Also some courses that are required aren't necessarily named in a way that would identify the course.

Adding a more precise expectation with new competencies.

The added essay requests of 400 words were so much more fulfilling than the previous three required essays. They told us more about what we wanted to know.

Not clear on the forms about where they would like to see their ministry going.

New forms don't get as much info regarding religious education

Need a new panel chair form.

AR/AO/MC and sexual health – we need to make sure they are addressed.

No changes to the competencies form for a year. April 2017 we will edit with updates

Hope to have the online competencies up and running by April 2017.

Is there a possibility for an online regional meeting with candidates/aspirants to help with anxiety?

## Approval April 2016 minutes

Motion: to approve the April 2016 MFC meeting minutes.

**Marge moves to accept minutes/ Greg 2<sup>nd</sup>. Approved, 13-1**

## CONFIRMED MFC MEETING DATES FOR:

1. **Spring 2018** (*Easter Sun Apr 1. Passover March 30-April 7*)
  - a. Wed Mar 21 – Sun Mar 25?
2. **Fall 2018** (*Yom Kippur Sept 19-26*) all day training
  - a. Tuesday, Sept 25 (Exec) all day-training) Wed Sep 26 – Sun Sep 30

### **3. Winter 2018**

a. Wed Nov 28 – Sun Dec 2

Jesse will work to get off Flock and on to something else. Ryver?

Jesse working on evaluations:

1. of MFC as a whole. Best practice to evaluate ourselves. Staff can weigh in on this, too.
2. Evaluation of individual members

Hopes to have them by December 2016

Having outside evaluations may be helpful. 2-3 months after an interview?

Brief discussion on creating evaluations for the MFC and what that may look like.

- Alternate Panel Chair Experience:
  - Madeline Sifantus - this Sept.
  - Jackie Clement - this Sept..
  - Michael Lyde - this Dec.
  - Kristen Harper - maybe next spring or fall?

Brief reports from our liaisons

Adjourn – 3pm