

Request for Approval of Increase to IT Budget

The board's policies require board approval for any expenditure not included in the budget that is in excess of \$50,000. Since the adoption of the FY 2018 budget, staff has conducted research and developed a plan for a new database. We believe this is essential for our work. Currently, the IT staff has identified over 100 separate databases in the organization. Consolidating and coordinating these databases would improve effectiveness and reduce long-term costs. Stewardship and Development would continue to use Raiser's Edge software. We recommend that the UUA move forward in the development of a new database. The estimated cost is approximately \$150,000 (see budget below). The cost would be capitalized and amortized over 5 years in accordance with generally accepted accounting principles. With an amortization period of five years, the annual expense would be \$30,000, significantly less than the \$50,000 limit. Nevertheless we wanted the board to be fully aware of this commitment and have the opportunity to vote its approval.

MOVED: That the Board of Trustees approve an addition to the fiscal 2018 and 2019 capital budgets of \$150,000 for the purpose of developing a new database to serve all UUA staff groups.

Capital Costs	
Staff programmer for 18 months salary and benefits	\$100,000
Vendor services	\$50,000
Total Capital	\$150,000

Operating Costs	
Depreciation (per year)	\$30,000
Software to Sync with Raiser's Edge	\$10,000
Database Platform Subscription	\$15,000
Total Annual	\$55,000