

**Financial Secretary's Report
Values & Resources Alignment Working Group Report**

As Financial Secretary, I've been working with members of the Values and Resources Alignment Working Group.

As noted in our December report, we recommend that the Board convene a separate Task Force to work collaboratively with the Administration to find funding for the recommendations of the Commission on Institutional Change.

We completed a draft charge for the Working Group. Earlier drafts have been shared with the Board.

We continued to contact leaders of our UUA Boards and Commissions about spending for FY 20 and beginning the budget development process for FY 21. All expressed a desire for training on how to monitor their budgets, spending guidelines, and preparation for putting together next year's budget. We will work with the Administration to put such training together for February 2020, at the start of the FY 21 budget cycle, and also for August 2020, when there will be turnover in the leadership of some Boards and Commissions. The Working Group discussed making sure that in the future, Boards and Commissions chairs include their membership in understanding their financial responsibilities, so that there is continuity when transitions occur.

The Working Group will put together training on the Board's fiduciary responsibilities prior to the April Board meeting where the budget will be reviewed and adopted.

Board members have been copies on agendas and notes, and invited to meetings of the Working Group. I regret that I failed to notice our COIC representatives were not on the invitation list for the January Working Group meeting. I apologize for the oversight, and have a Zoom meeting scheduled to get them up to speed.

Respectfully submitted,

Kathy Burek