

UU-UNO Envoys Facebook Group

How to join the group

1. Log into Facebook (www.Facebook.com) – if you don't already have an account you will need to make one. Process is relatively straightforward.
2. In the search bar at the top of the screen, search for "UU-UNO Envoys" (or just go to www.facebook.com/groups/uuunoenvoys)
3. Click the "Join Group" button on the right-hand side.
4. You may have to wait for a group administrator to approve your request.

Posting in the group

All Envoys are strongly encouraged to be active in the UU-UNO Envoys Facebook group. This has the potential to be a very useful avenue for Envoys to communicate amongst themselves. Here are some ways you can use the Facebook group:

1. "Write Post": Go to the group's page and click "Write Post". In the box provided, write any text or post links to articles or YouTube videos you'd like to share with the Envoys group.
 - a. Example: You have a UU-UNO or UN-related event coming up and want advice from other Envoys who may have planned a similar thing in the past. Post a question!
2. "Add Photo/Video": On the group's page, you can click "Add Photo/Video" to share some video or photo you have taken that may be of interest or helpful to other Envoys.
3. "Ask Question": This is useful for getting people's opinions. You can post a question and provide a series of answers for other Envoys to choose from.
4. "Add File": If you'd like to share an Order of Service you're particularly proud of or any other file, you can upload a file to share with all Envoys in the group.

Alternatively, any emails sent to uuunoenvoys@groups.facebook.com will appear as posts in the group.

Email notifications

If you don't check Facebook often and want to be notified via email when someone posts in the UU-UNO Envoys Facebook group, you can activate Facebook email notifications.

1. Go to your notification settings > "Email"
 - a. To access notification settings, click the down arrow on the right of the blue bar at the top of your screen.
 - b. Select "Settings"
 - c. From the left-hand menu, select "Notifications" and from there you can see "Email"
2. Click "Edit"
3. Choose if you want to receive "All notifications, except the ones you unsubscribe from" or "Important notifications about you or activity you've missed". Both of those options should give you email updates when someone posts in the Envoys group.
4. You can always unsubscribe from getting certain notifications by clicking on the down arrow on the right of any post and adjusting your notification settings for that thing. (e.g. you can "Turn off notifications" from a group you are not as interested in by clicking the arrow on one of the posts there. You would still get notifications from other groups.)