

UUA Board of Trustees
April 15 & 16, 2016

DRAFT - NOT YET APPROVED BY THE UUA BOARD.

MINUTES
BOARD OF TRUSTEES
UNITARIAN UNIVERSALIST ASSOCIATION

April 15 & 16, 2016

Pursuant to notice duly given, a meeting of the Board of Trustees of the Unitarian Universalist Association was held on Friday, April 15 and Saturday, April 16, 2016 in Boston, Massachusetts.

MEMBERS

PRESENT: Tim Atkins, Greg Boyd, Andy Burnette, Rob Eller-Isaacs, Dorothy Holmes, Jim Key, Larry Ladd, Patrick McLaughlin, Peter Morales, Denise Rimes, Christina Rivera, Michael Sallwasser, Julian Sharp, and James Snell.

MEMBERS

ABSENT: None.

ALSO

PRESENT: Tim Brennan (for portions), Olivia Calvi (youth observer), Caleb Leman (youth observer), Sarah Lammert, Harlan Limpert, and observers.

Jim Key, Moderator, called the meeting to order at 10:08 AM on Friday, April 15, 2016. Board members and guests introduced themselves.

All board members read the covenant out loud in unison. Patrick McLaughlin moved and Michael Sallwasser seconded the motion to approve the consent agenda with one correction and one extraction. The correction was to note that Andy Burnette was, in fact, present at the January, 2016 board meeting but participated online. The item extracted for later conversation was the item of the Redding UU Fellowship of Redding, CA. It passed unanimously, with those changes. The portion of the consent agenda that was approved included the following motions:

- The Southern Region of the Unitarian Universalist Association recommends that the Unitarian Universalist Fellowship of Benton County in Bentonville, AR be accepted into congregational membership with the Unitarian Universalist Association as a member congregation.
- UUA Board Minutes – 1-22 & 23-2016
- UUA Board Executive Session Minutes – 1-23-2016
- UUA Board Minutes – 2-25-2016
- UUA Board Executive Session Minutes – 2-25-2016

UUA Board of Trustees
April 15 & 16, 2016

The following reports were presented:

PRESIDENT'S REPORT Peter Morales presented his president's report.

MODERATOR'S REPORT - Jim Key presented his moderator's report.

VICE MODERATOR'S REPORT – Susan Weaver presented her vice moderator's report.

SECRETARY'S REPORT – Rob Eller-Isaacs presented his secretary's report. He noted that:

- All Souls Church (Belgrade, ME) has dissolved.
- The Hattiesburg Fellowship (Hattiesburg, MS) has dissolved.
- The Unitarian Fellowship of Grand Rapids (Grand Rapids, MN) has changed their name to Itasca Unitarian Fellowship.

A discussion of the request by the Redding Unitarian Universalist Fellowship in Redding, CA to change their status from member congregation to covenanting community took place. Additional information was desired and after discussion Tim Atkins moved and Greg Boyd seconded a motion to table action on this matter until such time that the staff can provide more detailed information about the request. Motion carried. (Moderator Key indicated the matter could be reviewed at the June board meeting.)

FINANCIAL ADVISOR'S REPORT – Larry Ladd presented his financial advisor's report, focusing on the Annual Program Fund Taskforce that is exploring changes to the APF.

TREASURER'S REPORT – Tim Brennan presented his treasurer's report. Mary Katherine Morn, Director for Stewardship and Development, presented an update in the Collaborative Campaign. James Snell moved and Patrick McLaughlin seconded a motion to approve the budget for FY17. Motion carried.

COMMITTEE'S WORKING GROUP REPORT – Michael Sallwasser presented the Committee's Working Group Report.

RENEWING THE COVENANT TASKFORCE REPORT – Susan Ritchie presented her report from the Renewing the Covenant Taskforce.

LINKAGE WORKING GROUP REPORT – Christina Rivera presented the report from the Linkage Working group.

EMERGING CONGREGATIONS WORKING GROUP REPORT (Part 1) – James Snell presented the report from the Emerging Congregations working group.

UUA Board of Trustees

April 15 & 16, 2016

GOVERNANCE AND POLICIES WORKING GROUP REPORT (Part 1) -- Tim Atkins, Andy Burnette and Patrick McLaughlin presented information from this working group. A motion will be voted upon on Saturday.

PRESIDENTIAL CAMPAIGN PROCESS – Rob Eller-Isaacs summarized a proposal he will make to the board on Saturday regarding five regional gatherings to which the UUA presidential candidates would be invited to attend and participate.

EMERGING CONGREGATIONS WORKING GROUP REPORT (Part 2) – Carey McDonald, Outreach Director, joined the conversation about emerging congregations.

PROCESS OBSERVATION

Dorothy Holmes shared process observations and at 5:18 PM Moderator Key declared the meeting recessed until Saturday morning.

RECONVENED

The board meeting was reconvened at 9:08 AM Saturday, April 16 after opening worship led by Julian Sharpe. Board and guests introduced themselves. It was noted that AR/AO/MC training would occur at the October 2016 board meeting.

GOVERNANCE AND POLICIES WORKING GROUP REPORT (Part 2) -- Tim Atkins, Andy Burnette and Patrick McLaughlin continued the conversation about possible changes in governance policies. Motions will be made later in the meeting.

EXECUTIVE SESSION

Michael Sallwasser moved and Julian Sharpe seconded a motion to move into Executive Session for the purpose of considering nominations. Motion carried.

Upon returning from Executive Session Michael Sallwasser announced with gratitude and appreciation that Sara Surface was appointed to the Appointments Committee starting at the end of General Assembly 2016 and will succeed Annie Vogt. It was also announced that Sarah Dan Jones was appointed to a one year term to the Board of Trustees beginning at the end of General Assembly to fill the vacancy created when board member Denise Rimes became Vice Moderator following the resignation of Susan Weaver.

It was also announced that a decision was made regarding the selection of the recipient of the Distinguished Service Award. After she was informed of the honor, it was publically announced that the recipient is the Rev. Dr. Laurel Hallman. Presentation of the award will occur at General Assembly.

Furthermore, it was announced that Andrea Briscoe and Bailey Saddlemire were elected to serve as youth observers to the UUA Board. Information about them is on the UUA website.

EMPOWERMENT AND INCLUSION WORKING GROUP REPORT – Julian Sharp presented the report from the Empowerment and Inclusion working group.

UUA Board of Trustees
April 15 & 16, 2016

UUs FOR JUSTICE IN THE MIDDLE EAST – Moderator Key invited Larry Cooper and Curtis Bell, members of the UUs for Justice in the Middle East to present their rationale behind the business resolution being considered at General Assembly 2016.

CONGREGATIONAL BOUNDARIES WORKING GROUP REPORT – Denise Rimes presented an update from the Congregational Boundaries Working Group.

MOTIONS PRESENTED AND ACTED UPON

It was moved, seconded and passed that the Secretary of the Association establish a planning team to produce five board sponsored candidate appearances in support of the election process for the UUA Presidency. The team will include the candidates or their appointees, three trustees who will refrain from endorsing candidates, including the Secretary and a staff liaison appointed by the UUA President. It is understood that the cost of these events will be addressed within the present budget. ***Motion passed.***

It was moved, seconded and passed to amend Section 3 Procedures from the Governance Working Group:

Amend Section 3.6.8 as follows: Add c:

c) The selection of these positions shall occur at the June meeting of the Board prior to General Assembly, with the exception of a vacancy. If a vacancy exists, the position shall be selected during the next regularly scheduled Board meeting after the vacancy is announced. ***Motion passed.***

It was moved, seconded and passed that the UUA Board of Trustees accept the Ends Monitoring Report, April 2016, with two adaptations from the original report:

End 1.7: Compliance status changed to non-compliance.

End 1.9: Compliance status changed to partial compliance.

Motion passed.

It was moved, seconded and passed that the UUA Board of Trustees accept the proposed revision of Policy 3 (From 3.0 through 3.7), as presented to the Board, except that "effectivity" will be amended to "effectiveness" in 3.2 (as shown below).

3.0 Preamble

The Board, on behalf of our Sources of Authority and Accountability, will hold the administration and itself accountable through carefully established, broadly written policies that reflect Unitarian Universalist values and perspectives.

Our sources of authority and accountability are:

UUA Board of Trustees

April 15 & 16, 2016

1. Our member congregations
2. Current and future generations of Unitarian Universalists
3. The heritage, traditions, and ideals of Unitarian Universalism
4. The vision of Beloved Community
5. The Spirit of life, love, and the holy

3.1 Governing Style

The Board will govern with an emphasis on an outward, future-oriented vision, offering strategic leadership, and maintaining clear distinctions between Board and President roles. It will encourage and appreciate diversity in viewpoints, and seek to maintain an open and transparent process.

3.2 Board Job Description

The Board will assure organizational effectiveness by creating and monitoring systems and performance, in accord with established Board policy.

3.3 Board and Board Member Code Of Conduct

The Board commits itself and its members to act in adherence with the UUA bylaws, to conduct themselves ethically and lawfully, and to act with respect for others, with appropriate use of authority when serving as Trustees.

3.4 External Relations

Speaking with one voice is an important value of the Board. To achieve this, the board will formally delegate official authority to speak on behalf of the organization in the public arena.

Committee chairs, working group conveners and officers are authorized to communicate with members of the press concerning areas of Board discussion, deliberation and action within the scope of their authority following meetings of their respective groups.

3.5 Agenda Planning

The Board will follow an annual agenda which (a) advances and/or reevaluates the relevance of its Shared Vision (ENDS) and (b) seeks to improve Board performance.

3.6 Election Of Officers And Officer Roles

The General Assembly elects the Moderator (CGO) and Financial Advisor. The Board elects the Financial Secretary, Vice Moderator, and the Secretary. The Board also appoints the Youth Observer(s), Recording Secretary, and the Treasurer of the UUA.

3.7 Board Committee Principles

Board committees will be used sparingly and, when used, will be chartered to reinforce the wholeness of the Board's responsibilities and to avoid interference with delegation from Board to President.

Motion passed.

UUA Board of Trustees
April 15 & 16, 2016

It was moved, seconded and passed to amend 3.3.12 in board procedures:

12. Individual Board Members will not engage in fundraising or public support of any candidate for national UUA office. ~~except within twelve months of the date of the election~~

Motion failed. The current policy remains in force.

PROCESS OBSERVATIONS

Michael Sallwasser provided process observations.

ADJOURNMENT

At 5:44 PM Moderator Jim Key shared closing words and declared the meeting adjourned, confirming that the next meeting would take place by video conference on May 6, 2016 at 8:00 P.M. EST.

Respectfully submitted,

/s/ Harlan Limpert
Clerk

BOARD OF TRUSTEES SCHEDULE

- **Conference Call: May 2016**
May 6, 2016
8:00 PM - 9:30 PM (Eastern)
- **Meetings: June 2016, Columbus, OH**
Tuesday, June 21—Wednesday, June 22: Board of Trustees Meeting
Wednesday, June 22—Sunday June 26: General Assembly
Monday, June 27: Board of Trustees Meeting
- **Meeting: October 2016, Boston, MA**
Thursday, October 13 - Saturday, October 15, 2016

UUA Board of Trustees

April 15 & 16, 2016

- **Meeting: January, 2017, Boston, MA**
Friday, January 27 - Saturday, January 28, 2017
- **Meeting: April, 2017, Boston, MA**
Friday, April 21 - Saturday, April 22, 2017
- **Meetings: June 2017, New Orleans, LA**
Tuesday, June 20—Wednesday, June 21: Board of Trustees Meeting
Wednesday, June 21—Sunday June 25: General Assembly
Monday, June 26: Board of Trustees Meeting
- **Meeting: October 2017, Boston, MA**
Thursday, October 19 - Saturday, October 21, 2017
- **Meeting: January, 2018, Boston, MA**
Friday, January 19 - Saturday, January 20, 2018
- **Meeting: April, 2018, Boston, MA**
Friday, April 20 - Saturday, April 21, 2018
- **Meetings: June 2018, Kansas City, MO**
Tuesday, June 19—Wednesday, June 20: Board of Trustees Meeting
Wednesday, June 20—Sunday June 24: General Assembly
Monday, June 25: Board of Trustees Meeting