



## Social Witness at General Assembly QUICK GUIDE TO THE AMENDMENT PROCESS

The GA Social Witness Document subject to amendment at GA 2018 is:

- **Actions of Immediate Witness (AIWs)**

You must be a delegate to propose an amendment. Go to the Mini-Assembly. The Mini-Assembly is your **only opportunity** to propose amendments.

### At the Mini-Assembly:

Saturday 1:30 pm – 2:30 pm

Onsite Participants: Rooms 2010, 2102A, 2102B

Offsite Participants: <http://gaonline.uua.org>

Submit your amendment using the provided form.

Be sure to:

- Cite affected line numbers.
- Use a separate form for each amendment (unless it is clearly one idea that affects several parts).
- Try to coordinate and cooperate with others who may have similar amendments. Preference is given to group-submitted amendments. On the amendment form select “Group” if this is a group-submitted amendment or “Individual” if not.
- Submit your amendment to the Commission on Social Witness (CSW) in the mini-assembly no matter what, even if time runs out.
- Keep your part of the three-part form if submitting onsite.
- Use care. To save time in plenary, the CSW is charged by our UUA bylaws to consider proposed amendments and to selectively incorporate some.

### All submitted amendments are either:

- **Incorporated** into the proposed text (shown as incorporated in a new version presented at plenary)
- **Unincorporated** (listed in a priority order at plenary)

### In General Session:

AIWs Sunday General Session VII 1:30 pm – 4:00 pm

- Look at the PRIORITIZED LIST(s) of UNINCORPORATED AMENDMENTS
- Amendments ruled in order at Plenary are:
  - Those on the Priority List of Unincorporated Amendments
  - Amendments that move to strike language incorporated in the revised text.
- If your amendment has not been incorporated and you still want it to go forward,

### OR

- If you wish to reverse an incorporated amendment, **go to the Amendment Table (front right of Great Hall.)** *Offsite delegates must coordinate with an onsite delegate to reverse an incorporated amendment.*
- Fill out a new amendment form; list by letter the amendment from the list of unincorporated amendments OR write out in full how you want to reverse the language.
- Hand in the amendment and confirm it with the table attendants.
- Stand next to the amendment microphone.
- Present your amendment when prompted.

**NOTE:** Expect skips in list order if advocates are not present. Unincorporated amendments will be taken in list order BUT striking incorporated amendments might take priority.

*This guide to the Amendment Process was produced by the Commission on Social Witness (CSW). For more information, visit the CSW Booth #610 in the Exhibit Hall, [www.uua.org/csw](http://www.uua.org/csw), or send an email to [socialwitness@uua.org](mailto:socialwitness@uua.org)*

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