

# BUSINESS PROCESS

## MINI-ASSEMBLY

All business of the General Assembly is conducted in General Sessions. Mini-Assemblies offer opportunities in small sessions for delegates to speak on issues, find out more about individual business items before a vote in General Session, and propose amendments to the business item or social witness statement. They are not the place to debate the pros and cons of a proposal. The Board of Trustees or the Commission on Social Witness may move amendments to business items as a result of discussion in Mini-Assemblies.

- **Business Mini-Assembly**  
Wednesday 3:00 p.m. ET / 2:00 p.m. CT / 1:00 p.m. MT / 12:00 p.m. PT.

## BYLAW AND RULE AMENDMENTS

Proposed Bylaw and Rule Amendments will be discussed in the Mini-Assembly on Wednesday 3:00 p.m. ET / 2:00 p.m. CT / 1:00 p.m. MT / 12:00 p.m. PT. After the Mini-Assembly, the Board of Trustees consolidates results and formulates any amendments to be proposed.

## PROPOSED BUSINESS RESOLUTION

Discussion of the Proposed Business Resolution takes place in the Mini-Assembly on Wednesday 3:00 p.m. ET / 2:00 p.m. CT / 1:00 p.m. MT / 12:00 p.m. PT. The discussion and vote to adopt the Business Resolution is scheduled for General Session IV on Friday.

## BUDGET HEARING

The UUA Finance Committee members and UUA officers will conduct a hearing on the 2020 – 2021 budget on Friday 12:00 p.m. ET / 11:00 a.m. CT / 10:00 a.m. MT / 9:00 a.m. PT. This session offers an opportunity to ask questions about and consider changes to the budget. Motions on the budget must be submitted in writing to [moderator@uua.org](mailto:moderator@uua.org) by 5:00 p.m. on Friday, for consideration Saturday.



# LETTER FROM THE CO-MODERATORS

We are so excited to welcome you to our first-ever all-digital General Assembly!

Big thanks are due to LaTonya Richardson, the GA Office, the UUA Administration and staff, the GA Planning Committee, the UUA Board, and all the volunteers, especially IT (Information Technology) for making this first completely virtual General Assembly possible.

As we write this, we find ourselves in the middle of two pandemics—a global coronavirus and the ongoing epidemic of anti-Black state violence. More than ever, now is a time for us to come together as a faith community and proclaim (and live) our values into the world—a Unitarian Universalism rooted in liberation, justice, compassion, care, and collective change. Our faith has the power and potential to provide many people with a place of harbor, and General Assembly is our time to practice the best of what this religion has to offer.

As UUA president Rev. Dr. Susan Frederick-Gray has said, “this is no time for a casual faith.” We are in need of transformative and radical change in our world and in Unitarian Universalism. Our denomination is blessed by all of those who are leaning into the challenges of this moment and embracing the possibilities for transformation. We are grateful for the guidance of the Commission on Institutional Change and for opportunities to revisit the core tenets of our faith, such as through the establishment of an Article II Commission, which will review the important bylaw section that includes our seven principles and six sources and our statements on purpose, inclusion, and freedom of belief.

We are in a time of pandemic, social movement, and transformation, which is just as much about who we want to be as individuals as it is about who we want our communities to be. We invite you to bring your whole self to this General Assembly. Be ready to be uplifted, transformed, inspired, and resourced to go out and fundamentally shift our world. Be ready to be held and cared for and to show love to the people around you. Be ready to help shape our governance and decision-making so that it is ever more in line with our UU values and theological understandings and ever less about critique, competition, and lack of trust. Be ready to dance, sing, laugh, cry, pray/meditate/reflect, and learn from powerful speakers and presenters.

We understand that going virtual will be harder for some and easier for others. We encourage you to reach out to the amazing IT staff and volunteer tech supporters who are making all of this possible and are here to support you. There will also be a technology orientation on Wednesday and available every day. Finally, please pay attention to the rule changes for this virtual General Assembly.

Thank you for helping us make this GA and the governance of our faith successful. We feel grateful and blessed to have served as your co-moderators for the past three years and we are excited for where our faith movement will go next under our new co-moderators, other denominational leaders, and all of you.

Thank you for joining us in the business of living our faith.

In Faith & Love,  
*Mr. Barb Greve and Elandria Williams*

# AGENDA: ORDER OF BUSINESS

## WEDNESDAY, JUNE 24

8:45 p.m. ET / 7:45 p.m. CT

6:45 p.m. MT / 5:45 p.m. PT

## THURSDAY, JUNE 25

4:00 p.m. ET / 3:00 p.m. CT

2:00 p.m. MT / 1:00 p.m. PT

### GENERAL SESSION I (0.75 hour)

- Call to Order
- Welcome
- Libations – honoring those who have come before
- Introduction: GA Youth / Youth Caucus
- Introduction: YA@GA
- Introduction: Chaplains
- Introduction: Right Relationship Team
- Introduction: Accessibility
- Adoption of Rules of Procedure
- Closing Words

## THURSDAY, JUNE 25

1:30 p.m. ET / 12:30 p.m. CT

11:30 a.m. MT / 10:30 a.m. PT

### GENERAL SESSION II (1.75 hours)

- Call to Order
- Opening Words
- GA Theme – Roots
- Preliminary Credentials Report
- President's Report
- Special Collection: UU the Vote
- Music
- Commission on Social Witness Report
- Presentation of Actions of Immediate Witness
- Framing for Breakout Groups
- Closing Words
- Announcements
- Breakout Groups

### GENERAL SESSION III (1 hour)

- Call to Order
- Commission on Institutional Change Report
- Closing Words

## THURSDAY, JUNE 25

5:15 p.m. ET / 4:15 p.m. CT

3:15 p.m. MT / 2:15 p.m. PT

### REPORTS (0.5 hours)

- Introduction to Reports
- Beacon Press Report
- Unitarian Universalist Service Committee Report
- Unitarian Universalist Women's Federation Report

# AGENDA: ORDER OF BUSINESS

## FRIDAY, JUNE 26

1:30 p.m. ET / 12:30 p.m. CT  
11:30 a.m. MT / 10:30 a.m. PT

## SATURDAY, JUNE 27

1:30 p.m. ET / 12:30 p.m. CT  
11:30 a.m. MT / 10:30 a.m. PT

### GENERAL SESSION IV (1.75 hours)

- Call to Order
- Opening Words
- GA Theme – Rooted Inspiration
- Chaplains, GA Planning Committee, Right Relationship Team Updates
- Voting Process Review
- Rules Review
- Bylaw Amendments
- Music
- Business Resolutions
- Closing Words
- Announcements

### GENERAL SESSION V (1.75 hours)

- Call to Order
- Opening Words
- GA Theme – Rooted, Inspired, and Ready
- Installation of Elected Volunteers to the Board of Trustees, General Assembly Planning Committee, and Nominating Committee
- Voting Process Review
- Consideration of Actions of Immediate Witness
- Music
- Responsive Resolutions (if any)
- Closing Words
- Announcements

## FRIDAY, JUNE 26

5:15 p.m. ET / 4:15 p.m. CT  
3:15 p.m. MT / 2:15 p.m. PT

## SATURDAY, JUNE 27

4:00 p.m. ET / 3:00 p.m. CT  
2:00 p.m. MT / 1:00 p.m. PT

### REPORTS (0.5 hours)

- Introduction to Reports
- Board Report
- Conversation with Incoming Co-Moderators

### GENERAL SESSION VI (1 hour)

- Call to Order
- Opening Words
- Final Reports from Chaplains and Right Relationship Teams
- Courageous Love Awards
- Co-Moderators' Report
- Installation of Incoming Co-Moderators
- Music
- Appreciation of Co-Moderators Rev. Mr. Barb Greve and Elandria Williams
- Words of Thanks
- Invitation to GA 2021
- GA Theme – Rooted, Inspired, and Ready to Act
- Final Credentials Report
- Closing Words and Gavel

# RULES OF PROCEDURE

## **RULE 1. ORDER OF BUSINESS**

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Consideration of and action upon items must proceed in the order set forth in the Final Agenda unless during the meeting that order is changed by majority vote.

The Moderator may propose a single consent agenda motion consisting of items that have received no proposed amendments at the appropriate Mini-Assembly or items that are otherwise deemed appropriate by the Moderator. An item may be removed from the consent agenda and treated as a regular business item by the Moderator or by the vote of at least 99 delegates. The consent agenda motion will be admitted if approved by majority vote and will be considered first on the agenda. Once admitted, the consent agenda is not debatable and requires a two-thirds vote of support to be adopted.

## **RULE 2. MEANS OF VOTING**

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So long as a quorum is present, action on any question, unless the Bylaws otherwise provide, will be decided by on-line vote through the GA Participation Portal. The Moderator may request straw polls to assess the readiness of the Assembly to vote, but such straw polls are only advisory and carry no official weight or constitute any official decision. Provided a quorum is present at each General Session, all matters submitted to a vote of the Assembly will be determined by the number of votes cast by delegates and Trustees voting on the matter. The required proportion of votes cast by delegates and Trustees to approve any action or resolution will be as set forth in the Bylaws or Rules or these Rules of Procedure.

## **RULE 3. MINUTES**

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The Board of Trustees will approve the minutes of the General Assembly General Sessions, which will be prepared by the Recording Secretary in consultation with Legal Counsel.

## **RULE 4. PRESENTATION OF ITEMS**

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The provisions of Rule 5 notwithstanding, the Board of Trustees and/or the Commission on Social Witness will, at their discretion, move the item as printed on the Final Agenda or move an amended version of the item.

## **RULE 5. AMENDMENTS**

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Except for clarifying amendments, amendments to the main motion will not be in order until there has been at least 8 minutes of discussion, if that much is needed, on the merits of the main question as moved. The Moderator may, at their discretion, entertain a motion to amend the main motion before 8 minutes of discussion has taken place.

Amendments to a business resolution, a bylaw, a rule, or a proposed amendment must be submitted for consideration at the appropriate Mini-Assembly in order to be offered in the General Session. No amendment or other change to any motion under consideration will be entertained unless it is submitted in writing on forms prescribed by the Moderator, who may, however, waive this requirement.

Only the section of particular bylaws that are proposed to be amended may be amended during GA. The remaining text of a bylaw, which may have been printed for the convenience of the reader, may not be amended. The Moderator will determine whether a particular section of text is eligible for amendment.

## **RULE 6. TIME LIMITS**

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The following time limits are imposed on all business transacted by the Assembly except as otherwise provided in these Rules for Actions of Immediate Witness. If, however, there is no objection from the floor, the Moderator may grant minor extensions of time. Any time limits imposed by this rule may be extended by a two-thirds vote of the delegates and Trustees.

- a) Statements through the “Pro” or “Con” queues must be in writing or recorded video or audio and submitted through the form in the GA Participation Portal, or other electronic form designated by the Moderator. Any recorded statement must be



# RULES OF PROCEDURE

submitted at least two hours before the posted start time of the General Session. No person may submit a statement on any motion longer than 2 minutes or a written statement of more than 200 words, and not more than once, so long as there are others who have not spoken who desire to do so, except that persons having special information may, with the permission of the Moderator, reply to questions.

- b) Pro/Con Discussion Time. 15 minutes of discussion time shall be provided for “Pro” and “Con” discussion of any proposed bylaw or rule amendment, resolution, or action on a report that is on or admitted to the Final Agenda. Only statements from the “Pro” and “Con” queues shall count toward the discussion time limit, which includes time devoted to “Pro” and “Con” discussion of any amendments to the proposed motion. Time for members of the Board of Trustees to explain proposals will not count towards the time limit. Any motion to extend the time or discussion must be made from the procedural microphone before time for discussion expires. Whenever possible, the discussion time will be equally divided between people who are in favor of the motion and people who have concerns with the motion through equitable recognition of the “Pro” and “Con” queues.
- c) A motion to refer or table the motion or to call the previous question on the main motion shall not be in order if there are potential statements at both the Pro and Con queues, and 10 minutes of pro/con discussion has not expired. However, a motion to call the previous question is in order if there has been at least 5 minutes of pro/con discussion concerning the main motion and there are no speakers at either the Pro and Con queues.
- d) Time taken by comments in the course of the debate by the Moderators, Parliamentarian, procedural questions and responses or for motions to make an amendment from the Amendment and Procedure queue, will not count against pro or con discussion time.

## **RULE 7. AMENDING THE RULES OF PROCEDURE**

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These Rules of Procedure will be adopted by a two-thirds vote and may be amended, suspended, or repealed during the course of the Assembly only by a two-thirds vote, the amendment, suspension, or repeal of which requires a four-fifths vote.

## **RULE 8. DISCUSSION QUEUES**

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- a) Proponent and Concern Queues. Discussion through the queues designated “Pro” or “Con” is limited to recorded or written statements in support of or to raise concerns with the motions, respectively. Concerns raised through the “Con” queue should be substantial enough that the speaker is not ready to support the motion on the table.
- b) Amendment and Procedure Queue. Questions or statements submitted through the Amendment and Procedure queue must be written. Questions submitted under item 4 below will be responded to by the Parliamentarian or the Moderator, who will ensure that the Assembly remains informed of active procedural questions. Usage of the Amendments and Procedure queue is reserved for:
  1. Making an amendment to a main motion or another amendment, provided the motion is in order and recognized by the Moderator;
  2. Making any other motion that is recognized by the Moderator to be in order;
  3. Stating the Board of Trustees’ position at the outset of debate on those items on the Final Agenda on which the Board takes a position;
  4. Questions or clarifications about the process of the debate or the implementation of the Rules of Procedure; and
  5. Other comments recognized by the Moderator.

# RULES OF PROCEDURE

## **RULE 9. BUDGET MOTION**

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Any motion concerning the 2020–2021 budget that is to be made at the time provided for such motions during the formal business sessions must be filed by email to [moderator@uua.org](mailto:moderator@uua.org) by 5:00 p.m. Eastern Time on Friday, June 26. All such motions must comply with Rule G-10.1.4. Adoption of the motion requires a two-thirds vote.

## **RULE 10. RESOLUTIONS AND ACTIONS NOT ON THE FINAL AGENDA**

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A Resolution or Action not on the Final Agenda may be considered only under the following circumstance:

Under Bylaw Section 4.16(c), which permits the addition of Responsive Resolutions in response to a substantive portion of a report by an officer or committee reporting to the General Assembly.

The author of a Responsive Resolution must notify the Moderator in writing of the title and content of the Responsive Resolution as soon as it is practical to do so, but not later than 5:00 p.m. ET on Friday, June 26 for Responsive Resolutions based on reports delivered in General Session.

## **RULE 11. ACTIONS OF IMMEDIATE WITNESS**

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- a) An Action of Immediate Witness may be submitted by any delegate. The proposed Action of Immediate Witness must be in writing.
- b) Actions of Immediate Witness must be emailed to [socialwitness@uua.org](mailto:socialwitness@uua.org) by 10:00 p.m. ET Wednesday, June 24. To be considered by delegates, proposed AIWs must meet the CSW's published criteria, available at [www.uua.org/planning-aiw](http://www.uua.org/planning-aiw).
- c) The Commission on Social Witness will review all proposed Actions of Immediate Witness to determine if they can be considered and, if necessary, engage with the authors of the proposed AIW on the text of their submission. Proposed Actions of Immediate Witness that meet the criteria will be posted online through the GA Participation Portal by 12:00 p.m., ET, on Thursday for consideration by the delegates.

- d) Delegates shall use an online form to vote for up to three Actions of Immediate Witness. The online form will be distributed electronically to delegates through the GA Participation Portal. Voting must be completed by 12:00 p.m. ET on Friday. The three Actions of Immediate Witness that receive the most votes shall be eligible to be admitted to the final agenda.
- e) Each sponsor of a proposed Action of Immediate Witness determined to be eligible will have up to 2 minutes to present a statement in support before the vote to admit the action to the agenda.
- f) The motion to admit is not debatable and requires a two-thirds vote of support.
- g) Up to 7 minutes will be allowed for “Pro” and “Con” discussion, if needed, on each proposed Action of Immediate Witness admitted to the final agenda. No amendments shall be in order to the proposed Action of Immediate Witness.
- h) Discussion and voting on affirmation of an Action of Immediate Witness will occur during the General Session on Saturday beginning at 1:30 p.m. ET. Affirmation must be by two-thirds vote, as specified in Bylaw Section 4.16(c)(2). Proposed Actions of Immediate Witness are not in competition with one another. Each of the proposed Actions of Immediate Witness admitted to the Final Agenda may be affirmed or rejected by the delegates and Trustees.

## **RULE 12. PRECEDENCE OF THE BYLAWS AND RULES**

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In the event of a conflict between these Rules of Procedure and the Bylaws or Rules of the UUA, the Bylaws and Rules of the UUA take precedence. In the event of a conflict between these Rules of Procedure and Robert's Rules of Order, these Rules of Procedure shall take precedence.

## **RULE 13. ADJOURNMENT**

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The final business session of the 2020 General Assembly will be adjourned no later than 6:00 p.m. Eastern Time on Saturday, June 27, 2020.

# PROPOSED BUSINESS RESOLUTION

## Embodying Human Rights in Our Investment Decisions

**This resolution was submitted by petition - signed by not fewer than 250 members of UUA certified (in 2019) congregations, with no more than 10 members from one congregation.**

1 **WHEREAS**, the pursuit of social justice is at the heart of our identity as Unitarian Universalists;  
2 and

3 **WHEREAS**, we Unitarian Universalists are guided by our fundamental principles that  
4 uphold the worth of every human being; call for justice in human affairs; support the right of  
5 conscience and the democratic process; support a world community with peace and liberty for  
6 all; and declare respect for the interdependent web of existence; and

7 **WHEREAS**, we are also guided by the United Nations Universal Declaration of Human Rights  
8 and the associated UN Covenants and Conventions including the UN Convention on the  
9 Elimination of all Forms of Racial Discrimination; the UN Covenant on Civil and Political Rights;  
10 the UN Covenant on Economic, Social and Cultural Rights; and the UN Convention on the  
11 Rights of the Child.

12 **WHEREAS**, the human rights of immigrants, people of color, women, LGBTQ people, workers,  
13 religious minorities, homeless youth, people affected by mass incarceration, and indigenous  
14 peoples living in the United States continue to be egregiously violated; and

15 **WHEREAS**, the human rights of groups in many countries of the world also continue to be  
16 systematically violated. Such groups include but are not limited to the Rohingya of Myanmar  
17 and the Uighurs of China who are abused based on religious and ethnic identities; factory  
18 workers forced to work without adequate pay in unsafe or unhealthy conditions; immigrants  
19 from the Americas, the Middle East and Africa fleeing war, violence, and ecological  
20 devastation; Palestinians who have suffered for decades from expulsion, land seizure,  
21 and denial of fundamental rights based on their ethnicity; immigrants and asylum seekers  
22 warehoused in private prisons in the US; and indigenous people of the Amazon and other parts  
23 of Latin America whose lands are taken from them or destroyed; and

24 **WHEREAS**, the human rights of all people to a secure future for themselves and their  
25 descendants continue to be threatened by climate change and by war, including the possibility  
26 of nuclear war; and

27 **WHEREAS**, the current national and world systems that allow oppression and human rights  
28 violations to continue are massively affected and enabled by the policies and activities of  
29 private corporations; and

30 **WHEREAS**, Unitarian Universalists should not support or profit from corporations that are  
31 deeply complicit in human rights violations; and

32 **WHEREAS**, Unitarian Universalists should oppose human rights abuses by using their  
33 relationships with corporations as consumers and investors to end corporate complicity with  
34 human rights abuses and environmental injustice, and to ensure that corporations abide by the



# PROPOSED BUSINESS RESOLUTION

35 UN Guiding Principles on Business and Human Rights; and

36 **WHEREAS**, the UUA has a long history of investing, shareholder activism and community  
37 investing in accord with social justice concerns through the UU Common Endowment Fund  
38 (UUCEF) and its predecessors, which includes endowment funds of the UUA and of many UU  
39 congregations and affiliates and is managed by the UUA Investment Committee, and advised  
40 by the UUA Socially Responsible Investment (SRI) Committee; and

41 **WHEREAS**, the UUA has the potential to build on its pioneering role in the SRI movement  
42 by strengthening and publicly promoting the UUCEF's SRI Guidelines with regard to human  
43 rights; and

44 **WHEREAS**, clear, regular and accessible communication between the UUA SRI and  
45 Investment Committees and UU social justice groups, congregations and individual UUs  
46 concerned about social justice issues can help improve the effectiveness and impact of UUA  
47 investment screening, corporate engagement and community investment;

48 **THEREFORE:**

- 49 1. Be it resolved that the 2020 General Assembly of the UUA calls upon the UUA to cease the  
50 purchasing of securities by the UUCEF in corporations that are consistently, knowingly and  
51 directly complicit in egregious human rights violations and violations of international law  
52 ("Human Rights Violators (HRV)") and calls on congregations, affiliates and individuals also  
53 to cease purchasing such securities; and
- 54 2. Be it further resolved that this General Assembly calls upon the UUA to continue to divest  
55 the UUCEF holdings of directly held securities of HRV companies, if any, reaching full  
56 divestment of these companies within three years and calls on congregations, affiliates and  
57 individuals also to divest within this timeframe; and
- 58 3. Be it further resolved that this General Assembly calls upon the UUA to continue to work  
59 with its current and prospective pooled-asset managers to incorporate Human Rights Due  
60 Diligence into their investment processes<sup>1</sup>;
- 61 4. Be it further resolved that this General Assembly calls upon the UUA to undertake a  
62 comprehensive review of the UUCEF's SRI Guidelines with regard to human rights  
63 concerns, identify significant gaps, if any, and amend the guidelines as necessary; and
- 64 5. Be it further resolved that this General Assembly requests the UUA to formalize  
65 mechanisms for communication between its SRI and Investment Committees and UU  
66 social justice groups, congregations and individual UUs concerned about social justice  
67 issues regarding development and implementation of the UUCEF's SRI Guidelines and the  
68 impact of UU SRI initiatives; and
- 69 6. Be it further resolved that notwithstanding any provision above, the UUA shall not take any  
70 action that is inconsistent with its fiduciary duty or that is incompatible with the principles of  
71 sound investment; and
- 72 7. Be it further resolved that notwithstanding any provision above, the UUA shall not take any  
73 action that precludes the use of shareholder advocacy regarding human rights issues and  
74 the purchase of the minimal shares necessary to permit the introduction of shareholder

# PROPOSED BUSINESS RESOLUTION

- 75 resolutions with HRV companies, moreover, the UUA will sell such shares when the  
76 engagement ends or when it seems that engagement cannot produce more results; and
- 77 8. Be it further resolved that the President and Treasurer of the UUA should prepare a written  
78 report for each General Assembly from 2021 through 2023 on our Association's progress  
79 on the above resolutions; and
- 80 9. Be it further resolved that this General Assembly encourages UUA affiliated organizations,  
81 individual UU congregations and individual UUs to examine their investments and corporate  
82 engagement plans to ensure support for the human rights of all people as defined in the  
83 Universal Declaration of Human Rights with its associated covenants and in the UUCEF's  
84 SRI Guidelines with a view to taking action to end human rights violations, such as  
85 public divestment of their holdings in HRV, supporting shareholder activism designed to  
86 end human rights violations, and investment in human rights supporting companies and  
87 ventures.

Sponsored by UUs for Justice in the Middle East, Black Lives UU, UU RISE, UU Peace Ministry Network and UU Ministry for Earth.

<sup>1</sup> <https://investorsforhumanrights.org/news/call-sign-ons-investor-case-mandatory-human-rights-due-diligence>

# PROPOSED BYLAW AMENDMENTS

Underlining indicates insertion; [brackets indicate deletion.]

## Co-Moderator Vacancies

The UUA Bylaws currently permit more than one person to hold the office of moderator as “co-moderators,” and this amendment clarifies that if one of those individuals holding the office of moderator leaves the role then the position will be vacant. Co-moderators are chosen as a team, and if that team is no longer intact then the Board must act to fill the vacancy. The amendment gives the Board flexibility to appoint one or more of the members of a co-moderator team to a vacancy to serve out the remainder of the term, but does not require them to do so.

### 88 Section 8.8. Moderator.

- 89 (a) The Moderator shall preside at General Assemblies and meetings of the Board of  
90 Trustees and the Executive Committee. The Moderator shall represent the Association  
91 on special occasions and shall assist in promoting its welfare. The Moderator shall  
92 serve as Chief Governance Officer of the Association.
- 93 (b) As used in these Bylaws, the term “Moderator” may refer to a single individual, or to  
94 multiple individuals, serving in the position, even though the word “Moderator” may  
95 appear in the singular form of the word. When multiple individuals are serving in the  
96 position of Moderator, if one or more of those individuals dies, is disqualified,  
97 resigns, or is removed, the position of Moderator shall be deemed vacant under  
98 Section 8.7(a).

### 99 Section 8.7. Vacancies

- 100 (a) Elected Officers. A vacancy created by the death, disqualification, resignation, or  
101 removal of an elected officer shall be filled by majority vote of the Board of Trustees.  
102 An individual appointed to fill a vacancy shall serve until the vacancy is filled by regular  
103 or special election. If the position of Moderator is deemed vacant under Section  
104 8.8 (b), the Board may, but shall not be obligated, to appoint as Moderator any  
105 remaining individual(s) who had been serving in the position of Moderator when  
106 the position was deemed vacant, and may do so either as a sole appointment or  
107 with one or more other individuals.

# PROPOSED BYLAW AMENDMENTS

Underlining indicates insertion; [brackets indicate deletion.]

## Timelines for Nominating Committee

This proposed amendment extends the deadline by which nominations must be made by the Nominating Committee for the UUA Board and Committees. The current deadline of December 10 was developed in a time when the UUA relied on sending materials and nominations by mail, and much less time is required when applications and notifications can be made online. This will give applicants for volunteer roles and the Nominating Committee additional time to complete the process, which is currently limited to consideration of candidates only in the Fall who will not take office until the following June. The amendment includes a conforming change to the deadline to submit nominations by petition.

### 108 \*Section 9.4. Nomination by Nominating Committee.

109 (a) The Nominating Committee shall submit one or more nominations for each elective  
110 position to be filled, except Moderator and President, including positions to be filled  
111 by special election. With respect to Board positions, the Nominating Committee shall  
112 designate the position number for which each person is being nominated.

113 (b) The Nominating Committee shall endeavor to nominate individuals so that the  
114 membership of the Board of Trustees and each elected committee reflects the  
115 full diversity of the Association, especially in regard to historically marginalized  
116 communities, but also balancing amongst size of congregation, lay and ordained,  
117 geography, age (including youth and young adults), and gender, among others. The  
118 Nominating Committee shall consult with groups and organizations including those  
119 traditionally underrepresented in Unitarian Universalist leadership, to help inform the  
120 nominating process.

121 (c) Only one person from any one member congregation shall be nominated to serve on  
122 the Nominating Committee or the Board of Trustees.

123 (d) The [report of the] Nominating Committee shall issue a report with its nominations  
124 on or before March 15 of the year in which the nominees will be candidates  
125 for election. Nominations shall be filed with the Secretary of the Association and  
126 distributed [mailed] to all certified member congregations, associate member  
127 organizations, and trustees [on or before December 10 of each year].

### 128 Section 9.6 Nomination by Petition

129 (a) For Moderator and President. A nomination for the office of Moderator or President, for  
130 a regular or special election, may be by petition signed by no fewer than fifty certified  
131 member congregations, including at least one congregation from three of the regions  
132 of the Association. A certified member congregation may authorize the signing of a  
133 petition only by vote of its governing board or by vote at a duly called meeting of its  
134 members. Such a petition shall be filed with the Secretary of the Association, only in  
135 such form as the Secretary may prescribe, not later than February 1 of the year of the  
136 election and not earlier than the preceding March 1.

# PROPOSED BYLAW AMENDMENTS

137 (b) For other Elective Positions. A nomination for any elective position, for a regular or  
138 special election, may be by petition signed by not less than fifty members of certified  
139 member congregations, with no more than ten signatures of members of any one  
140 congregation counted toward the required fifty. A separate petition, in form prescribed  
141 by the Secretary, shall be filed for each nomination not later than **[February 1] May 1**  
142 of the year of the election and not earlier than the preceding October 1. A petition for  
143 nomination to the Board of Trustees must designate the position number for which the  
144 person is being nominated.