

UUA Retirement Plan Committee Orientation

Monday, October 2, 2017 Meeting (3:00 to 6:30 pm)

24 Farnsworth Street, Boston –

Kay Montgomery Room (Room 318)

RPC Members

Paige Roth, Chair

Katherine Brewin

Andrew Chirch

Nick White

Guest

Jessica York, Co-Director, Ministries and Faith Development Staff Group

Staff

Linda Rose, Director, UUA Retirement Plan

Rev. Richard Nugent, Director, Church Staff Finances

Proposed Agenda

3:00 Welcome and Introductions

Paige Roth

- How we find ourselves here today? Please share your personal journey (faith and professional)

3:45 Basics:: UUA Retirement Plan Committee

Paige Roth

- Other Committee Members:
 - Kevin Botlon, Dallas, Texas
 - Tim Brennan, UUA Treasurer and Chief Financial Officer
 - Lucia Santini Field, UUA Financial Advisor
- Committee Charge
- Committee Mission Statement: Advise the UUA on best practices toward making retirement possible on a timely basis for ministers, church staff, and UUA employees
- Recordkeeper: TIAA

4:15 Plan Advisors

Richard Nugent

- Chris Rowllins, Fiduciary Investment Advisors
- Todd Solomon, Brian Tiemann, McDermott, Will, and Emery
- Church Benefits Association

- 4:30 UUA Retirement Plan (legalities) Linda Rose
- Qualified 401(a)/(k)
 - Church Plan and not ERISA
 - Employer Participation Agreement
 - Summary Plan Document
 - Annual Plan Notice
- 5:00 History:: Fidelity to TIAA Paige Roth
- 5:15 Typical Meeting Paige Roth
- FIA Quarterly Calendar
 - FIA Investment and Economic Review
 - TIAA Issues
 - Retirement Plan Director's Report
 - Business Items
- 5:30 Investment Options Richard Nugent
- 5:45 Plan Basics Linda Rose
- Eligibility
 - Contributions
 - Elective Contributions
 - Loans
 - Distributions (Clergy tax implications, RMD/RRMD, non-clergy)
- 6:00 TIAA-Related Issues
- 6:15 Plan Issues
- Compliance
 - Education
 - Communication
- 6:30 Closing
- 7:00 Dinner