

GAPC MINUTES

General Assembly Planning Committee Minutes

Friday, 12 September 2008

Topic	Responsible	Discussion	Action/Accountability
Opening	Barb, Beth	Beth called the Committee to order; there was a Chalice Lighting and meditation. Open Business Meeting: 1. Review Task Groups & Portfolios 2009	1. GAPC provides guidance as to the energy required prior to and during General Assembly. Committee members selected which interest level for the various tasks/portfolios. 2. In addition, folks may decide if one would like to have a shadow person. 3. Looking at the total numbers,
Grid Report	Tim, Ginger, Lynda, Melodie	Grid meeting report & discussion: 1. Lynda: Wednesday to begin later in order to accommodate people flying in from East Coast. GA programming is exciting and new in many ways! GAPC will need to develop a flow plan for the week to incorporate needs of tasks/portfolios. 2. Convention Center will close at midnight, so folks will need to note this in their schedule. 3. Track programming is introduced this year. 4. We specifically intended to create sacred space as much as possible throughout General Assembly that reflects the best of our faith tradition. 5. Public Witness will be given attention on Friday. 6. Major worship are to be the same length. 7. Polls for the election will open on Saturday at 10:30 am. 8. In-sing celebration on Sunday morning, as 'Morning Song'. 9. Need to check availability of food for Sunday between plenary and closing.	1. Don Plante joins us for staff support regarding GAMAP. 2. Gini Courter joins us for moderator support. Motion 1: Ginger (view Sunday notes)
GA PROGRAM	Don Plante	May need Marriott for programming.	We have 140 rooms for program slots

GAPC MINUTES

ALLOTMENTS			available in Salt Lake City. Allocation of these slots will be discussed later in this meeting.
Track Programming	Beth	<p>We anticipate an increase in attendance, and may need to discuss with stakeholders their needs for space. Page number 27 in the GAPC September packet contains the recommended allotments.</p> <p>Beth asked for a sub-committee to figure out the demands/needs for the program allotments over the lunch timeframe.</p> <p>GAPC desires to speak with stakeholders, which will inform the various needs more specifically as allotments are considered.</p> <p>Issues around track programming as it pertains to space.</p> <p>Six track programming areas. There are deans for the various areas. We are concerned about breakout space for the attendees.</p> <p>May need Marriott to accommodate space needs. We are discussing options available to cushion needs.</p> <p>We discussed the value of track programming and the importance of messaging as well as marketing for attendees. It is important to honor our connection in being all together under one roof for track programming.</p>	<p>GUEST: We are joined by Royal Forest who is the liaison for young adult programming.</p>
GAMAP Report	Ginger	<p>The PC members introduced themselves to all guests present. Ginger Brown reviewed GAMAP report.</p> <p>Ginger:</p> <p>1) FORT LAUDERDALE GA & ITS LONG-TERM IMPLICATIONS: GAPC has a policy regarding site</p>	<p>Guests Present: Royal Forest, GA Young Adult Worship Liaison; Gini Courter, UUA Moderator</p>

GAPC MINUTES

		<p>selection that requires shuttles. This consideration is due to the huge challenges faced during GA '08. DELETE: especially delete 2) GA FINANCIAL ISSUES: Dr. Jan Sneegas (GACS) will provide the basic GA budget without including the reserve fund, with the intention to save it for special need. GAPC will discuss implications of budgetary changes. Grant amount sought for track programming will rely on GAPC decision-making on level of contribution as it relates to number of tracks offered.</p> <p>3) TRACK PROGRAMMING: Options of five tracks with other optional programming as compared to the original proposal of six tracks with no optional programming. We have recommended to the GAPC to accept the six tracks including one specifically for social justice. GAPC will need to consider logistics for registration for track programming. GAPC will need to clarify funding needed including grant amount requested. GAPC will need to consider worship, other workshops, and timeslot considerations related to track programming, especially for small congregations.</p> <p>4) COLLABORATION WITH UUA MINISTERS' ASSOCIATION: Ministerial involvement in GA planning is very important. GAMAP asked the Board and GAPC to consider the option of a UUMA-elected seat on the GAPC. For the long-term, this will expand the current GAPC members seated. In the short-term, the Board may consider utilizing one of their appointees selected as a minister as recommended by the UUMA.</p> <p>5) MULTICULTURALISM & CULTURAL MISAPPROPRIATION: GA worship leaders' training valuable, yet this training requires added</p>	
--	--	---	--

GAPC MINUTES

	<p>costs, and creates challenges with effectiveness. GAPC will discuss internal training along with a system of worship conference calls that include Cultural Misappropriation Task Force. The premiere of new Spanish language hymnal supplement at GA may be met with negative reaction. Therefore, we wish to be aware by being attentive to this piece, and conscious as to how the hymnal is integrated in the GA context. GAPC must institute a method by which scripts and other materials shared (ie.: Opening Worship) have been screened with a counter-oppressive (AR/AO) and multicultural lenses in order to be pro-active and exhibiting cultural sensitivity/proficiency/competence with all presentations.</p> <p>6) COMMISSION ON APPRAISAL (COA) AND ARTICLE II CONSIDERATION: GAPC may need to accommodate a Board hearing, perhaps in Plenary Hall, a mini-assembly, and discussion in plenary session.</p> <p>7) ELECTIONS: GAPC & UUA Secretary need to collaborate on how to arrange candidates' forums, length of speeches, and other necessities. In addition, GAPC will need to establish boundaries with campaigning fostering Beloved Community within the context of elections. We propose that Closing Worship centers on recognition of leadership, installation of newly elected officers and committee members with the charge to the newly elected AND congregations. This is to be shaped by a team including UUA Secretary Paul Rickter, a GAPC member, President Sinkford, Moderator Courter, GA Music Coordinator, Erik Wikstrom Delete and Director of Worship Resources.</p>	
--	---	--

GAPC MINUTES

	<p>8) PUBLIC WITNESS: There is a strong preference to hold this event at the City Hall Plaza (10-15 minute walk, or two stops by light rail). Time preference is 5:00 pm on Friday for maximum traffic and visibility. Luncheon is another option for this event.</p> <p>9) WORSHIP OPPORTUNITIES: Worship linked to plenary sessions has a flexible timeframe. We wish to create sacred space (worshipful) energy in plenary by corresponding the placement of worship with content as well as mood.</p> <p>10) WARE LECTURE: We need GAPC recommendations for a backup, preferably with contact channels along other helpful data.</p> <p>11) FUTURE OF GAMAP: This is very useful thus far, and we wish to continue the collaboration.</p> <p>Budget philosophy discussed regarding zero-based budgeting versus carry over from year to year.</p> <p>Discussion included: Budgetary treatment similar to how Beacon Press operates.</p> <p>Funding for track programming, and options to provide other ways to monetarily support.</p> <p>Importance of creating sacred space throughout GA including workshops.</p> <p>We wish to create more dialogue with the UU Ministers' Association around Center Days, and Ministerial Days. We wish to provide avenues to connect with ministers more intimately, and be in right relationship as it pertains to General Assembly.</p>	<p>Creating space at GA for teaching moments regarding</p>
--	--	--

GAPC MINUTES

		<p>cultural sensitivity, competency, and proficiency.</p> <p>Elections will demand special attention for Salt Lake City. GAPC will need to provide parameters for election 'space'.</p> <p>Public witness is multigenerational and interfaith effort for 2009.</p> <p>Overall, discussion about the importance of GAMAP, and creating space for stakeholders to engage at this level as well as the future of GAMAP.</p>	
Sponsored Program	Beth	<p>We discussed utilization of funds. Budgeted amount may need to be strategized in particular ways.</p> <p>Some folks wish to invest funds in collaboration/partnership with other groups/organizations to bring in marquee speakers. delete</p> <p>Selection is usually based on applications. Deadline is 15 October 2008.</p> <p>Sub-committee will need to look at partnerships/collaborations, process evaluation, marquee speakers, and ways of complementing track programming.</p>	
GA EVENING ACTIVITIES	Tim	<p>Our financial commitment for evening activity is minimal.</p> <p>Possible options are to yield two days to youth/young adults that already have programming.</p> <p>We usually feature local musicians.</p>	Guests: Amelia Harati, Royal Forest

GAPC MINUTES

		<p>What level does GAPC desire, financial commitment, and lift up the value/vision/mission/intent of having evening entertainment.</p>	
Lunch Guests		<p>GAPC to have workgroups on slot allotment and naming of track programming during the lunch timeframe.</p> <p>Opening reading: Walt</p>	<p>Process Observation: Barb Atlas Closing Reflection read by Joan</p>
Report backs for program allotment & track programming	Tim	<p>ALLOTMENT:</p> <ol style="list-style-type: none"> 1. Slots for staff allotment 2. 140 slots, using 13 on Wednesday, 13 Thursday, 13 Friday, 22 Saturday, 22 Sunday 3. Will need to use Marriott for some programs. Recording not available. 4. Saturday: Program slots 4/5/6 AIW, Congregational presidents, delete two or three that need not be recorded. <p>TRACK PROGRAMMING:</p> <ol style="list-style-type: none"> 1. Suggested mUltiversity – 21st Century best practices for our congregations as new name for UU University track programming. 2. Track Director and Track Leader are proposed as names in order to incorporate the intent toward transformative leadership. 3. Tracks: Theology, Governance, Stewardship, Multiculturalism, Multigenerational, Social Justice 4. Each track will have a 'Dean'. 	<p>GUESTS: Tom Bozemen, Royal Forest (Young Adult Caucus), Amelia Harati (Youth Caucus)</p>

GAPC MINUTES

<p>Moderator discussion</p>	<p>Gini Courter</p>	<ol style="list-style-type: none"> 1. Time with GAPC alone, and guests were excused. 2. Change, culture, & collaboration discussions. Reflections from Edwin Friedman, A Failure of Nerve; she wished to lift up the importance of measurement; policy governance with one set of global 'ENDS' (suggested to spend GAPC time a January meeting). 3. Culture: let's love one another more, and enjoy this process. 4. Ask Gini and Bill directly regarding issues surface for the year. 5. GAPC wishes to collaborate and partner more in order to be relevant for ministers. 	
<p>SYNERGY WORSHIP Debrief</p>	<p>Nancy DiGiovanni, India McKnight, Erik Kesting, Amelia Harati</p>	<p>SYNERGY worship:</p> <ol style="list-style-type: none"> 1) One person contact is recommended 2) Lynda: GAPC will be developing worship resources for all worship activities. 3) Look at ideas (p.28, GAPC packet) submitted. There's a request by the group to assist with process, balancing work distribution, and follow-through. In addition, youth/young adult wish to have one specific GAPC contact person. 	
<p>Youth/Young Adult Ministry</p>	<p>Nancy DiGiovanni, Erik Kesting, Amelia Harati (Dean of Youth Office), India McKnight,</p>	<p>General Notes: Small GA attendance at GA '08, yet consistently high for activities. Amelia Harati, Youth Report on 2008 Fort Lauderdale, Florida: 1. GENERAL NOTES: We had a small attendance, yet there was consistent attendance at programming. 2. DISTANTLING CHAOS & IDENTITY GROUPS: This year we did something new in having Groundwork select control for programming here, and we had good results. 3. SPECIAL EVENTS: This went well with fairly good</p>	<p>OTHER GUESTS: Tom Bozeman (CUUYAN Liaison for Young Adult Caucus), Royal Forest (Young Adult Caucus Co-Moderator)</p>

GAPC MINUTES

	Tom Bozeman	<p>attendance. Coordinators showed great creativity.</p> <p>4. WORSHIP: Synergy Worship was new this year. We had some organizational challenges this year. We intend to fine-tune what was begun in Florida, and be better prepared for Salt Lake City.</p> <p>5. FUNTIMES (Business Meetings): We had a strong youth delegate involvement with some of the best question/answer with President Sinkford and Moderator Courter.</p> <p>6. CHAPLAINS: We had no major crises. The challenges that did arise were related to the general make-up of the team, particularly with the absence of a male youth chaplain.</p> <p>7. COMMIT TO COMMUNITY: The attendance was mediocre. The challenge was due to the absence of facilitators properly grouped by use/abuse levels to accommodate group/individual needs. For Salt Lake City, we plan to have two staffers to be on the core C2C team.</p> <p>GAPC expressed deep gratitude for youth/young adult presence on Right Relationship Team.</p> <p>YOUNG ADULT CAUCUS: Review of budget proposal.</p> <p>Royal: We are in transition with Young Adult Office & CUUYAN. We wish to focus on empowerment in community and connection. We are a safe place, a place to meet new people, network on district/denominational level, comrade connections. We wish to provide opportunities at GA to connect within community, and with the larger GA community. We wish to empower young adults to be more active,</p>	
--	-------------	---	--

GAPC MINUTES

		<p>and hone skills to become leaders in home congregations.</p> <p>We wish to reach out to more young adults, and recruit them to participate in GA (elections, public witness, and peacemaking).</p> <p>Restructuring will occur where folks will participate in mini-assemblies, and we wish to come back together and vote as one body politic.</p> <p>We need time to debrief from workshops and other activities.</p> <p>We wish to have an open dialogue, staff, leaders, and how to be welcoming/accepting of young adults. Two new programs: 1) Picnic Day – socializing, food; 2) Synergy – post-ceremony connections with youth and young adults in order to formalize bonding.</p> <p>Funding level currently at \$3000 is not adequate to assist us for Salt Lake City. We wish to increase our amount to \$4500.</p>	
<p>Right Relationships Team (RRT)</p>	<p>Scott McNeil by conference call</p>	<p>Report submitted in GAPC packet, p.29-31</p> <p>Overview: Right Relationship Team provides an outlet for person to cope with issues of oppression and often-marginalized populations that arise at General Assembly. There are thirteen team members, most who were at the GA in 2007.</p> <p>About General Assembly 2008: The team was kept busy, and there were no major ‘catastrophic’ events/issues. Most of the persons who approached</p>	<ol style="list-style-type: none"> 1. GAPC to review/develop policy for elections. <ol style="list-style-type: none"> a. Volunteer & GAPC policy is available in handbooks. 2. GAPC will need to contact Secretary of the Association, and Elections Commission regarding communications out to congregations/districts/members regarding the presidential election (policy, procedure, voting, best practices/hospitality)

GAPC MINUTES

		<p>the team felt heard, and appreciated the presence of a human being willing to do deep listening.</p> <p>Accessibilities and cultural misappropriation are common issues that arise during GA. Other issues arise regarding economic class status, and the challenges with monetary demands/necessities at GA.</p> <p>Point of Right Relationship Team: This team is designed to specifically deal with issues of oppression and often marginalized populations in order to proactively energize situations as well as reactively meet people where folks are and an attempt to a preventative approach towards creating beloved community.</p> <p>Approximately, 50% of persons dealt with issues around often-marginalized persons, and the other 50% of persons dealt with interpersonal matters.</p> <p>About the RRT/process: Intentionally, some people had less contact with us, but were liaisons to groups such as UUMN, in case we needed a contact. That structure worked well, and will be helpful/healthy to continue in this manner.</p> <p>Daily meetings were conducted, and attendance was moderate. Time/scheduling is an ongoing challenge for team members. We intend to look at commitment and time management more intently for Salt Lake City.</p> <p>2009: GA in Salt Lake City will involve issues surrounding elections, often-marginalized persons, increased attendance, principles/purposes, & SLC.</p>	
--	--	---	--

GAPC MINUTES

		<p>Suggestions: We wish to continue with team structure and visibility.</p> <p>Publish office hours in the GA Program Book.</p> <p>Attendees suggested a workshop/training for congregations.</p> <p>A booth/central space to increase visibility. We intend to have folks present at doors of plenary/major worship services.</p> <p>Lynda: inquired about preparations for presidential elections.</p> <p>Scott: Listserve will be key, previous dialogue is imperative prior to GA, visibility at plenary.</p> <p>Right Relationship Team will be available to channel concerns that arise with election commission (election practices), and RRT will have a protocol ready to implement.</p> <p>Tim Murphy: Be it resolved...(read)</p>	<p>Reporting back is an action item; therefore, we agreed for the need of a mechanism to be developed.</p> <p>May opt to utilize our GAPC communications area to report back to member congregations.</p>
<p>Youth/Young Adult Empowerment Resolution from GA 2008</p>	<p>Nancy DiGiovanni, India Mcknight, Amelia Harati, Tom Bozeman, Erik Kesting</p>		
<p>District Coordinator's Report</p>	<p>Lew Phinney</p>	<p>There's a curfew in Salt Lake City. 15 and under curfew is 11pm to 5 am; and 16 -18 year olds is 1am – 5am. If they are with a responsible adult, there's no</p>	

GAPC MINUTES

		<p>issue. Mandatory Reporting: yes. Plaza for Public Witness site. It is close by, and easily accessible. It is at the intersection of two major streets. Closest hospital is three miles away. The Fire Department is three blocks away. Volunteers are coming onboard slower than expected. Kathy Charles is the Volunteer Administrator. Accessibility: ramps, curve cuts, light rail is wheelchair accessible (not buses), restrooms/elevators available. University housing w/limited accessibility (4 rooms). Taxis are conventional. They can be called or hailed. Salt Lake City blocks are longer than many other states. Preliminary contact for Service Project, Volunteer Coordinator, and Administrative Assistant. Process Observation Guidelines (p.32)</p>	
<p>Implementing AR/AO/MC considerations</p>	<p>Tim</p>	<p>Process checks are currently done once per day. GAPC discussion around frequency of process observation. It is important to gauge the meeting process, and provide awareness regarding AR/AO/MC. Process observation is a mechanism for effective leadership, and follower-ship. This is important for GAPC accountability.</p>	<p>Task groups to do process observations. Committee on Committees requests a reporting back from committees on accountability. We wish to implement an expectation for re-elected/appointed/re-appointed in AR/AO/MC training. (Motion #2-Beth, view Sunday notes)</p>
<p>GA Worship</p>	<p>Beth</p>	<p>We wish to propose along with Cultural</p>	<p>We have implemented scripts be reviewed with an AR/AO/MC accountability lens. We need to evaluate those who have been</p>

GAPC MINUTES

<p>Leaders Training</p>		<p>Misappropriations' Task Force a training at January 2009 meeting. The task force would provide support, and telephone conference calls with GAPC liaison.</p> <p>We wish to utilize a mentoring model. Leadership team cohesion around worship, and understanding the various areas of importance for GA best practices.</p> <p>There's a group of people that we hope to reach in order to lift up best practices through worship, and then, hopefully will provide awareness into other areas toward building beloved community.</p> <p>We have digital reproductions of 250+# banners.</p>	<p>trained, and their level of competency (Show & Tell).</p> <p>RESOURCES: 1) Jaquie James, Theft and Cultural Borrowing; 5 Questions for RE and Cultural Misappropriation</p>
<p>BANNERS</p>	<p>Joan</p>	<p>Established GAPC policy says that the GAPC will not participate in active electioneering while wearing our identifying shirt, and being on-duty.</p> <p>GAPC members wish to have clarity on boundaries with campaigns.</p>	<p>Barb offered to write a letter to congregations regarding digital representations of banners and buildings.</p> <p>We need to review GAPC policy for clarification.</p> <p>We need to inform ourselves of election policies and practices. Lynda offered to print out for GAPC.</p>
<p>GAPC Election Roles/Rules</p>	<p>Beth</p>	<p>Review inquiry electronic communications (p.33/34) in GAPC packet.</p> <p>Q's for consideration: Costs per person who attend GA, costs for download, make decisions upfront for the folks who do the business & costs? Permission for personal websites?</p> <p>End objective/s? Are there other models, organizations, and/or other faith traditions grappling with this issue?</p>	<p>GAPC needs to develop a policy on this issue/matter by way of a task force.</p> <p>Deb Weiner, Doug Green (editing CMI), one GAPC rep/Melodie, Eric Wilkstrom, Jan Sneegas</p> <p>Motion#3-Beth (view Sunday notes)</p>
<p>GA PROGRAM STREAMING/ RECORDING/ DISTRIBUTION</p>	<p>Beth, Jan</p>	<p>Process check: Walt</p> <p>Closing: Melodie</p>	

GAPC MINUTES

Minutes prepared by Dr. Denise E. 'Yaa Asentewa' Hall

General Assembly Planning Committee Minutes
 Saturday, 13 September 2008

Topic	Responsible	Discussion	Action/Accountability
<p>Opening</p> <p>GACS DIRECTOR REPORT</p>	<p>Tim, Lynda Jan</p>	<p>Report:</p> <ol style="list-style-type: none"> Office staff: Receives sabbatical time off after seven years of service. Don Plante has just returned after time off. Jan will be able to take time off as of April 2009. Stacey will be able to take time off as of July 2009. Staff retreat is coming up in a couple of weeks. Staff will re-evaluate Environmental Stewardship: Jan was named to the Board of the Green Meetings Industry Council – (GMIC), 9th member of Convention Industry Council, transforming the meetings industry through sustainability. She is also on the APEX Panel developing standards for green meetings. Program Book Mailing: Will be mailed only to those willing to pay for cost – sustainable and fiscally responsible. We wish for mUItiversity/JU University to incorporate our greening practices. '09 Site Arrangements: 3 hotel contracts left to sign; conservative on numbers for GA; university housing will be made available for low-cost options. The PC chose Columbus, Louisville and Pittsburgh for site visits. '13 Site Selection: Five cities have put forth bids; Austin, Columbus, Detroit, Louisville, Pittsburgh. Project Equality consultancy (Christian-based/focus): Goes to cities that we have contracted with and evaluate/assess ARAO EEOC approach in hotels. They usually went after we had contracted, and therefore, has limited utility. It has let cities know who we are and what we are about, and institutional oppression. We need to frame childcare hours for Salt Lake due to election needs. KiddieCorps is doing a great job, and we usually put this out to bid. 	<ol style="list-style-type: none"> We need to communicate our greening better within the UUA, and outside of the UUA. Portland is courting us to come back soon due to our successful collaboration with greening. Decision about Project Equality is to keep it in the budget and look for another service to provide the evaluation.
<p>REPORT BACK FROM TASK GROUP MEETINGS</p>	<p>Ginger, Beth</p>	<p>Ginger: <i>Convener</i> person who follows-up with tasks, and brings everyone together and into covenant with each other.</p> <p><i>Team Leader:</i> Follows-up with task details, spreads tasks evenly within team, and functions in a developmental role assisting 'newbies' in order to enhance their skill set. Team Leader will</p>	

		<p>interface with convener as determined by each group.</p> <p>Beth: Task Groups are:</p> <ol style="list-style-type: none"> 1) Plenary Hall/Worship & Celebrations <ol style="list-style-type: none"> a. Plenary Hall Team b. Worship & Celebration Team 2) Constituent Services <ol style="list-style-type: none"> a. Services Team b. Constituencies Team 3) Communications and Programs <ol style="list-style-type: none"> a. Communications b. Programs 4) Committee of the whole <p>Folks will report back to the GAPC as needed, as well as on going.</p> <p>Members indicated preferences for assignments; Exec to review and finalize.</p>	
<p>Dialogue with President</p>	<p>Beth</p>	<p>Happy Saturday!</p> <p>1) GRID</p> <ol style="list-style-type: none"> a. Approximately 140 program slots available; introductory programming will be offered; we designated a home for Breakthrough Congregations programming in the staff allotment; worships timeframe consistent throughout GA. b. Wednesday: Orientations will be key, with UU University/ "mUltiversity" and CSW inclusive with all-GA orientation; opportunity for congregational presidents to gather; Berry Street Lecture offered a prominent space with option to promote it to GA audience. First plenary begins w/banner parade; district in-gatherings will be at 10:00 p.m. and optional. c. Thursday: Worship in plenary; candidates' forum, two slots for workshops, track programming, and Synergy worship d. Friday: track programming, Candidates forum II, Public Witness; SLT e. Saturday: elections follow plenary; worship prior to Ware 	

		<p>Lecture to announce election results and bring all into community.</p> <p>f. Sunday: Morning Song prior to Sunday Worship; Closing Worship to include installation and gratitude to those who serve.</p> <p>2) Speaker Security: Escort within Plenary Hall, and outside of plenary hall for speakers; we need to be aware of speaker needs.</p> <p>3 UU University/ mUUniversity: We wish to brand as early as possible. We wish to incorporate the best of UU University & GA programming. Six track programming available.</p> <p>4) Worship Team for Opening/Closing: We wish for Bill to participate in the worship team for opening & closing. GAPC rep., Bill, Gini, Paul Richter, liturgist –Erik Wikstrom for closing will need to meet offline. Sub-set of choir for closing?</p> <p>5) Proactive Communication/Marketing: GAPC will forward GRID, allotments, messaging of mUUniversity to president.</p> <p>COMMUNICATIONS:</p> <p>1) Public Witness Liaison needs job description.</p> <p>2) UU University/mUUniversity is GA programming. It is new, leading edge, innovative, '21st century best practices for our congregations', transformational, educational, in-depth, responsive to GA attendees, congregationally-based, etc. Develop a communications plan/marketing to say this..</p> <p>3) SYNERGY: Challenges with stakeholders in guiding/directing with identifying point/contact person. GAPC will remind them of worship needs and requirements. All parties wish to improve from last year's success. All parties wish to have better collaboration and partnership within/without. We wish to brand the description as noted by the Synergy team.</p> <p>4) EVALUATIONS: Will make available online for track programming. Thanks Eva for all of your work.</p> <p>5) FEEDBACK: There will be a GAPC person available in the exhibit hall? at lunch everyday to receive persons who wish to give feedback.</p>	<p>1. District Coordinator (DC) will need to attend January meeting for assisting with orientation for GA.</p>
<p>Report backs from TASK GROUPS</p>	<p>Barb, Tim</p>		

		<p>6) ORIENTATIONS: Will be totally scripted. Includes track programming, CSW, highlighting the program book, and inclusive (all GA). Will send script to other orientations for consistent messaging.</p> <p>7) MESSAGING: Who is responsible? How does it happen? Where? We wish to be intentional, and there will be a messaging plan in place.</p> <p>CONSTITUENT SERVICES:</p> <p>1) RIGHT RELATIONS: This is the liaison piece where a report is created and used within the team, and for possible GAPC structural change.</p> <p>2) CHAPLAINCY: Doug Kraft has agreed to return, and assist with leadership. There is consistency with all of the teams.</p> <p>3) SERVICE PROJECT: Will not be highlighted in plenary, and will need to be promoted through communications. People have been contacted and not secured yet.</p> <p>4) DISTRICT COORDINATOR LIAISON: 2010 DC not selected until October-November 2008.</p> <p>5) EXHIBIT HALL: This is a placeholder in case an issue arises.</p> <p>6) ELECTIONS: We will be in contact with election commission for guidance and direction. Wording of GAPC policy will be reviewed this meeting for clarity.</p> <p>7) VOLUNTEER COORDINATOR LIAISON: No issues at this time.</p> <p>8) VC ADMINISTRATOR LIAISON: No issues at this time.</p> <p>9) COUNTER-OPPRESSION (AR/AO/MC): Connections are made with many stakeholders. We wish to contact stakeholders to assist with analysis/assessment consultant to replace Project Equality.</p> <p>10) ACCESSIBILITY: Patty Cameron has agreed to work with us again.</p> <p>11) YOUNG ADULT: We discuss the tension and power</p>	
--	--	--	--

		<p>dynamics between/amongst stakeholders. We wish to have awareness regarding tension, and acknowledge the necessity for one point person to engage with our GAPC liaison.</p> <p>12) CHILDCARE/DAY CAMP: Hours of operation will extend to incorporate elections and mUItiversity.</p> <p>13) YOUNG FUN: Pre-GA energies extended for planning/organization. GA site discussed, and it may be at the university.</p> <p>14) YOUTH CAUCUS: Some staff changes with strong leadership, and some continuation of leadership showing stability. We will continue with our strengthened partnership.</p> <p>15) SCHOLARSHIPS: We will need to align criteria with new transitions within GA such as track programming.</p> <p>PROCESS: Lynda CLOSING WORDS: Ginger OPENING WORDS: Denise</p>	
	Tim	<p>Proposal for changes to Young Fun. Handout distributed to GAPC:</p> <p>1. YOUNG FUN: GA Program for youth ages 8-14.</p> <p>2. WHAT IS YOUNG FUN?: There are specific tasks related to this program such as the UUA Code of Ethics, staff representatives participate in site selection, multigenerational space, integrated experience for all who attend. This is a fun and exciting experience for youth as they spend the day with adult staff, as a whole group, and occasionally with older youth. Older children, 11-14, may participate in a secondary level with GA educational, entertaining, and spiritual components.</p> <p>3. POLICIES & GUIDELINES FOR YOUNG FUN:</p> <p>a) Young Fun Director-This post is responsible for planning and implementing the program for eight to fourteen year olds at GA;</p> <p>b) Assistant Young Fun Director-This post is appointed by the Young Fun Director, assuming areas of responsibility for the operation of Young Fun;</p> <p>c) Young Fun Staff-These persons are hired by the director;</p> <p>d) Volunteers-These persons benefit this program and serve in many capacities;</p>	<p>1. Budgetary changes involve a decrease in costs due to no overnight demands, and staff changes.</p> <p>2. Intend to implement by 2010.</p> <p>3. Current costs are \$500 per child. We may need to revisit costs, salaries, and future programming with Children's Choir.</p> <p>4. GAPC members to acquaint themselves with the policies and procedure outlined in the Young Fun Manual (see handout, updated September 2008).</p> <p>5. Consider locating new program in Convention Center or a near-by hotel.</p>
YOUNG FUN	Tim		

		<p>e) Special Staff-These posts are helpful to supplement counselors, and the terms of their use and employment is decided by the director;</p> <p>f) Child/Staff Ratio and Child Safety-In order to provide a safe environment, this program will maintain a minimum ratio of one staff for each set of four (4#) children.</p> <p>4. PROGRAMMING: The area must appeal to children across the age range.</p> <p>5. PHYSICAL SPACE: It is preferable that members of Young Fun staff visit the site of upcoming General Assemblies, & help decision-making regarding space requirements.</p> <p>6. COMMUNICATION: Good communication is vital to the smooth operation of Young Fun. Cell phone usage is helpful to parents to reach staff directly and promptly.</p> <p>7. TRANSPORTATION: Needs vary depending on GA's location. Mini vans are often rented.</p> <p>8. CONNECTION W/GA: All of General Assembly is outlined to be welcoming of the multigenerational approach, and we wish to highlight this aspect for our youth.</p>	
CHILDREN'S CHOIR	Melodie	<p>Jan Chamberlain is the Director of UU Children's Choir. [DELETE: as UUMN has undergone some structural changes.]</p> <p>Jan worked with the choir in Saint Louis, and this is helpful for continuity.</p> <p>Attempting to organize and prepare groundwork for the choir.</p> <p>This is a whole integrated program where other arts, expression, creativity is brought forth. It is a 'music camp' focused on UU values for children.</p>	<p>We offer a performance venue for this UUMN project. We wish to explore our relationship further in January 2009.</p>
TASK GROUP MEETINGS	Fred, Lynda	<p>REPORT BACK: Plenary Hall (Fred): We are happy with the changes in language, for we feel it reflects duties and responsibilities. Distinctions fall between pre-GA and GA. One person to control all rehearsal related data. Duties and responsibilities are being defined for #1-4 below.</p> <p>1) Stage & Hall Design 2) House Manager 3) Stage Manager</p>	

		<p>4) Plenary Hall Tech Liaison 5) Ushers: Compounding challenges with mUItiversity, and how they are utilized. Most reserved seating will be maintained for all activities. We will add two ushers for rehearsal time. 6) Ambiance & banners VC Liaison: Traffic flow is important with interfacing with banner folks. Open banner registration the same as last year. We wish to provide live activity in plenary hall most of the time. 7) CSW Liaison: Will communicate with Chair of CSW 8) Liaison to Moderator: No report 9) Mini-Assemblies: No report</p> <p>WORSHIP & CELEBRATION (Lynda): We wish to interface with only one person.</p> <ol style="list-style-type: none"> 1) Opening Worship: We envision a team to plan a service that will call us into community relationship. 2) Closing Worship: We wish to focus on <i>gratitude</i> and service. Sub-set of GA Choir may be involved with installation and honoring of service. This is a service of 'sending forth'. 3) Worships in Plenary Session: Moderator is the contact person. We will make ourselves available to assist along with our musical director. It is where we have plenary in which worships are shaped. 4) Saturday Morning Worship: Commission on Social Witness (CSW) featured. Ginger is the contact person. 5) Saturday Evening Worship: This will be a post-election timeframe, and thus, have poll results. 6) Sunday Morning Worship: President Bill Sinkford 7) Music Liaison: There is only one printed program this year. We wish to highlight musicians in plenary hall, and are in preliminary discussions right now. <p>COMMUNICATIONS (Lynda): Will seek content providers for various areas from the GAPC. Help us to imagine this expanded understanding of creating sacred space in co-creating beloved community.</p> <ol style="list-style-type: none"> 1) MARKETING COORDINATOR: Lynda Bluestein; We wish to provide content that is highlighted in plenary hall, and we are seeking input from various areas of importance. Deb Weiner has many images that may be utilized, and there may be PowerPoint presentations 	
--	--	---	--

	Eva Marx	<p>available as well.</p> <p>2) VC INFORMATION SERVICES LIAISON: Lynda Bluestein</p> <p>3) NEWSLETTER: This is our only printed communication. This publication will continue to be a one-page document.</p> <p>4) WEBSITE: Lynda, Tim: We wish to seek content providers to assist with this area as we intend to post the dynamics of GA we wish to highlight.</p> <p>5) LISTSERV: Tim, Lynda, Beth, Lew (&/or designate); As we monitor, we wish to utilize one voice in response to inquiries. This is to ensure our collective body speaks as one.</p> <p>6) GREENING: Denise with staff support (Dr. Jan)</p> <p>PROGRAMS (Barb): We may wish to solicit from district/regions. Two workshops per district are available.</p> <p>1) Ware Lecturer</p> <p>2) Partners/collaborators in sponsored programs are an opportunity for us to engage people, and provide load-sharing.</p> <p>EVENING ACTIVITIES (Tim): Lew, Melodie, Tim</p> <p>1) We wish to change the emphasis from 'entertainment' to 'activities'.</p> <p>2) Folks wish to connect with others, and not necessarily be entertained.</p> <p>3) Let's offer three options where there's activity on-site and off-site. We hope to solicit ideas (6-9#), and ways to collaborate/partner with others.</p> <p>4) Wish to develop this area, and to report back in January 2009.</p> <p>Less 'whiny' than previous GAs. Higher proportions of delegates in GA 2008.</p> <p>SUMMARY: Most striking is the degree of satisfaction expressed, beyond the anticipated negatives about Florida's summer climate, the cost of food and accommodations, and the objections to the security requirements.</p> <p>DEMOGRAPHICS: A total of 262 completed the GA 2008 online evaluation, approximately 9% of total attendance. Approximately 20 people did not answer demographic questions.</p> <p>1) Age: Five (2.1%) of those who responded were under 20 years young.</p>	<p>Question to add:</p> <p>1) Costs beyond registration, such as food/hotels; availability/access to services.</p> <p>2) We need to integrate/weave mUltiversity with feedback and evaluations at the January 2009 meeting.</p>
GA Evaluations & Feedback			

	<p>2) Residence: The most highly represented states were New York (18.6%) with Florida second (16.1%).</p> <p>3) Number of GAs attended: Among the respondents, 67 (27%) were first-time attendees and 22 (9.2%) were second-timers.</p> <p>4) Costs: Congregations paid registration costs for 80 (34.2%) respondents as compared to 25.1% in 2007.</p> <p>5) Hotels: About 4/5 (81.3%) stayed in hotels and about 2/3 (64.3%) made reservations through the UJA system as compared to 74.1% and 52.6% respectively in 2007.</p> <p>PRE-GA INFORMATION & REGISTRATION: Respondents gave GA organization and management high ratings 0.95, 3% in the "excellent" to "good".</p> <p>ORIENTATION: About 1/3 of respondents evaluated orientation with 85.1% rated "good" or better, a considerable improvement over 2007.</p> <p>ANTI-RACISM, ANTI-OPPRESSION, MULTICULTURALISM: This year attendees were asked how well GA succeeded in creating an environment where all persons, regardless of race, ethnicity, class, gender, sexual orientation, ability, or age felt respected and valued. Ratings for this item were positive: 41.8% (109) "excellent", 37.2% (97) "very good", 11.5% (30) "good", 7.7% (20) "fair", 1.9% (5) "poor".</p> <p>GREENING: Attendees were asked to evaluate GA efforts to support greening, both in preparation for and at GA. Ratings were predominantly positive with "excellent" @ 22%, "very good" @ 39%, "good" @ 26.6%, "fair" @ 9.3%, and "poor" @ 2.3%.</p> <p>ACCESSIBILITY: Addressing accessibility concerns also received high ratings.</p> <p>OPENING CELEBRATION: Of the 226 attendees who rated this item, 92% rated as "good" or better.</p> <p>PLENARY: Of the 231 respondents rating this item, 44.6% rated "excellent" and 36.8% as "very good".</p> <p>EVENING ENTERTAINMENT: 52% of respondents rated this item with 63% rated "very good" or "good".</p> <p>SCHEDULING OF SESSIONS: Scheduling was rated as "good" or</p>	
--	---	--

	<p>"very good" by 70.1%</p> <p>WORSHIP: *Service of the Living Tradition - Well received in 2008, 78% rated it excellent or very good. *Morning Worship – 47.3% did not rate morning worship. Respondents at 97.1% rated good, very good, or excellent. *Other Comments – Frequent choice for most outstanding program.</p> <p>PROGRAMMING: *Workshops and Speakers – Rated with 71.7% as excellent or very good. *Ware Lecture – Identified most frequently as the most outstanding program. *Other programs – By far the second most frequently mentioned most outstanding was Forrest Church. Far fewer people chose to identify least satisfying programs.</p> <p>MOST SATISFYING ASPECT OF GA: *Networking, seeing friends, and making new friends was highest on the list. A few comments on appreciating the coziness of a smaller GA with fewer 'cranky' people.</p> <p>LEAST SATISFYING ASPECT OF GA 2008: *Location, including heat/humidity, high food cost, distance between hotels, hotels to convention center, convention center to restaurants. Affordability of food and restaurants were mentioned. *A number of people found workshop quality unsatisfying. *Youth felt adults were unfriendly.</p> <p>STAFFING AND MANAGEMENT: * Both GA professional and volunteer staff received stellar ratings totaling 98%.</p> <p>SITE: *Not well-liked. People objected to heat and humidity. Distances</p>	
--	---	--

		<p>to travel were mentioned as well as lack of public transit. Comments related to convention center were positive, except for availability and cost of food.</p> <p>HOTELS: *Ease of hotel reservations at 71.5% at excellent or very good. Food & beverage availability at 53.6% at very good or good.</p> <p>PRINTED PROGRAM: *Most found it well-designed, well-organized, and easy to use. Some found no issue with waiting until GA to receive, and others did wish to have had it earlier. Eleven suggestions were listed in extensive report. Difficulty with accessing program on-line and on-line readability.</p>	
Review Proposed Revisions to GAPC Manual	Barb	<ol style="list-style-type: none"> 1) Collections at GA need to be updated as a policy. Charges and voluntary contributions. There's been mention in the program book. 2) Feedback and evaluations; and how it is handled. 3) How we function as a committee needs to be revisited. 	GAPC needs to review policy in January 2009.
GA BUDGET	Dr. Jan Sneegas	<ol style="list-style-type: none"> 1. We had a deficit of \$371,057.00 from registrations in GA 2008. 2. We do not have line items for service project/exhibit booth, _____ came out of miscellaneous. 3. Travel budget was over-budget mostly due to the April 2008 worship leaders meeting. On-site transportation costs were high, and we were compensated back from the hotels at \$7 per head. 4. Sunday Service was over-budget. 5. UUA assessment for GACS office space is \$26,141. 	GAPC Worship Team sub-committee will meet to develop a sub-budget? for worship & celebration. Motion#4: Revised Budget (Look to Sunday notes)
UNFINISHED BUSINESS	Beth	<p>Dr. Jan Sneegas reviewed proposed budget changes.</p> <ol style="list-style-type: none"> 1) GA OFFICE: Printing decrease of \$5K 2) Right Relations Team - \$2000 3) GAPC Training for Cultural Misappropriations add line item - \$1500 4) Communications add line item - \$1000 5) Worship Leader - \$500 6) Music down to \$6500 	We will review GAPC policy on elections in January 2009.

	Denise Fred	<p>7) Day Camp to \$33K; raise minimum to \$30, and supply data on actual cost offering the option to pay more as conscience dictates. Late fee changed to \$50.</p> <p>8) Youth Caucus – \$27,500</p> <p>9) Young Adult Caucus -\$2000</p> <p>10) Electronic Support - \$25,000 w/option to negotiate</p> <p>11) Registration Fee increase to \$300</p> <p>12) Conservative number for attendees is 4200.</p> <p>13) Program Budget to increase to \$10K for mUUniversity.</p> <p>Exhibit Hall fees were reviewed regarding non-UU and UU-based organizations as defined by the Board of Trustees. GAPC will keep the two-tiered system, and the lower tier is raised \$100.</p>	
SPIRIT & ACCOUNTABILITY		PROCESS OBSERVATION CLOSING REFLECTION	

Minutes prepared by Dr. Denise E. 'Yaa Asentewa' Hall

General Assembly Planning Committee Minutes
Sunday, 14 September 2008

Topic	Responsible	Discussion	Action/Accountability
<p>Opening Worship RECONVENE GAPC</p>	<p>Lynda Beth, Ginger, Denise</p>	<p>Beth called the Committee to order; there was a Worship Service, Chalice Lighting and meditation.</p> <p>1. Unfinished Business</p> <ul style="list-style-type: none"> • Ware Lecture option, budget approval, messaging of mUltiversity, Eva's board report, • mUltiversity messaging, logo, and other considerations will be given oversight by GAPC Communications Task Group. We wish to lift up our commitment to greening/copyright, and want it communicated on every level. • Dr. Sneegas reviewed suggested budget changes for approval. • Liaisons will be in touch with UU University leaders. • Ware Lecturer suggestions: Barbara Kingsolver 2009, Barack Obama, Oprah Winfrey, and Al Franken 2010. • Flag items for January & April meetings <p>JANUARY 2009</p> <ol style="list-style-type: none"> a. GAPC Election Policy b. Children's Choir c. Young Fun d. Governance description e. Evaluation questions for mUltiversity f. Music issues g. Evening Activities h. Project Equality and consultancy update i. GRID issues food options for Sunday, and slot descriptions for congruency. j. Listening Circle k. Results of accessibility conversation – Dr. Sneegas l. Arrange to meet with local clergy for lunch. Chair will contact religious leaders in advance in order. m. Make recommendations to 5th Principle Task Force as a body on article 4? <p>APRIL 2009</p> <ol style="list-style-type: none"> a. Search for 2011 District Coordinator, communications to Thomas Jefferson District. 	<p>1) For mUltiversity, we wish to collaborate with the leadership involved in order to ensure accountability for stakeholders.</p> <p>2) Motion#1: GRID FOR GA 2009 by Ginger Brown: <i>to adopt the GRID for the 2009 General Assembly as discussed by the General Assembly Planning Committee at its September 2008 meeting.</i></p> <ol style="list-style-type: none"> a. Action: GACS to distribute as appropriate; Communications (Lynda) wording review <p>3) Motion#2: GAPC PARTICIPATION IN COUNTER-OPPRESSION (AR/AO) & MULTICULTURALISM TRAINING by Dr. Beth McGregor: <i>All General Assembly Planning Committee members beginning a new term, whether previously on the committee or not, are expected to participate in the post-GA leaders' Anti-Racism (AR), Anti-Oppression (AO), and Multiculturalism training offered in election years.</i></p> <ol style="list-style-type: none"> a. Action: Responsibility of GAPC members <p>4) Motion#3: TASK FORCE ON STREAMING, RECORDING, & DISTRIBUTION OF GA PROGRAMS by Beth McGregor: <i>To appoint a task force to recommend to the General Assembly Planning Committee policies and best practices around the streaming, recording and distribution of General Assembly programming.</i></p> <ol style="list-style-type: none"> a. Action: Dr. Sneegas to convene. <p>5) Motion#4: ACCEPTANCE OF 2009 GAPC BUDGET by Fred Cole: <i>Move to approve budget as presented and modified at the 13th and 14th September 2008 meeting of the General Assembly Planning Committee.</i></p> <ol style="list-style-type: none"> a. Action: Publish to regular distribution <p>6) Motion#5: FEE STRUCTURE FOR GA 2009</p>

			<p>by Fred Cole: <i>Move to approve the following increases in registration fees as related to the 2009 General Assembly:</i></p> <ul style="list-style-type: none"> a. Full-time individual to \$300.00 b. Exhibition Hall (UU-based) to \$600.00 @ basic 10'x10' c. Childcare to \$30.00 per day per child; childcare late charge to \$50.00 i. Action: GACS verify accuracy of fee grid before publishing overall fee structure. <p>7) Motion#6: PROGRAM ALLOTMENT by Ginger Brown: <i>To adopt program allotments for General Assembly 2009 as dispensed at the September 2009 meeting of the General Assembly Planning Committee.</i></p> <ul style="list-style-type: none"> a. Action: GACS distribute as appropriate; GAPC members notify groups as appropriate. <p>Report to the UUA Board</p>
<p>BOARD LIAISON</p>	<p>Eva</p>	<p>Budget narrative will be arranged between GACS and board representative for board packet.</p> <p>Programming, worship integration, slot changes/reductions, mUltiversity, emphasis on communications and messaging.</p> <p>Board is focused on governance this year.</p>	
<p>Meeting w/5th Principle Task Force (Approved by the UUA Board of Trustees, 21 October 2007)</p>	<p>Denny Davidoff Dr. Beth McGregor</p>	<p>The Unitarian Universalist Association of Congregations (UUA) Board of Trustees voted to create a Fifth Principle Task Force per the charge:</p> <p>CHARGE: The Fifth Principle Task Force will present two or more recommendations on the future configuration and content of General Assembly (GA). Areas to be examined include, but are not limited to: a. off-site participation in GA, including voting; b. reconfiguration of GA content to include current pre-GA functions, including leadership development and continuing education for laypersons and religious professionals; c. GA frequency; d. GA duration.</p> <p>METHODS: The Task Force will meet the UUA requirements for openness.</p> <p>PRIOR RELATED TASK FORCES: The Task Force will review the reports of the Economic Accessibility and GA Technology Task Forces.</p>	<p>Contact dennydavidoff@optline.net Or 5pft@uua.org to give input.</p> <p>Members of the 5th Principle Task Force in attendance included Denny Davidoff, Barbara Prairie, and Mark Gibbons.</p>

		<p>BUDGET: The Task Force budget will provide for two face-to-face meetings per year, one of which should be held at GA.</p> <p>MEMBERSHIP: Five persons appointed by the UUA Board of Trustees and a Board liaison. The Director of the General Assembly and Conferences Services (GACS) Office will serve as staff liaison. The President and Moderator shall serve as ex-officio members of the Task Force. All members must be very familiar with the role of GA and the democratic processes of the UUA.</p> <p>STAFF SUPPORT: the GACS Office will provide Staff support for the Task Force.</p> <p>TIMELINE: The Task Force will begin its work prior to GA 2008 and provide a final report to the UUA Board of Trustees by April 2010.</p> <p>QUESTIONS FOR GAPC:</p> <p>Q1: Is there enough governance and oversight business to justify annual meetings?</p> <p>This question was asked to individuals of the GAPC to respond. Many GAPC members voiced challenges with actually identifying substantive justification for annual meetings.</p> <p>Q2: Please comment on the current Commission on Social Witness (CSW) process: length, effectiveness, and reasons for considering change.</p> <p>This question was asked to individuals of the GAPC to respond. Many GAPC members voiced varying views regarding the heavy and cumbersome process. Some mentioned that we might not be exhibiting the best practice for democracy in our denomination.</p> <p>Denny: The only way to impact policy is through responsive resolution.</p> <p>Q3: What improvements would you suggest for the plenary process?</p> <p>Q4: Do you favor our consideration of biennial or triennial GA's? Why or why not?</p> <p>This question was asked to individuals of the GAPC to respond. In reference to governance, some GAPC members voiced that it may not be necessary to hold annually. Yet, some hold that congregational leadership, community building, skill building, and awareness are increased through an annual gathering.</p>	
--	--	--	--

		Denny: GA delegates are charged with creating policy, and the leadership such as the Board of Trustees is to represent these policies with transparency and accountability.	
ADJOURN	Eva, Lew	PROCESS OBSERVATION BRIEF GAPC CHECK-OUT CLOSING REFLECTION	Dialogue off-line regarding extending meeting schedule for January 2009.

NOTES TO VISITORS: Those who are interested in being present for a particular agenda item, or if one wishes an opportunity to speak or voice regarding an issue or item, contact the chair, Dr. Beth McGregor, by email (emcgregor@uua.org) or phone (339.364.1778) prior to the General Assembly Planning Committee meeting.

Minutes prepared by Dr. Denise E. 'Yaa Asentewa' Hall



2009 Program Schedule

(as of October 3, 2008 - subject to change)

UUA General Assembly Salt Lake City, Utah

	Wednesday June 24	Thursday June 25	Friday June 26	Saturday June 27	Sunday June 28	
7:00 AM		SPIRITUAL PRACTICES 7:00 - 7:30	SPIRITUAL PRACTICES 7:00 - 7:30	SPIRITUAL PRACTICES 7:00 - 7:30	SPIRITUAL PRACTICES 7:00 - 7:30	
7:30 AM						
8:00 AM		PLENARY II 8:00 - 8:45	UU UNIVERSITY: FOCUSED TRACK PROGRAMMING 8:00 - 12:00	SERMON AWARD WORSHIP 8:00 - 8:45		
8:30 AM					MORNING SONG 8:45 - 9:00	
9:00 AM		PROGRAMS #1 9:00 - 10:15			PLENARY IV 8:45 - 10:30	SUNDAY WORSHIP 9:00 - 10:15
9:30 AM						
10:00 AM						
10:30 AM						
11:00 AM		PROGRAMS #2 10:45 - 12:00		PROGRAMS #4 11:00 - 12:15	PROGRAMS #7 11:00 - 12:15	
11:30 AM						
12:00 PM						
12:30 PM						
1:00 PM		UU UNIVERSITY: FOCUSED TRACK PROGRAMMING 1:00 - 6:00	PLENARY III & CANDIDATES FORUM II 1:00 - 5:00	PLENARY V 1:15 - 3:00	PLENARY VI 1:15 - 5:30	
1:30 PM	YOUTH CAUCUS AND SPONSOR ORIENTATION 1:30 - 4:00					
2:00 PM						
2:30 PM	2009 GENERAL ASSEMBLY ORIENTATION 2:45 - 4:00					
3:00 PM						
3:30 PM				PROGRAMS #5 3:30 - 4:45		
4:00 PM						
4:30 PM	CHOIR REGISTRATION, PRESIDENTS NETWORKING, PEACEMAKING 4:30 - 5:45					
5:00 PM						
5:30 PM			PUBLIC WITNESS 5:30 - 6:15	PROGRAMS #6 5:15 - 6:30		
6:00 PM						
6:30 PM						
7:00 PM	BANNER PARADE & PLENARY I 7:00 - 8:30	CANDIDATES FORUM I 7:00 - 8:15	PROGRAMS #3 6:45 - 8:00		CLOSING WORSHIP 6:30 - 8:00	
7:30 PM						
8:00 PM				WORSHIP 8:00 - 8:30		
8:30 PM	OPENING WORSHIP 8:30 - 9:45	SYNERGY WORSHIP 8:30 - 9:45	SERVICE OF THE LIVING TRADITION 8:30 - 9:45	WARE LECTURE 8:30 - 9:30		
9:00 PM						
9:30 PM						
10:00 PM 12:00 AM	DISTRICT IN-GATHERING 10:00 - 11:00	EVENING ACTIVITIES 10:00 - 12:00	EVENING ACTIVITIES 10:00 - 12:00	EVENING ACTIVITIES 10:00 - 12:00		

<i>GAPC TASK GROUPS</i>	<i>2008-09 Staffing</i>
PLENARY HALL/WORSHIP AND CELEBRATIONS:	
Task Group Convener	Ginger
A. Plenary Hall team	
Team leader	Fred
House Manager	Fred
Stage Manager and Tech liaison	Melodie
Banners and Ambiance liaison	Joan
CSW liaison	Ginger
Liaison to Moderator	Ginger
Mini-Assemblies/Consolidation	Ginger
Ushers liaison	Barb
B. Worship and Celebration team	
Team leader	Lynnda
Opening worship	Lynnda
Closing worship	Walt
Worships in Plenary	Lynnda, Denise
Sunday morning worship	Walt (Melodie shadow)
Printed programs	Lynnda
Music liaison	Lynnda, Denise (Melodie back-up)
CSW worship	Ginger
Sat. eve worship	Lynnda, Walt
CONSTITUENT SERVICES:	
Task Group Convener	Tim
A. Services team	
Right Relations	Tim
Chaplaincy, Spiritual Practices etc.	Walt (Ginger shadow)
Service Project liaison	Joan
District Coordinator liaison	Beth (Ginger, Joan back-up)
Exhibit Hall	Fred
Elections	Beth
Volunteer Coordinator liaison	Barb
VC Administrator liaison	(Jan, Beth)

B. Constituencies team	
AR/AO/MC	Tim (Melodie shadow)
Accessibility liaison	Walt
Young Adult	Denise, Tim
Child Care/Day Camp	Barb, Joan
Young Fun	Tim, Fred
Youth Caucus	Tim
Scholarships	Barb, Walt, Denise
COMMUNICATIONS/PROGRAMS:	
Task Group Convener	Barb
A. Communications	
Team Leader	Lynda
Marketing Coordinator	Lynda
VC Information services liaison	Lynda
Newsletter	Lynda
Website	Lynda, Tim, Beth
Listserv	Tim, Lynda, Lew, Beth as needed
Greening	Denise
B. Programs	
Team Leader	Barb
Public Witness	Joan
UU University	Beth (Ginger back-up)
Synergy worship	Denise, Melodie tech support)
Ware Lecture	Beth, Barb
Service of the Living Tradition	Walt (Melodie tech support)
Feedback sessions	Joan, Lew
Sponsored programs selection/solicitation	Barb, Beth, Denise, Joan
Orientation	Walt, Lew, Lynda
Evening activities liaison	Tim, Melodie, Lew
Program monitoring	Barb, Joan
COMMITTEE OF THE WHOLE:	
Volunteer manual	Lew + liaisons
PC manual (Staff maintain both manuals)	Barb + liaisons
PC dinner/breakfast	Lew, staff
Exhibit for next GA	Staff, next DC
Reception for next host district	Next DC
Site selection/communication with sites	Jan, TBD
Evaluations	Staff, Eva