



COMMISSION ON APPRAISAL

To provoke deep reflection and evoke timely, creative transformation of Unitarian Universalism, our congregations, and the Unitarian Universalist Association.

UUA COMMISSION ON APPRAISAL April 2013 MEETING Cenacle Center, Chicago, IL Minutes

TUESDAY, April 23, 2013, 9:00 am

Present: Erica Baron, John Cullinan, Megan Dowdell (part time by phone), Pete Fontneau, Lynne Garner, Bev Harrison, Nana Kratochvil

Nana led the opening worship.

Erica presented the draft of the report identified as second pages. Work time was allotted to proof read the document with particular attention to the call outs.

TUESDAY AFTERNOON

There was a considerable discussion of plans for the plenary report, workshop, and annual report General Assembly. Once the broad outline for these items were agreed upon, sub-committees worked on these and the COA Handbook for the rest of the afternoon.

TUESDAY EVENING

Erica led a review of the COA Handbook so that it would be ready for the new members joining the Commission after GA.

There was a discussion of a visit to Meadville tomorrow, and the decision was made to not visit.

Bev led the closing meditation.

WEDNESDAY MORNING

Lynne led the opening worship.

The draft of the plenary presentation was reviewed and edited.

The draft of the workshop was reviewed and edited.

Discussion of the annual report was moved to Thursday morning when Megan will be here in person since she is responsible for the report.

There was more time to read the draft report until lunch time. The Commission adjourned for reading time.

WEDNESDAY AFTERNOON

Erica led a review of the main body of the report and the call outs. Assignments were made to read the appendices before morning.

There was reading time before dinner.

WEDNESDAY EVENING

Review and updating of the Handbook continued.

Lynne did the closing.

THURSDAY MORNING

Pete did the opening worship.

There was time for personal check in. The check-in was delayed until Megan was in the group. She arrived Wednesday night.

The rest of the report was reviewed and approved. Erica was authorized to make any small final changes with the editor.

Megan led a discussion of the plenary report. The presentation was reviewed, edited, demonstrated, and edited again.

THURSDAY AFTERNOON

Erica introduced the Intercultural Conflict Styles Inventory ICI and gave directions for filling out the inventory. The Commissioners took the inventory and then discussed their preferred conflict styles and conflict styles in general.

Erica read an email answer from the editor. He can do most of what we asked. Some questions cannot be answered yet.

The script of the workshop plan was read and edited. The small group writing the script will make changes and bring it back for further discussion and rehearsal tomorrow.

Erica realized that the case study locations in the book are reversed. She contacted the editor to see if it could be fixed.

THURSDAY EVENING

Conceptual Time No notes were recorded.

Megan did the closing.

FRIDAY MORNING

John did the opening.

Plans were made for COA activities at GA, including meetings and use of the suite which is in the Galt House. The following is the Commission schedule for GA:

GA Schedule

Thursday: Lunch 12:00 pm to welcome new members

Friday: Lunch brown bag in suite

Friday: Dinner: 6:00 pm farewell dinner

Saturday: Workshop* 5:30 - 6:45

Sunday: Lunch 12:00 pm brown bag in suite

There was a brief discussion of T shirt styles and the plan to wear special T shirts for visibility.

Erica read an email from the editor confirming that the correction in location of the case studies.

Mentors were assigned for the incoming Commissioners assuming their election in a non-contested election.

Erica: Lucy Bunch

Lynne: John Hawkins

Megan: Nathan Hollister

John: Myriam Renaud

Pre-GA publicity for the report was discussed. Among other ideas, publicity on Facebook and Twitter can be started right away. A press release will also be written.

The group confirmed that the job of Project Manager only includes seeing the book through the publication process.

Megan listed the contents of the annual report and solicited other input.

Erica announced the arrival of a picture of the cover. The Commissioners were pleased with it. She also announced that the bookstore will sell books at the GA workshop and that we can participate in a book signing event. The book will be available to the Board a week before GA. Erica will find out the best way to get books to the Board members.

Nana will be the new contact person for the October meeting at Cenacle Retreat Center.

FRIDAY AFTERNOON

The workshop planning team led the Commissioners in a rehearsal reading of the workshop. Comments were made and the script was edited.

The minutes of conference calls 11/28, 12/18, 2/5, 2/27, and 4/16 were approved.

Pete made the treasurer's report. He noted that we are very close to our budget for this year, but that the budget for the next two years has been cut to \$20,000. There was a discussion of the budget and its impact on the function of the Commission.

Erica presented a list of items to be sent to the archives.

The review of the Handbook was completed.

The Task List was reviewed and posted on Google Docs.

FRIDAY EVENING

Nominating Committee reported to the Commission.

Nominated: Chair: Nana Kratochvil
Vice Chair: John Cullinan
Secretary: Erica Baron
Treasurer: Megan Dowdell
Chaplain: Lynne Garner

The slate was moved by Pete and seconded by Bev. The vote was unanimous.

There will be a conference call to finalize plans for GA on May 22, at 4:30 pm EDT.

There was a personal check out.

Pete led the closing.

Respectfully Submitted,
Bev Harrison
Secretary