

The Unitarian Universalist Association of Congregations  
Commission on Appraisal



Minutes  
June 2011 Meeting  
Charlotte, NC

**Wednesday, June 22**

Present: Erica Baron, Barbara Child, Megan Dowdell, Pete Fontneau, Bev Harrison, Nana Kratochvil, Don Mohr, Jacqui C Williams

This was a brown bag dinner meeting of old members only.

Barbara Child led the opening worship.  
There was the usual check-in.

The COA Covenant was reviewed by reading it around the group.

Barbara distributed key cards for the suite and COA ribbons.

March minutes were approved.

Erica went over the plans for the hearing,

The agenda for week was reviewed. Details of arrangements were checked out.

Tomorrow's breakfast is at the Harvest Moon Grill, 235 N Tryon. Tryon & W 6<sup>th</sup>, (Dunhill Hotel).

Megan reported on her efforts to set up a youth focus group.

The Commissioners left together for the GA open ceremonies.

## **Friday, June 24**

Present: Erica Baron, Barbara Child, John Cullinan, Megan Dowdell, Pete Fontneau, Lynne Garner, Bev Harrison, Nana Kratochvil, Don Mohr, Mitra Rahnema (arrived at 2:05), Jacqui C Williams

Nana led an opening worship.

### **Covenant**

The group read the covenant again with new members present. It will be review in October.

### **Budget**

Don presented an overview of budgeting.

Coming into this meeting we have spent \$12000. Don is sure we will stay under budget for the current year. Current year budget is \$29000. There was discussion about our recent budget requests.

There was a discussion of guidelines for reimbursement of meeting expenses at GA. It appears that we need to find out exactly what other committees do about reimbursements.

### **Article II Archive**

There was a discussion of the remaining work to be done on the archives for the Article II project. Bev will coordinate that work.

### **Protocol for using tech with absent members**

There was a discussion of our experience with electronic participation by members unable to travel to a meeting. Many aspects were unsatisfactory, and we need to get better at it.

### **Transparency**

Jacqui reported that there is nothing new to report on the protocol for ads for meetings for meeting (publicity + transparency)

### **Current study**

#### **GA Hearing June 23**

The hearing on Thursday was reviewed. It was generally agreed that it went very well with about 90 attendees.

### **Focus Groups**

The focus group line-up was reviewed. Assignments were made to fill in a few geographic and representational gaps.

Deadline for transcripts of all focus groups is the end of July 31 to give the coders time to work on the data.

Megan, Erica, and Don are coding data, and John volunteered to join them.

**List-servs**

List-servs are no longer active. Erica will close the lists and have a focus group of interim ministers.

**Social Location Exercise**

Erica explained the social location exercise and asked new commissioners to write the exercise.

**Reading List, Book Reports**

July 31 is deadline for book reports. There was a discussion of what new members should read and expansion of the list.

**Case studies:**

There was a discussion of the case studies to be carried out next year. There will not be a case study with the October meeting. It was agreed that we would do a mini case study for practice, two big case studies, and leave open the possibility of a third if necessary.

**Select meeting dates & places for 2011-12**

The dates for the coming year are:

Oct 20-23 Boston

Jan 19-23 Case study site

April 19-23 case study site

Meetings with case studies will include a full workday Sunday with return home on Monday.

Don & Pete did Process & ARAOM Observations

Megan led a closing worship.