

**UNITARIAN UNIVERSALIST ASSOCIATION**  
**RESOLUTIONS OF THE BOARD OF TRUSTEES**

**Adopted at a Regular Meeting held on \_\_\_\_\_, 2010**

**VOTED:** That the proposed amendments to the bylaws and rules, set forth in the attached Exhibit A and B, be placed on the agenda of the 2010 General Assembly for approval.

## EXHIBIT A

(Additions underlined, deletions lined through)

### **Section 4.11. Tentative Agenda for Regular General Assemblies.**

The ~~General Assembly Planning Committee~~ Board of Trustees shall prepare a Tentative Agenda for each regular General Assembly which shall include:

- (a) reports and other matters required by these Bylaws to be submitted to the General Assembly;
- (b) proposed amendments to these Bylaws which are submitted as prescribed in Article ~~XIV~~ XV, Section ~~14.2~~ 15.2;
- (c) items referred by the preceding General Assembly;
- (d) Business Resolutions and proposed amendments to Bylaws and Rules submitted by the Commission on Appraisal;
- (e) all proposed amendments to Rules and all Business Resolutions as defined in Rule G-4.18.2, submitted by:
  - (1) the Board of Trustees or the Executive Committee;
  - (2) not less than fifteen certified member congregations by action of their governing boards or their congregations; or
  - (3) a petition by not less than 250 members of certified member congregations with no more than 10 members of any one member congregation counted as part of the 250;
- (f) proposed amendments to Rules and Business Resolutions submitted by a district by official action at a duly called meeting at which a quorum is present but not in excess of three Business Resolutions per district; and
- (g) Proposed Congregational Study/Action Issues submitted by the Commission on Social Witness pursuant to Section 4.12(a).

Resolutions submitted under (d), (e)(2), (e)(3) and (f) must be received by the ~~Planning Committee~~ Board of Trustees by February 1 whenever the regular General Assembly opens in June. If the General Assembly opens in a month other than June, the Business Resolutions submitted under (d), (e)(2), (e)(3) and (f) must be received no later than 110 days before the date set for the opening of that General Assembly. The UUA Statements of Conscience process deadlines are established by Sections 4.12(a) and (c) and by the Board of Trustees pursuant to Section 4.13 whenever one or more regular General Assembly is scheduled to begin in a month other than June. The ~~Planning Committee~~ Board of Trustees shall include on the Tentative Agenda all items so submitted. It may submit alternative versions of Business Resolutions in addition to the original ones submitted if in its judgment such alternatives clarify the resolutions and may make such changes in the Business Resolutions as are necessary to make each conform to a standard format. It may also submit one or more alternative versions for the purpose of

combining two or more Business Resolutions. Adoption of Business Resolutions by a General Assembly shall be by two-thirds vote. The Tentative Agenda shall be mailed to each member congregation, associate member organization and trustee by March 1 if the General Assembly opens in June, otherwise, not less than 90 days before the opening of the General Assembly.

**Section 4.12(a)(2). UUA Statements of Conscience.**

The Commission on Social Witness shall by November 1 of that year submit to the ~~Planning Committee~~ Board of Trustees for inclusion on the Tentative Agenda of the regular General Assembly not more than ten proposed Congregational Study/Action Issues, each of which shall be based in whole or in part on the issues submitted to it as described in the previous subsection. The Commission on Social Witness shall verify with the proposing congregation, district, or sponsored organization that the proposed Study/Action Issue reflects the intent of the proposer prior to being included in the poll ballot. The ten proposed Congregational Study/Action Issues shall be included for approval by the congregations on the Congregational Poll ballot, such ballot to be available and congregations notified of its availability by November 15 of the same year. Congregational Poll ballots concerning the proposed Congregational Study/Action Issue shall be due by February 1 of the following year (the first Cycle year).

**Section 4.14. Final Agenda for Regular General Assemblies.**

The ~~Planning Committee~~ Board of Trustees shall prepare a Final Agenda for each General Assembly which shall include:

- (a) all reports and other matters required by these Bylaws to be submitted to the General Assembly and all proposed amendments to Bylaws and Rules appearing on the Tentative Agenda that meet the requirements of Rule G-4.18.3;
- (b) those Business Resolutions, including alternative versions, on the Tentative Agenda which meet the requirements of Rule G-4.18.3;
- (c) Business Resolutions, amendments to Rules or Bylaws or other items submitted by the ~~Planning Committee~~ Board of Trustees or the Executive Committee, which did not originally appear on the Tentative Agenda, provided, however, that any such items appear on the Final Agenda accompanied by an explanation for the delayed submission;
- (d) additional proposed amendments to Bylaws submitted by the Commission on Appraisal;
- (e) those proposed Congregational Study/Action Issues on the Tentative Agenda which meet the requirements of Rule G-4.18.3, and if applicable pursuant to Sections 4.12(a); and
- (f) the UUA Statement of Conscience submitted by the Commission on Social Witness pursuant to Section 4.12 (c) and (d), if applicable.

The ~~Planning Committee~~ Board of Trustees shall mail the Final Agenda to each member congregation, associate member organization and trustee not less than 30 days before the General Assembly.

### **Section 5.1. Committees of the Association.**

The standing committees of the Association shall be:

- (a) the Nominating Committee;
- ~~(b) the General Assembly Planning Committee;~~
- ~~(e)~~(b) the Commission on Appraisal;
- ~~(d)~~(c) the Commission on Social Witness; and
- ~~(e)~~(d) the Board of Review.

### **Section 5.2. Election and Terms of Office.**

Elected members of all Section 5.1 committees shall take office at the close of the General Assembly at which they are elected and shall serve until their successors are elected and qualified except as otherwise provided herein.

One-half as nearly as possible of the elected members of the ~~General Assembly Planning Committee~~ and Commission on Social Witness shall be elected at the regular General Assembly held in each odd-numbered year. The elected members of the ~~General Assembly Planning Committee~~ and Commission on Social Witness shall serve for terms of four years. One-third of the members of the Nominating Committee and the Commission on Appraisal shall be elected at the regular General Assembly held in each odd-numbered year. The elected members of the Nominating Committee and the Commission on Appraisal shall serve for single terms of six years. Any member of the Nominating Committee or the Commission on Appraisal in office for a period of more than three years shall be deemed to have completed a six-year term for the purposes of re-election.

### **~~Section 5.7. General Assembly Planning Committee.~~**

~~The General Assembly Planning Committee shall consist of eight elected members and two members appointed by the Board of Trustees at its first meeting following the regular General Assembly in each odd-numbered year. No elected member shall serve on the Committee for more than two four-year terms in succession. The appointed members shall serve for terms of two years and until their successors are appointed and qualified. The Committee shall prepare the agenda for each regular General Assembly and shall be responsible for arrangements for programs and meetings to be held in connection therewith. It may establish subcommittees of its members and may delegate part or all of its powers to them.~~

[TO BE RENUMBERED 5.8-5.14 as 5.7-5.13]

## Section 15.2. Submission of Proposed Amendment.

Proposed amendments to these Bylaws may be submitted only by:

(a) the Board of Trustees;

~~(b) the General Assembly Planning Committee;~~

~~(e)(b)~~ the Commission on Appraisal;

~~(d)(c)~~ not less than fifteen certified member congregations by action of their governing boards or their congregations; such proposed amendments to Bylaws must be received by the ~~Planning Committee~~ Board of Trustees on February 1 whenever the regular General Assembly opens in June; otherwise, not less than 110 days before the General Assembly; or

~~(e)(d)~~ a district by official action at a duly called district meeting at which a quorum is present, such proposed amendment to be received by the ~~Planning Committee~~ Board of Trustees on February 1 whenever the regular General Assembly opens in June; otherwise, not less than 110 days before the next General Assembly.

## EXHIBIT B

(Additions underlined, deletions lined through)

### **Section 4.12. UUA Statements of Conscience and Study/Action Issues for Social Justice.**

#### **Rule G-4.12.2. Study/Action Issues for Social Justice.**

The Commission on Social Witness shall prepare (and the ~~Planning Committee~~ Board of Trustees shall include with the Tentative Agenda) a report summarizing the numbers and topics of the proposed Congregational Study/Action Issues submitted by the certified member congregations districts, and sponsored organizations as defined in Section 4.12(a)(1), and the criteria which it used in selecting proposed Congregational Study/Action Issues included in the Congregational Poll. Each proposed Congregational Study/Action Issue that appears on the Tentative Agenda shall be accompanied by previous General Resolutions, actions and statements on related issues, with dates (if applicable), and the names or number of congregations submitting issues included within such proposed Congregational Study/Action Issue.

### **Section 4.18. Agenda Rules.**

#### **Rule G-4.18.1. Notice to Member Congregations and Districts.**

~~The Planning Committee shall~~ By November 1 whenever in the fiscal year the General Assembly opens in June, otherwise not less than two hundred and ten days before each regular General Assembly, ~~notify each certified member congregation and district~~ shall be notified of the dates for submitting items for the Tentative and Final Agenda, the procedure to be followed, and the forms to be used.

#### **Rule G-4.18.3. Congregational Poll.**

~~The Planning Committee shall~~ At the time of the mailing of the Tentative Agenda ~~request~~ each certified member congregation shall be requested to report by February 1, on a form provided by ~~the Planning Committee~~ whether it recommends or does not recommend for action by the General Assembly the Business Resolutions, proposed Congregational Study/Action Issues in the first Cycle year, and draft UUA Statements of Conscience in the Fourth Cycle year, or any additional years thereto pursuant to Section 4.12(d)(2) appearing on the Tentative Agenda, including the alternative versions of Business Resolutions (if any) submitted by the ~~Planning Committee~~ Board of Trustees. The recommendation with respect to each proposed resolution or issue must be certified by the minister, clerk or president of that congregation as being within the procedures of that congregation. Only a Business Resolution which a majority of the congregations voting on the resolution recommends for the action shall be eligible to be included on the Final Agenda from the Congregational Poll. If there is more than one version of a Business Resolution on the Tentative Agenda, the subject of the resolution shall be considered a single item on the Tentative Agenda and the Congregational Poll. All versions shall be listed consecutively within that item. An aye vote by a congregation for one or more versions shall be counted an aye vote for inclusion of a resolution on the subject in the Final Agenda. If support for the subject matter of the resolution is sufficient to make it eligible for inclusion on the Final Agenda, the version that receives the highest number of votes by the participating congregations

shall be the one eligible for inclusion on the Final Agenda. From the Business Resolutions eligible from the Congregational Poll, the ~~Planning Committee~~ Board of Trustees shall include on the Final Agenda not more than the eight Business Resolutions receiving the highest number of "recommended for action" votes on the Congregational Poll. The ~~Planning Committee~~ Board of Trustees may also include on the Final Agenda alternative versions of Business Resolutions which are germane to those selected through the Congregational Poll. In the first Cycle year, the ~~Planning Committee~~ Board of Trustees also shall include on the Final Agenda not more than the five proposed Congregational Study/Action Issues receiving a majority of votes and the highest number of "recommended for action" votes on the Congregational Directives for General Assembly Action, provided that at least twenty-five percent (25%) of the congregations participated in the ballot vote for such proposed Congregational Study/Action Issues. If the number of proposed Congregational Study/Action Issues recommended for action in the Congregational Poll exceeds five and there is more than one such issue in fifth position as a result of a tie vote, all issues in fifth position shall be referred to the Final Agenda by the Commission on Social Witness. In the fourth Cycle year, or any additional years thereto pursuant to Section 4.12(d)(2), the ~~Planning Committee~~ Board of Trustees shall further include on the Final Agenda a proposed UUA Statement of Conscience, provided that at least twenty-five percent (25%) of the congregations participated in the ballot vote for such draft UUA Statement of Conscience. A report of the vote by which each resolution on the Tentative Agenda was or was not "recommended for action" shall be included on the Final Agenda. All Business Resolutions that are included on the Final Agenda shall be discussed during the General Assembly in a mini-assembly.

#### **Section 4.19. Rules of Procedure.**

##### **Rule G-4.19.1. Adoption of Rules of Procedure.**

The ~~Planning Committee~~ Board of Trustees shall offer rules of procedure for adoption at the first session of each General Assembly.