

MINUTES

BOARD OF TRUSTEES UNITARIAN UNIVERSALIST ASSOCIATION

March 24, 2011

Pursuant to notice duly given, a meeting of the Board of Trustees of the Unitarian Universalist Association was held by electronic communications on Thursday, March 24, 2011.

MEMBERS

PRESENT: Ballester, Bartlett, Blevins, Brody, Courter, Friedman, Gallagher, Greene, Harrison, Hawkins, Laskowski, Lund, Loughrey, Marx, Morrill, Phinney, Pupke, Rickter, Ritchie, Shanti, and Wooldridge

MEMBERS

ABSENT: Allen, King, Saunders, Urbikas and Morales

ALSO

PRESENT: Brennan, Limpert, Montgomery, and observers

Gini Courter, Moderator, called the meeting to order at 8:05 pm on Thursday, March 24, 2011.

REPORT OF THE BOARD LINKAGE WORKING GROUP

Jake Morrill presented possible changes to Board policies concerning youth leadership. Linda Laskowski presented potential changes to Policy 3.2.1. Both policies will come to the Board for action at the time of its April meeting.

DISCUSSION OF PROPOSED BYLAW CHANGES REGARDING ACTIONS OF IMMEDIATE WITNESS

Kay Montgomery detailed the procedural error that had been made in placing a proposed Bylaw change concerning Actions of Immediate Witness placed on the Tentative Agenda of the 2011 General Assembly by the General Assembly Planning Committee. Moderator Gini Courter appointed Joan Lund (convenor), Donna Harrison, Paul Rickter, and Eva Marx to a task force to bring a proposal for action to the Board at the time of its April meeting.

BOARD RESTRUCTURING TASK FORCE

Susan Ritchie presented a proposal from the Board Restructuring Task Force for changes in the structure of the Board of Trustees. It was agreed that discussion would be held with the Nominating Committee and that a proposal for Bylaw amendments would come to the Board at the time of its April meeting.

BOARD POLICY CONCERNING THE AUDIT COMMITTEE

Dan Brody, Financial Advisor, reviewed a request from the Audit Committee asking that Board Policy 3.2.5 be amended to assure that the Audit Committee's annual report is timely and relevant and that time be allowed for in-depth discussion by the Board.

M (Brody), S, and

VOTED: To rescind current Policy 3.2.5 which reads as follows:
3.2.5. Review an annual audit of the Association's financial reports by a certified public accounting firm with experience conducting audits of organizations of comparable size as overseen by the Audit Committee.

M (Brody), S, and

VOTED: To approve the following Policy 3.2.5:
3.2.5. Obtain an annual audit of the Association's financial reports by a certified public accounting firm with experience conducting audits of organizations of comparable size, as overseen by the Audit Committee. Upon completion of the audit, the Board will meet with the chair of the Audit Committee to receive a report that discusses the audit and the auditors' management letter. Prior to this meeting, the Audit Committee will provide the Board with a written report, for publication on the UUA website, containing the key findings of the audit, including any finding of a serious accounting or management weakness.

DISCUSSION OF REAL ESTATE MATTERS

Discussion was held concerning the Board's role in real estate matters. A survey prepared by John Hawkins and Jeanne Pupke was reviewed. It was agreed that the survey would be sent to all members of the Board of Trustees and further discussion would be held at the time of the April meeting of the Board of Trustees.

CLOSING

The meeting was adjourned at 9:40 pm on Thursday, March 24, 2011.

Respectfully submitted,

/s/ Kathleen Montgomery
Recording Secretary