

MINUTES

BOARD OF TRUSTEES UNITARIAN UNIVERSALIST ASSOCIATION

June 22 and 28, 2010

Pursuant to notice duly given, a meeting of the Board of Trustees of the Unitarian Universalist Association was held on Tuesday, June 22 and Monday, June 28, 2010 at the Hilton Minneapolis Hotel in Minneapolis, Minnesota.

MEMBERS

PRESENT: Allen, Ballester, Bartlett, Blevins, Brody, Courter, Friedman, Gallagher, Greene, Harrison, Hawkins, King, Laskowski, Lund, Loughrey, Marx, Morrill, Phinney, Pupke, Rickter, Ritchie, Saunders, Shanti, Urbikas, Wooldridge, and Morales

MEMBERS

ABSENT:

ALSO

PRESENT: Brennan, Gayeski, Lawrence, Limpert, Montgomery, Raible-Clark, and observers

Gini Courter, Moderator, called the meeting to order at 11:50 pm on Tuesday, June 22, 2010. Joe Gayeski provided opening words. Trustees and visitors were introduced and the agenda was approved.

APPROVAL OF BOARD MINUTES

The minutes of the April 17-18, May 5, and May 20, 2010 meetings of the Board of Trustees were approved as written.

BOARD/STAFF RELATIONSHIP

Discussion was held concerning the roles of the board and the president and of that relationship.

GOVERNANCE POLICIES

Discussion was held concerning Policy 2.14. Communication and Support to the Board. It was agreed that the following people would be part of a task force to discuss the implications of this policy: Peter Morales, Donna Harrison, and Nancy Bartlett.

M (Morrill), S, and

VOTED: To amend the following Policy to the Governance Manual as Policy 3.1.9

3.1.9 To be consistent with our commitment to the right of conscience and the democratic process and achieve a transparent and open process, the Board will:

A. Provide advance notice of dates and locations of regular business meetings, and making agendas, reports, and the previous meeting minutes available prior to the meeting;

B. Provide avenues for comment on issues on the meetings' agendas;

C. Accommodate observers at regular business meetings;

D. Make documents submitted for consideration to the Board of Trustees publicly available, with the exception of documents distributed during Executive Sessions.

E. Conduct its business in public, except when the Board decides by majority vote to deal with the following kinds of matters in Executive Session:

- * volunteer and staff personnel matters that are of a delicate nature
- * legal matters of which public discussion could be legally injurious
- * budget matters that involve such legal or personnel matters
- * property acquisition or disposition
- * business of the above nature involving a member society if the society requests an Executive Session.

1. Any officer or trustee may initiate a request for an Executive Session. The first item of business in any Executive Session shall be an explanation of the reason for the request, after which the Board shall vote whether or not to remain in Executive Session.

2. All meetings in Executive Session will close with a determination as to whether the material is confidential and needs to be confidential.

3. The Executive Session may be ended at any time by majority vote.

4. Executive Sessions will be held to the minimum necessary under these guidelines.

F. Regularly hold meetings in sites other than Boston, to strengthen relationships with the Association's Member Congregations and other Sources of Authority and Accountability, and also to learn first-hand about vital interests of the Association.

1. The Board will authorize a Site Selection Team.

2. The Site Selection Team will recommend geographic areas based on these criteria, in order of priority: strategic importance; stewardship of Association resources; and expressed interest of local member Congregations and other Sources of Authority and Accountability. The Board will choose a geographic area, based on the recommendation of the Site Selection Team.

3. The Site Selection Team will authorize a spokesperson as a single point of contact on meeting logistics with the Administration. Within parameters established by the Site Selection Team, the spokesperson may make meeting logistics decisions on behalf of the Board.

4. To be in healthy relationship with the Administration, and to ensure lowest cost, the Board will select meeting geographic areas no less than eleven months prior to the meeting. If a geographic area is not chosen, the default choice is to meet in Boston.

M (Friedman), S, and

VOTED: To revise Policy 3.9 as follows:

3.9 POLICY TITLE: COST OF GOVERNANCE

Because poor governance costs more than learning to govern well, the Board will invest in its governance capacity.

Accordingly:

1. Board skills, methods, and supports will be sufficient to assure governing with excellence.

2. Outreach mechanisms will be used as needed to ensure the Board's ability to listen to member congregation viewpoints and values.
3. Costs will be prudently incurred. The Board will develop its budget to coordinate with the budget cycle each year to assure its inclusion in the overall budget. The Board budget shall include:
 - A. Board training, including attendance at conferences and workshops.
 - B. An annual external financial audit and other third-party monitoring of organizational performance.
 - C. Surveys, focus groups, and opinion analyses.
 - D. Operating and meeting costs of the Board, Board committees, Board-appointed committees, and the Elected Committees of the Association.
4. Only expenses related to volunteer service on behalf of the Board are reimbursable from the UUA Budget and shall be prudently incurred. The Board will establish policies and guidelines for reimbursement.

**PRESENTATION ON TOWARD A SEXUALLY HEALTHY AND RESPONSIBLE
UNITARIAN UNIVERSALIST ASSOCIATION**

The Rev. Debra Haffner, Executive Director of the Religious Institute: Faithful Voices on Sexuality and Religion, presented her Veatch-funded needs assessment of the UUA and described the research and key recommendations.

M (Allen), S, and

VOTED: To thank Rev. Haffner for her excellent report called "Toward a Sexually Healthy and Responsible Unitarian Universalist Association."

DISCUSSION OF THE 2012 GENERAL ASSEMBLY

Discussion was held concerning a General Assembly vote on the 2012 General Assembly and other aspects of the board's work at the 2010 General Assembly.

M (Morrill), S, and

VOTED: To have the following statement read as part of the General Assembly presentation on the 2012 General Assembly:

Joint Statement of the UUA Board and President:

As a religious people committed to justice and equality, we cannot stand by in the face of hostile legislation in our nation.

The UUA Board and President celebrate the quality of the discussion and level of engagement created by the placement of the business resolution on the site of 2012 General Assembly on the agenda by the Board of Trustees. We thank everyone for their contributions to the discussion. We look forward to a fruitful and vigorous debate on the floor of General Assembly and hope that debate includes: open and respectful process; consideration of, and commitment to, the financial impact of the decision, whatever it may be; and accountability to historically marginalized communities, within and outside of our movement.

We are committed to leading a conversation that brings us toward wholeness.

REPORT OF THE PANEL ON THEOLOGICAL EDUCATION

Discussion was held concerning recommendations made by the Panel on Theological Education for expenditures in fy2011.

M (Gallager), S, and

VOTED: To approve the following expenditures from the Theological Education Endowment Trust in fiscal year 2011:

Total FY2011	561,000
<u>Carryover FY2010</u>	<u>*39,500</u>
Total Available	600,500
Meadville Lombard Divinity School	190,000
Starr King School for the Ministry	190,000
Harvard Divinity School	25,000
Andover-Newton Theological School	25,000
Internship Clearinghouse	25,000

Panel expenses	15,000
UU Scholars	22,000
Extra Scholars	7,000
Renaissance Modules	15,000
Credentialing	12,500
Whose Are We? (from EIM)	20,000
Mentoring PhD Students	25,000
Living Into Covenant MDD	7,500
Living Into Covenant MNY	10,000
Living Into Covenant JPD	1,500
Recruitment/Design meeting	10,000
*Living Into Covenant JPD	15,000
Excellence in Ministry	15,000
<u>Excellence in Ministry Seed</u>	<u>9,500</u>
Carryover FY2010	39,500

Pupke and Saunders asked that it be noted they had voted against this motion. Allen, Ritchie, and Urbikas asked that it be noted that they had abstained.

ANTI-RACISM, ANTI-OPPRESSION, MULTICULTURAL REPORTS

Jeanne Pupke, Donna Harrison, and Lew Phinney reported on their experience with anti-racism, anti-oppression, and multiculturalism.

DISCUSSION OF 2010 GENERAL ASSEMBLY

The Board reflected on matters connected to the 2010 General Assembly. It was agreed that the process for electing a youth observer needed to be formalized.

EXECUTIVE SESSION

The Board voted to go into Executive Session to discuss committee appointments. When it returned to regular session, it was asked that those decisions be entered into the regular minutes of the meeting.

COMMITTEE ON COMMITTEES REPORT

M (Bartlett), S, and

VOTED: To move David Stewart from the Investment Committee to the Committee on Socially Responsible Investing and to move Julie

Skye from the Committee on Socially Responsible Investing to the Investment Committee.

CLOSING

The meeting was adjourned at 12:05 pm on Monday, June 29, 2010.

Respectfully submitted,

/s/ Kathleen Montgomery
Recording Secretary

BOARD OF TRUSTEES SCHEDULE

*The board normally meets as follows in **January and April**:*

Thursday: Committee Day: Anti-Racism/Anti-Oppression/Multiculturalism Assessment and Monitoring Team; Committee on Committees; and Finance Committee meet. Whole board activities begin with Thursday dinner.

Friday: Working Group Day

Saturday: Board meeting

Sunday: Board meeting followed by Coordinating Council meeting

*In **June**, the Board meets before and after the General Assembly. The schedule allows Board member participation in UU University and UUMA Ministry Days. Working groups normally do not meet at the June meeting. In election years (odd years), newly elected trustees must attend Anti-Racism / Anti-Oppression training for leaders following General Assembly.*

*In **October**, the Board meeting is one day longer, with Committee Day on Wednesday. In October of odd years (2009, 2011 ...) the Board meeting is preceded by a retreat for new board members beginning on Tuesday or Wednesday.*

October 2010, Boston, Massachusetts:

Thursday, October 14 - Committees

Friday, October 15 – Working Groups

Saturday, October 16 – Sunday October 17 – Board of Trustees meeting
(Board packet deadline: **September 29, 2010**)

January 2011, Phoenix, Arizona

Thursday, January 20 - Committees

Friday, January 21 – Working Groups

Saturday, January 22 – Sunday, January 23 – Board of Trustees meeting
(Board packet deadline: **December 20, 2010**)

April 2011, Boston, Massachusetts:

Thursday, April 14 - Committees

Friday, April 15 – Working Groups

Saturday, April 16 – Sunday April 17 – Board of Trustees meeting
(Board packet deadline: **March 14, 2011**)

June 2011, Charlotte, NC:

Tuesday, June 21 – Wednesday, June 22 – Board of Trustees meeting

Wednesday, June 22 – Sunday June 26 – General Assembly

Monday, June 27 – Board of Trustees meeting

(Board packet deadline: **May 16, 2011**)