Updated: February 4, 2022
Title: UU the Vote 2022 Campaign Manager
Staff Group: Organizing Strategy Team
Reports To: Organizing Strategy Director
Location: Open
Grade: 12, full-time with benefits (temporary position through December 23, 2022)

Purpose
To engage Unitarian Universalist (UU) congregations, organizations, and individuals—as well as multi-faith and secular justice partners—in multiple strategies and tactics, both virtual and in-person, for impactful faith-based engagement in the 2022 electoral cycle as part of the Side With Love Organizing Strategy Team.

Principal Responsibilities
1. Leads the national UU the Vote team, including shaping strategy for on-the-ground and virtual organizing across the country preceding the 2022 elections.
2. Collaborates with Leadership Development Specialist to create accessible, inspiring volunteer recruitment and training strategies that allow UUs with diverse identities, skills, capacities, and passions to participate meaningfully in electoral work.
3. Identifies key strategic opportunities for mobilizing UUs into concrete, impactful engagement with specific local, statewide, and national campaigns and initiatives.
4. Shapes strategy and sequencing of programs to support UU the Vote volunteer leaders, including virtual and/or in-person coaching, political education, organizing training, and spiritual grounding.
5. Equips volunteer leaders and congregational teams with concrete skills needed to develop organizing plans for their own religious communities, including recruitment and mobilization of fellow congregants.
6. Nurtures and serves as primary liaison for partnerships between UU congregations and local, statewide, and regional partners within the broader ecosystem of social justice-oriented pro-democracy and voting work.
7. Plans and executes online and/or in-person gatherings to train, coordinate, and mobilize UUs and their partners at critical moments.
8. Supports the use and implementation of relational voter and other technologies, such as dialers, e-mail lists, and the voter file for UU the Vote volunteers.
9. Uses our CRM (EveryAction) to track participation among volunteers, including regular analysis of engagement and effectiveness of programming.
10. Engages in regular assessment of program effectiveness and impact, including qualitative and quantitative metrics. Provides comprehensive analysis and reporting on the overall campaign at the end of 2022.
11. Supervises UU the Vote Fellows, interns, and other UU the Vote-specific paid or volunteer staff.
12. Collaborates with Communications staff to create and implement an integrated multi-platform communications strategy.
13. Other duties as requested by the supervisor, the Executive Vice President, or the President.

Qualifications
This is a Grade 12 position (expected hiring range $51,200-$78,600 depending on experience). Note that qualifications may be met as a result of lived experience, volunteer work, professional experience, and/or formal or informal training.
Requirements include:
• Bachelor’s degree or equivalent.
• 3+ years’ experience with social justice, labor, electoral and/or faith organizing communities and organizations on local, regional, and/or national level.
• Commitment to developing organizing strategies and partnerships that align with Unitarian Universalist values and principles.
• Ability to act collaboratively and flexibly as a member of a remote staff team, including proficiency with technologies such as Google docs, Slack, Asana, Zoom, etc.
• Proficiency in the Microsoft Office Suite (especially Outlook and Word).
• Preferred proficiency with digital tools critical for organizing, such as EveryAction, Adobe, WordPress, and social media platforms.
• Proven ability to design and facilitate group experiences (in person and remotely) that engage, educate, and empower participants to deepen their leadership skills and mobilize others to work for justice.
• Deep commitment to countering systems of oppression and leading with intercultural fluency and humility. Worked or lived experience with Black/Indigenous/communities of color, LGBTQIA+ communities, and poor and/or rural communities is of particular value.
• Eagerness to work in an organization in which the dismantling of white supremacy is a high priority.
• Exceptional oral and written communication skills.
• Ability to travel if and when pandemic conditions allow.
• Willingness to work with volunteers whose schedules require convening meetings and events evenings or on weekends.

* This is a remote, work-from-home position. Location is open in the continental United States. You should have easy access to a major airport due to the travel requirements of this position.

**How to Apply**
People with disabilities, people of color, Indigenous people, Hispanic/Latinx, and LGBTQ candidates are encouraged to apply. The UUA is committed to developing a diverse and talented staff team. If you are excited about this role, but are unsure whether you meet 100% of the requirements, we encourage you to inquire and/or apply. Send cover letter and résumé—indicating “UU the Vote 2022 Campaign Manager” in the subject line—via e-mail to careers@uua.org, via fax to (617) 948-6467, or to Human Resources, UUA, 24 Farnsworth Street, Boston, MA 02210. E-mail submissions preferred.

**About the UUA**
The Unitarian Universalist Association is a progressive religious denomination headquartered in Boston’s seaport Fort Point Innovation District. Our faith community of more than 1,000 self-governing congregations brings to the world a vision of religious freedom, tolerance, and social justice. Our normal workweek is 35 hours, we pay 80% contribution towards health insurance premiums, 10% towards retirement (after one year), and have generous paid time-off policies. We are a great place to work and we value diversity. The UUA is an Equal Opportunity Employer and is committed to the full inclusion of all. As part of this commitment, the UUA will ensure that applicants and staff with disabilities are provided reasonable accommodations. If reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact the Office of Human Resources at (617) 948-4648 or humanresources@uua.org. For more information on the UUA, visit us online at UUA.org and uuworld.org.

**Support for the Mission and Values of the Association**
The Unitarian Universalist Association is a progressive and historic religious denomination. While it is not generally required or expected that an applicant/employee identify as a Unitarian Universalist (UU) or be a member of a UU congregation in order to work at the UUA, all UUA staff members are expected to perform their job duties in accordance with the UUA’s values, principles and mission. In particular the following points, drawn from the Seven UU Principles, are of particular importance for the UUA’s work environment and staff culture:
• The inherent worth and dignity of every human being: We affirm the need for a human-centered workplace that allows our diverse staff to flourish. We also understand that our wider culture and society oppresses and denies human dignity, and we seek to counter the effects of that oppression in our hiring and workplace culture so that each person feels whole and valued.
• Justice, equity and compassion in human relations, and the goal of world community with peace, liberty and justice for all: We speak openly and publicly of our support for social and political issues, including LGBTQ equity, racial justice, climate justice, gender equity, and reproductive justice.
• The interdependent web of existence: We recognize that the liberation of all people is interwoven, and we work to counter patriarchy, white supremacy, colonialism, homophobia, transphobia, ableism, environmental exploitation, and other interrelated systems of marginalization.