

UUA Bylaw Rules for General Assembly Business Process – DRAFT 1.19.22

Rule 4.18.5. Amendments to business agenda items on the Final Agenda

This rule defines the process for amending items on the final agenda for General Assembly under Section 4.14. This rule does not address any changes to Article II under Section C-15.1(c).

- a) Delegates may submit amendments to any item which is scheduled for a vote on the General Assembly final agenda. Proposed amendments are due to the Secretary fourteen (14) days after the Board has published the final agenda. The Secretary will determine the manner or format for amendments to be submitted, and a description of this format will be included in the final agenda. Each delegate may submit up to three amendments in total.

Amendments will be considered by mini-assemblies per Rule 4.18.5(c). Amendments must meet the following standards to be considered:

1. They must address the same topic and goal as the item they are amending;
 2. They cannot reverse or invalidate the item;
 3. They must match the structure of the UUA Bylaws and Rules; and
 4. They cannot conflict with other rules, bylaws or adopted statements.
- b) The Moderator will review all submitted amendments to determine whether they meet these standards. If so, they will be considered at a business amendment mini-assembly. The Board will promptly post all the amendments that will be considered.
 - c) The Board of Trustees will host one or more online business amendment mini-assemblies to discuss and vote on amendments. These mini-assemblies must be held at least ten days before the start of the General Assembly, and be open to all delegates. If an amendment receives sufficient support, it will be added to the final agenda for vote by the General Assembly per rule 4.18.6.

Voting through a mini-assembly will be as follows:

1. Delegates will use an online poll to vote whether to add a proposed amendment to the final agenda at General Assembly.
 2. Amendments that receive at least 33% support from delegates at the mini-assembly shall be added to the final agenda.
 3. Additionally, the Board of Trustees may choose to incorporate any proposed amendment into the final agenda.
- d) The Board of Trustees must publish the final language for all business agenda items seven days before the start of General Assembly, including any proposed amendments that received sufficient support at a business mini-assembly as well as any amendments incorporated by the Board.

Rule 4.18.6. Ballot voting on business agenda items

Delegates vote using electronic ballots to vote on items on the final agenda at General Assembly. These ballots must individually verify delegate credentials. Each business item that requires a vote shall be listed for a time of discussion on the final agenda. Ballot voting shall remain open for at least one hour after the end of the discussion time listed for the items included on the ballot. The Moderator will determine the composition of each ballot.

Rule 4.16.2 Responsive resolutions

Responsive resolutions are brief, advisory statements that express the sentiment of the delegates. They must be in response to a substantive portion of a report by an officer or committee reporting to a regular General Assembly, per Section 4.16. Responsive resolutions are not binding and may not set policy for the Association. They may not act as a substitute for other types of business items, such as business resolutions, budget motions, study/action issues, bylaw amendments, and actions of immediate witness. The Moderator will determine whether a proposed responsive resolution can be added to the final agenda under this rule.