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One Thing Going On

UUA Common Endowment Fund Want to Stay Informed?

The [UUA's Investment Committee](#) is pleased to invite you to participate in our quarterly conference call for investors in the [UU Common Endowment Fund](#) (UUCEF) on Tues., Nov. 18 from 2-3 p.m. ET. Congregations considering investment are also invited to join. The speakers will be Tim Brennan, Treasurer and Chief Financial Officer, Carol McMullen Chair, Investment Committee, and David Stewart Co-chair, Socially Responsible Investing Committee. They will be providing a performance update, report on the November Investment Committee meeting, and take time to answer any questions you may have. If you intend to participate, please send your confirmation, including the name of your congregation and city and state, to Susan Helbert at shelbert@uua.org.

One Useful Tool

"I Done This"

Working in a congregational or institutional ministry setting can sometimes feel like the job is never finished. Finding a way to account for and celebrate the things you accomplish on your staff teams can be very helpful both for individual motivation and to keep the team on the same page.

"I Done This" is a [free online tool](#) to track and celebrate your daily "to-dos." It generates a daily email reminder/question in the evening to allow you to list your day's accomplishments. Then the next morning, it sends out a digest to the whole team so that you can all track what you have done. It also tracks accomplishments over time – weeks, months, even years! This is a great 60 second a day management tool anyone can use!