CER Chalice Lighter Grant Intent to Apply

Revised: May 15, 2023

**Please refer to** [**Chalice Lighter Grant Policies and Procedures**](https://www.uua.org/files/2020-12/cercl-policies-procedures.pdf) **for eligibility, application details, deadlines, and information about assistance in completing this form.**

DO NOT SUBMIT THIS FORM, Please use the [Online form](https://uua.wufoo.com/forms/zq3d8wn1losh55/)

Name of congregation, covenanting community, or group of congregations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address (if different)

Phone: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred Phone: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Congregational President / Designated Leader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred Phone: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Briefly the project that you plan to fund with this grant. (150 words or less)

2. How will this grant increase the vitality of your congregation, covenanting community or group of congregations, and ability to serve your mission now and in the future.

3. How will this grant promote Unitarian-Universalism outside your congregation, covenanting community, or group of congregations in the wider community?

4. What is your initial rough estimate for the total cost of the project?

5. How much Chalice Lighter funding do you intend to apply for?

For reference, two grant types are available:

* Regular Grants: range of $10,000 to $20,000 to fund up to 80% of the cost of the project.
* Enhanced Grant for Large Capital Projects: maximum of $40,000 to fund up to 20% of the cost of the project.

**We certify that this Intent-to-Apply has been approved by the governing body of the congregation, cluster, or covenanting community.**

Project Manager signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

Board President (or equivalent) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**Key Dates**

|  |  |  |
| --- | --- | --- |
| **Intent to Apply Due:** | **Application Due:** | **Chalice Lighter Grant Committee Meeting**  |
| August 1 | October 1 | November  |
| December 1 | February 1 | March  |
| March 1 | May 1 | June |

Save this document for your records.

Complete and submit the on-line form by the appropriate deadline.

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