## Notes from Open UUA Committee Conference Call

November 7, 2012 8:00 – 9:30 pm EST

Participating in the call were committee members Rev. Sam Trumbore (chair), Cheri Cody, and Dick Jacke. Jennifer Carver joined the call at about 6:50 pm.

- 1. Sam opened with a reading of Morning Seaside Prayer.
- 2. The draft agenda was reviewed. We added discussion of our Open UUA website to the agenda.
- 3. We reviewed the request for software support that Sam had sent on our behalf to the UUA IT staff. The list of desired applications seemed adequate.
- 4. We reviewed the automated calendar materials made available by Kasey Melski Kruser. While they were quite effective as far as they went, there were many potential applications that were not addressed at all at this stage. Notably, there still needs to be an effort made to collect lists of people who would be sent the calendar reminders. Also, it does not post calendar dates/time of meetings to the appropriate pages on the committee websites.
- 5. Dick will forward the link to the calendar that Kasey created so that all of our committee members can get the opportunity to check it out and evaluate its function.
- 6. Dick agreed to check with Kasey to see if what the implications might be of trying to use Google Docs to store information about committee meeting dates and times on committeeaccessible documents that could be edited by each committee directly. Also, would it be possible to imbed links to other docs (agendas, business items) that could be accessed by those interested. How would that be handled. If we did something like this, what are the odds that our system could be disrupted by changes made by Google to their Google Doc applications?
- 7. Sam will create some sample documents with to get some idea how the calendar might be used in actual operation and what other docs might look like in Google Docs. He will send the materials out for our review and comment.
- 8. Sam will try to get our website current. Evelyn's name needs to come off, and Jennifer's name still needs to be added. We will try to get all of our notes up.
- 9. We should play around with Google Docs and evaluate its capabilities. It might be even more powerful than we think.

- 10. Our next meeting will be held on Wednesday evening, January 23, at 5:30 pm EST.
- 11. Sam closed the meeting with words of thanks for our service.