

Open UUA Committee – March 7, 2012

Present: Sam Trumbore (Chair), Dick Jacke, Cheri Cody & Jennifer Carver

1. Agenda was accepted as distributed.
2. Cheri agreed to take notes
3. General Assembly Registration - The process for committee members to register for GA and how to access the committee's account code for centralized payment were reviewed. Members were encouraged to register as soon as possible.
4. Progress connecting with Gini Courter and Erik Carlson – The meeting with Gini Courter had to be cancelled and at the time of this conference call had not been rescheduled. The web session with Erik did not work out due to computer issues. No minutes posted yet. Sam will pursue rescheduling.
5. Review status of UUA Committees – (Reporting assignments: Sam [A-E], Jennifer [F-I], Dick [J-O], Cheri [T-Y]. Committee members reviewed compliance of committees and reported a very mixed record. Many have not posted minutes and/or updated web page. Discussed whether communications would be sent to committees for how to handle these duties. Check with committee chairs to see if they have processes. Discussed need to set standard for when things get posted.

Action Items:

- a. When reviews are completed, the committee will compile a report and request that it be included in the June UUA Board agenda/packet. Need to determine the deadline for board packet and whether this can be included. The Board will be asked to give us feedback on what to do next.
 - b. Review other elements of institution for openness (e.g. appropriate use of executive committee)
 - c. Dick will do follow-up to ensure committee membership lists are up-to-date
 - d. Sam will get information from Committee on Committees for Dick
 - e. Dick will draft a letter for committees not in compliance by April 15, personalize for some items, and thank those who are mostly in compliance. The committee can possibly review by email.
 - f. Regionalization not included in discussion on visibility and openness; Sam will ask Gini about this. Also send letters to District Presidents Association
6. Next steps will be determined at the April Open UUA Committee meeting
 7. Committee conference call set for April 18, 2012 at 8:00 pm EDT
 8. Covenant – Postpone until next meeting. Jennifer will lead process.