## Notes from the Openness Implementation Comm conference call 10/16/06

The members of the Openness Implementation Committee (Evelyn Spurgin, Carol Agate, Art Ungar) and John Blevins, board liaison met using a Skype conference call.

We would like to have the audio recordings of the UUA Board meetings made available on the web site. While we don't know whether there is much interest in listening, the cost of putting them up should be very small, since the recordings are already being made. John Blevins will continue talking with the staff to see when this can happen, at least on a trial basis. We suggest that separate files be used for various segments of the meeting.

We reviewed the revised openness guidelines for committees that John had distributed. We agreed on key wording that encourages, rather than requires certain actions.

We reviewed the questionnaire for committees that Carol Agate had distributed. She will write and distribute an introduction that will tell why we are collecting the information and how it will be used. She will ask about visitors, and how they are or are not accommodated.

Notes from this committee's conference calls have been sent to the openness list, and we will also have them posted on the web.

Our next meeting is scheduled for Monday, November 13, again using Skype. 3 pm PST, 6 pm EST.

Art Ungar Chair 10/16/06