

Journey Toward Wholeness Transformation Committee
Conference Call Meeting Notes
September 3, 2009

Present Members: José Ballester, *Board Liaison*; Helen Boxwill; Natalie Fenimore (toward the end of the call); Janice Marie Johnson, *Co-chair*; Michael Sallwasser, *Co-chair*; Arthur Tackman; Wendy von Zirpolo; Tracy Ahlquist, *Staff Support*

Not Present: Julio Noboa; Taquiena Boston, *President's Representative*; Catie Chi Olson

Start Time: 12:00 PM Eastern Time

End Time: 1:00 PM Eastern Time

Topic	Discussion	Decisions/Actions
Opening Words – Wendy	Wendy invited a moment of silence from the group	
Reading from Our Covenant – Janice and José	<ul style="list-style-type: none"> recognize we are each and collectively “works in progress,” and that there is no one “right answer”– Janice speak our truth in constructive and civil ways – José 	
Check-in – Michael	Committee members checked in.	
Approve Minutes / Agenda Review – Janice	Minutes and agenda were approved.	
Status: Current Assessment Interviews – Julio and Wendy Documentation – Arthur On-Line Survey – Helen and Michael	<p>Julio and Wendy communicated and met with Susan Gore. They shared the eight-question model with Susan and talked with her about the history of the committee and the scope of the project. It was a fruitful conversation; Susan reviewed the questions and came back with a few suggestions—the largest being a recommendation to start with question #8, which asks interviewees to tell their own AR/AO/MC journey story. Wendy and Julio will speak again and share the proposed changes with the committee. Susan also asked that the committee (via Michael and Janice) send out a letter introducing her to all interviewees—she’ll send a copy of the letter that Bill Sinkford sent out before her last interview process. Wendy and Julio will look at the letter and draft a version to send out to NomCom & ComCom members. They’ll then send it to Michael and Janice to send it out to interviewees. Wendy also noted that the JTWTC needs to decide whom to interview—only current committee members, or past members as well? Susan also suggested that it would make sense to cross-reference the list with the people she already interviewed as part of the Excellence in Ministry report. How many members are on each committee? Members think there are 5 on ComCom; website says there are 9 on NomCom. Several committee members suggest that it would be valuable to interview past chairs (who carry the big-picture thinking of the committee). If we say that there are 8 remaining interview</p>	<p>Tracy will contact Nancy Lawrence to obtain a list of current members of NomCom and ComCom and the past four chairs of each (with contact information).</p> <p>Wendy and Julio will adapt the letter to interviewees and send it to Janice and Michael, who will send it to the interviewees. Wendy and Julio will also send suggested changes to the questions & protocol to the larger committee.</p> <p>Tracy will talk with Nancy Lawrence to find out what</p>

	<p>slots, the committee agrees to go back four chairs per committee (or however many slots are remaining). Arthur lifted up that if we’re looking at demographic data, we don’t want to make assumptions about identity. That information should come directly from interviewees. Committee agreed.</p> <p>Arthur sent an email a few days ago regarding information that we need to obtain from these two committees. He suggests that the JTWTC appoint a point-person for each committee to be in touch and obtain as much demographic information as possible. This is perhaps a more informal process than was employed before. Each committee has a new chair; KokHeong McNaughton, the chair of NomCom, was in the room when the JTWTC had a conversation with NomCom last fall. Michael volunteers to contact Elizabeth Green, the new chair of ComCom, to let her know about the JTWTC’s assessment. Someone else needs to volunteer to be the contact for NomCom—to obtain the information.</p> <p>Natalie joined the call.</p> <p>Helen discussed the format of the online survey—contacting people outside the committees who have been appointed or elected by them. Natalie asked if the NomCom & ComCom have any regular procedures for checking in with people after they place them on committees? We might ask people whether they’ve been contacted by NomCom or ComCom since being appointed. Arthur notes that he received an extensive questionnaire from Nancy Lawrence—“now you’re in your second year; do you want to be re-appointed, and what do you think about your role on the committee? How well do you understand the committee’s mission?” It also included information about AR/AO/MC work. Everyone thinks it would be a good idea to see the survey (and possibly the findings). Michael asks the committee if it makes sense to send out the survey to everyone who’s been appointed by ComCom or suggested for election by NomCom. Can we proceed even if the JTWTC doesn’t get contact info. for all of the committee members? The committee agreed it would see whose information was available and would likely send out to whatever list is available regardless of whether it is comprehensive.</p> <p>Wendy and José left the call.</p>	<p>committee member contact information is readily available. Helen will work with Tracy in terms of creating the list of survey participants.</p> <p>Natalie and Arthur will work together—Arthur will contact ComCom, and Natalie will contact NomCom—to gather demographic data.</p> <p>Michael will contact Elizabeth Green, the new chair of ComCom, to let her know about the JTWTC’s assessment.</p> <p>Helen and Michael will work on moving the online survey project forward.</p>
<p>Status: November Meeting Plans – Janice</p> <p>Invitation to UUA President</p> <p>Outside Experts:</p> <p>--Youth and Young-Adults –</p>	<p>Janice hasn’t gotten any more feedback from committee members concerning the invitation to President Peter Morales.</p> <p>Keith Kron is willing to meet with the JTWTC via phone on Friday night or Saturday morning re: his BGLT portfolio.</p> <p>Devorah Greenstein is happy to meet with the committee any time Friday or Saturday.</p>	<p>Janice and Tracy will work on the formatting of the letter to Peter Morales.</p> <p>Committee will shift the October and November meetings to the first Fridays</p>

<p>Erik Kesting / Monica Cummings</p> <p>--GLBT – Keith Kron</p> <p>--Disability/Accessibility – Devorah Greenstein</p> <p>--Policy Governance – Mary Higgins</p> <p>Self-Education</p> <p>Other Items</p> <p>--Discuss rescheduling Thursday, October 1 meeting to Friday, October 2</p>	<p>Janice reported that she is awaiting a response from Erik Kesting. Her guess is that an onsite staff member (Erik or someone else) would probably be able to attend and that Monica Cummings might be able to meet with us per telephone.</p> <p>Michael spoke with Mary Higgins; November doesn't work for her. He asked if she might be able to come in March. She is available during those dates. She also suggested that the JTWTC can help to shape the Board's move into policy governance. Janice suggests that committee members do some background reading on policy governance (possibly recommended by Mary) before the March meeting</p> <p>Janice says that Wendy spoke with Rev. Victor Carpenter, who will be available at any time during the November meeting to share his odyssey.</p> <p>The JTWTC has been invited to apply for a grant from the Wight Fund (through Kay Montgomery's office). Does the committee want to apply for a grant to support the cost of evaluation? Yes.</p> <p>The committee members have each shared terrific resources; how do we move forward from here to do some reading before the November meeting? Remaining committee members agree that it makes sense to have everyone read the same text before the fall meeting: the *2nd edition* of Allan Johnson's <i>Privilege, Power, and Difference</i>. Arthur notes that in the future he'll potentially need 3-4 months to have materials recorded if they aren't already available in that format.</p>	<p>of the month—October 2nd and November 6th.</p> <p>Janice will follow up with Kay Montgomery's office to advise that we will apply for the Wight Fund. She will ascertain the application process and advise us soonest.</p> <p>Committee members will obtain their own copies of <i>Privilege, Power, and Difference</i>. If anyone can't do so for any reason, they should contact Janice or Michael, who will take care of it.</p>
Spring Meeting: March 11-13		
Review of Action Items – Michael and Tracy	The committee reviewed the action items generated on the call.	
Covenant Observation – Michael	Michael gave covenant observations.	

Respectfully submitted,
Tracy Ahlquist
September 3, 2009