

**Journey Toward Wholeness Transformation Committee**  
**Conference Call Meeting Notes**  
**March 7, 2008**

**Present Members:** Carolyn Cartland, Co-chair; Monica Cummings, Co-chair; Bob Gross; Simona Munson, Staff Support; Julio Noboa; Catie Chi Olson; Michael Sallwasser; Arthur Tackman

**Not Present:** Jose Ballester, Board Liaison; Taquiena Boston, President's Representative; Janice Marie Johnson; CJ McGregor

**Start Time:** 12:00 PM Eastern Time

**End Time:** 1:23 PM Eastern Time

Topic	Discussion	Decisions/Actions
Opening Words from <i>Singing the Living Tradition</i> – “The Task of Religious Community” by Mark Morrison-Reed – read by Carolyn Cartland		
Check-in – Monica	Committee members checked in.	
Report Updates – All	<p>Committee members gave updates on their individual sections going in order of the Table of Contents.</p> <p>I. and II. Dedication and Appreciation – Catie &amp; Janice – no edits received; section should be ready to go.</p> <p>III. Introduction – Bob &amp; Arthur – section is ready to go to Michael.</p> <p>IV. Snapshots: Responses to Surveys and Interviews – Michael &amp; Carolyn – section needs to be shortened. Going into Boston, the most work still left to be done is around how to present the results.</p> <p>V. Snapshots: The Gaps That Divide – Monica &amp; Jose – nothing to report, although edits need to be incorporated.</p> <p>VI. Snapshots: Suggestions from MFC and RSCC Members – Julio &amp; CJ – Julio still needs to incorporate both Carolyn and Michael's feedback and will do that by Monday's deadline</p>	<p><b><u>Decision:</u></b> The Next Steps section will be discussed and written as a committee during the meeting.</p> <p><b>Catie</b> will begin a first draft of the Executive Summary section.</p> <p><b><u>Action:</u></b> Committee members will send final drafts of their sections to Michael by the end of the day on Monday, March 10.</p> <p>Michael has asked that members highlight observations/comments in their sections that are based on quotes that should be included in Section IV – wants to make sure nothing is left out.</p>

	<p>VII. Snapshots: Observations from JTWTC – will be written during meeting.</p> <p>VIII. Next Steps – Catie</p> <p>It was unclear what exactly this section is/should be. Discussion ensued about what should be included.</p> <p>The Next Steps section and what it will be composed of will be discussed at the meeting and possibly removed from the report or written together by the committee.</p> <p>Catie will write a draft of the Executive Summary, a section that had been overlooked and that is important to include.</p>	
Spring Meeting – Carolyn	Devorah Greenstein, Program Coordinator for the Office of Accessibility Concerns, will be present at the meeting on Thursday and possibly some of Friday.	<b>Action:</b> <b>Simona</b> will check to see if there is a VHS and DVD player in the living room of P&E.
GA worship – Bob and Janice	Bob and Janice are talking later this week about the worship service and will come to Boston prepared to lead a discussion about it.	
Leadership transition, beginning the conversation – Monica and Carolyn	<p>Monica and Carolyn would like the transition in leadership to be as smooth as possible. They would like the co-chairs to model diversity.</p> <p>Monica will be leaving the committee as of the end of General Assembly.</p> <p>Carolyn will be leaving the committee no later than December.</p> <p>The committee discussed different possibilities for how to best transition the leadership.</p> <p>Does the committee want to introduce the new co-chairs at General Assembly 2008 or later?</p> <p>Carolyn could stay on as a member between General Assembly and December but step down as co-chair at</p>	<p><b>Action:</b> <b>Simona</b> will find out when each committee member's term expires and let them know.</p>

	<p>General Assembly.</p> <p>This conversation will continue at the spring meeting, including members' thoughts about who would be the best new co-chairs.</p> <p>It would be helpful to know which committee members are staying on.</p>	
JTW and Social Action monthly e-newsletters – Catie	Catie would like the JTW News e-newsletter to have a different focus from the Social Action e-newsletter and she would like to moderate this list.	<b><u>Decision:</u></b> Catie will discuss next steps with Taquiena Boston and possibly Susan Leslie while in Boston during the spring meeting.
Next Conference Call		<b>The next conference call will be on Friday, April 4 at 12pm Eastern.</b>

Respectfully submitted,

Simona Munson, Staff Support