

## MINUTES

### BOARD OF TRUSTEES UNITARIAN UNIVERSALIST ASSOCIATION

April 17-18, 2010

Pursuant to notice duly given, a meeting of the Board of Trustees of the Unitarian Universalist Association was held on Saturday, April 17 through Sunday, April 18, 2010 at 25 Beacon Street in Boston, Massachusetts.

#### MEMBERS

PRESENT: Allen, Ballester, Bartlett, Blevins, Brody, Courter, Friedman, Gallagher, Greene, Harrison, Hawkins, King, Laskowski, Lund, Loughrey, Marx, Morrill, Phinney, Pupke, Rickter, Ritchie, Saunders, Shanti, Urbikas, Wooldridge, and Morales

#### MEMBERS

ABSENT:

#### ALSO

PRESENT: Brennan, Gayeski, Lawrence, Limpert, Montgomery, and observers

Gini Courter, Moderator, called the meeting to order at 8:30 am on Saturday, April 17, 2010. Jeanne Pupke provided opening words. Trustees and visitors were introduced and the agenda was approved.

#### **APPROVAL OF JANUARY BOARD MINUTES**

The minutes of the January 13-17, 2010 and February 4, 2010 meetings of the Board of Trustees were approved as written.

#### **APPROVAL OF EXECUTIVE COMMITTEE MINUTES**

The minutes of January 26, 2010, February 1-2, 2010, February 4, and March 17-18 meetings of the Executive Committee were approved by the Executive Committee and ratified by the Board of Trustees.

#### **TEMPORARY COMMITTEE APPOINTMENT**

By consensus, the Board ratified the decision made by two officers of the Association to approve Phyllis O'Connell and Mark Worth as substitutes at the March 2010 meeting of the New England RECC. The authorization for this process was approved by the Board of Trustees at their April 2008 meeting.

### **SCHOLARSHIP APPROVALS**

By consensus and per recommendation of the art and legal scholarship committees, the following scholarships were awarded:

<b>MARION BARR STANFIELD ART SCHOLARS</b>		<b>Total \$13,500</b>
Phoebe Cole	Midcoast UU Fellowship, Edgecomb, ME	\$1,000
Jenna Ericson	First Parish UU, Kennebunk, ME	1,500
Caitlin Foley	First Unitarian, Schenectedy, NY	1,000
Bryce Gladfelder	First UU Berks County, Reading, PA	1,000
Luci Lafitte	UU Society, Wellesley Hills, MA	1,000
Samuel Logan	UU Church of Cheyenne, Cheyenne, WY	1,000
Kelin Michael	UU Community Church, Portage, MI	1,000
Aubrie Rose Nelson	Unitarian Society of Hartford, CT	1,000
Mark Paskowski	Northshore UU Church, Danvers, MA	1,000
Emily Page Silva	UU Fellowship Athens, Athens, GA	1,000
Eliza Squibb	First Universalist, Rockford, ME	1,000
Anna Walant	Unitarian Church, Westport, CT	1,000
Hilary Weissbard	UU Church, Rockford, IL	1,000
<b>PAULY D'ORLANDO ART SCHOLAR</b>		<b>Total \$500</b>
Luci Lafitte	UU Society, Wellesley, MA	\$500
<b>OTTO STANFIELD LAW SCHOLARS</b>		<b>Total \$15,500</b>
Dennis Christopher	South Salem, NY	\$2,000
Tricia Dunlap	Richmond, VA	\$5,000
Racheal Plaskon	First Unitarian Pittsburgh, PA	\$3,500
Kayla Southworth	Community Church of New York, NY	\$5,000
Grand Total		\$15,500

### **SECRETARY'S REPORT**

Tom Loughrey, Secretary, reported on congregational certification and General Assembly registration. He noted the several Bylaws changes coming to the Board of Trustees.

### **FINANCIAL ADVISOR'S REPORT**

Dan Brody, Financial Advisor, reported on fundraising experience over the past several years, down in all areas except unrestricted bequest income which has been remarkably strong this year. He reviewed the process for review of the record keeper for the UU Retirement Plan and the recommendation of the Pension, Benefits and Pension Committee that we move to TIAA-CREF, primarily for reasons of mission compatibility. It was agreed that this matter would be discussed and decided at the time of the May 20 meeting of the Board of Trustees.

### **BOARD COMMUNICATIONS**

John Hurley, Director of Communications, joined the Board for a discussion of how it might better communicate on-line with congregations.

### **DISCUSSION OF COMMISSION ON APPRAISAL AND COMMISSION ON SOCIAL WITNESS**

Discussion was held concerning funding for Commission on Appraisal and the Commission on Social Witness and Susan Ritchie presented the history of the Commission on Appraisal.

### **TREASURER'S REPORT**

Tim Brennan, Treasurer and Chief Financial Officer, reported on the new terms for the Building Loan Program line of credit, the status of the UU Common Endowment Fund, the UU Retirement Plan. He noted that CBIZ Tofias/Mayer Hoffman McCann had been chosen as the Association's new auditors and reported on several successes in shareholder advocacy.

### **CONTEMPLATED BYLAW CHANGES**

Lew Phinney presented a process for consideration of changes to Articles II and XV of the Bylaws. It was agreed that the process would be presented to delegates at the Minneapolis General Assembly.

### **PRESIDENT'S REPORT**

President Peter Morales presented plans for the establishment of two new staff groups beginning July 1. Ministries and Faith Development will combine the work of Ministry and Professional Leadership and Lifespan Faith Development. Multicultural Growth and Witness will assume many of the responsibilities currently handled by the Identity-Based Ministries and Advocacy and Witness staff groups.

## **ANTI-RACISM ASSESSMENT AND MONITORING TEAM REPORT**

M (Wooldridge), S, and

VOTED: To change the name of the Anti-Racism Assessment and Monitoring Team to the Right Relationship Monitoring Committee and to charge the team as follows:

The Right Relationship Monitoring Committee holds the Board accountable to process, governance, and vision in accordance with the loving, counter-oppressive covenant of Unitarian Universalism. Among the trustees, it advocates informed action regarding the challenges of privilege, agency, autonomy, and multiculturalism in a system of relationships. As a whole, it calls the Board to reflect on its own position within the movement and to develop linkages using a counter-oppressive, power-sharing lens. While we begin with Board process, our expectation is that trustees will help lead our religious movement toward humility, reconciliation, and wholeness.

## **GENERAL ASSEMBLY PLANNING COMMITTEE REPORT**

Eva Marx presented plans for the 2010 General Assembly.

## **PROPOSED BYLAW CHANGES**

M (Loughrey), S, and

VOTED: To place the following proposed Bylaw change on the agenda of the 2010 General Assembly:

### **Section 4.12(c)(3)**

The draft UUA Statement of Conscience, a draft Statement of Conscience congregational comment form, and a ballot to place the draft UUA Statement of Conscience on the Final Agenda shall be included in the Congregational Poll, to be made available and congregations notified of its availability by November 15, following the General Assembly. Notice of the availability of these items shall be given to the congregations. Congregational Poll ballots and the congregational comment forms concerning the draft UUA Statement of Conscience shall be due by February 1 of the following year (the fourth Cycle year).

M (Loughrey), S, and

VOTED: To place the following proposed Bylaw changes on the agenda of the 2010 General Assembly.

**Section 4.11. Tentative Agenda for Regular General Assemblies.**

The ~~General Assembly Planning Committee~~ Board of Trustees shall prepare a Tentative Agenda for each regular General Assembly which shall include:

- (a) reports and other matters required by these Bylaws to be submitted to the General Assembly;
- (b) proposed amendments to these Bylaws which are submitted as prescribed in Article ~~XIV~~ XV, Section ~~14.2~~ 15.2;
- (c) items referred by the preceding General Assembly;
- (d) Business Resolutions and proposed amendments to Bylaws and Rules submitted by the Commission on Appraisal;
- (e) all proposed amendments to Rules and all Business Resolutions as defined in Rule G-4.18.2, submitted by:
  - (1) the Board of Trustees or the Executive Committee;
  - (2) not less than fifteen certified member congregations by action of their governing boards or their congregations; or
  - (3) a petition by not less than 250 members of certified member congregations with no more than 10 members of any one member congregation counted as part of the 250;
- (f) proposed amendments to Rules and Business Resolutions submitted by a district by official action at a duly called meeting at which a quorum is present but not in excess of three Business Resolutions per district; and
- (g) Proposed Congregational Study/Action Issues submitted by the Commission on Social Witness pursuant to Section 4.12(a).

Resolutions submitted under (d), (e)(2), (e)(3) and (f) must be received by the ~~Planning Committee~~ Board of Trustees by February 1 whenever the regular General Assembly opens in June. If the General Assembly opens in a month other than June, the Business Resolutions submitted under (d), (e)(2), (e)(3) and (f) must be received no later than 110 days before the date set for the opening of that General Assembly. The UUA Statements of Conscience process deadlines are established by Sections 4.12(a) and (c) and by the Board of Trustees pursuant to Section 4.13 whenever one or more regular General Assembly is scheduled to begin in a month other than June. The ~~Planning Committee~~ Board of Trustees shall include on the Tentative Agenda all items so submitted. It may submit alternative versions of Business Resolutions in

addition to the original ones submitted if in its judgment such alternatives clarify the resolutions and may make such changes in the Business Resolutions as are necessary to make each conform to a standard format. It may also submit one or more alternative versions for the purpose of combining two or more Business Resolutions. Adoption of Business Resolutions by a General Assembly shall be by two-thirds vote. The Tentative Agenda shall be mailed to each member congregation, associate member organization and trustee by March 1 if the General Assembly opens in June, otherwise, not less than 90 days before the opening of the General Assembly.

**Section 4.12(a)(2). UUA Statements of Conscience.**

The Commission on Social Witness shall by November 1 of that year submit to the ~~Planning Committee~~ Board of Trustees for inclusion on the Tentative Agenda of the regular General Assembly not more than ten proposed Congregational Study/Action Issues, each of which shall be based in whole or in part on the issues submitted to it as described in the previous subsection. The Commission on Social Witness shall verify with the proposing congregation, district, or sponsored organization that the proposed Study/Action Issue reflects the intent of the proposer prior to being included in the poll ballot. The ten proposed Congregational Study/Action Issues shall be included for approval by the congregations on the Congregational Poll ballot, such ballot to be available and congregations notified of its availability by November 15 of the same year. Congregational Poll ballots concerning the proposed Congregational Study/Action Issue shall be due by February 1 of the following year (the first Cycle year).

**Section 4.14. Final Agenda for Regular General Assemblies.**

The ~~Planning Committee~~ Board of Trustees shall prepare a Final Agenda for each General Assembly which shall include:

- (a) all reports and other matters required by these Bylaws to be submitted to the General Assembly and all proposed amendments to Bylaws and Rules appearing on the Tentative Agenda that meet the requirements of Rule G-4.18.3;
- (b) those Business Resolutions, including alternative versions, on the Tentative Agenda which meet the requirements of Rule G-4.18.3;
- (c) Business Resolutions, amendments to Rules or Bylaws or other items submitted by the ~~Planning Committee~~ Board of Trustees or the Executive Committee, which did not originally appear on the Tentative Agenda, provided, however, that any such items appear on the Final Agenda accompanied by an explanation for the delayed submission;
- (d) additional proposed amendments to Bylaws submitted by the Commission on Appraisal;
- (e) those proposed Congregational Study/Action Issues on the Tentative Agenda which meet the requirements of Rule G-4.18.3, and if applicable pursuant to Sections 4.12(a); and
- (f) the UUA Statement of Conscience submitted by the Commission on Social Witness pursuant to Section 4.12 (c) and (d), if applicable.

The ~~Planning Committee~~ Board of Trustees shall mail the Final Agenda to each member congregation, associate member organization and trustee not less than 30 days before the General Assembly.

**Section 5.7. General Assembly Planning Committee.**

The General Assembly Planning Committee shall consist of eight elected members and two members appointed by the Board of Trustees at its first meeting following the regular General Assembly in each odd-numbered year. No elected member shall serve on the Committee for more than two four-year terms in succession. The appointed members shall serve for terms of two years and until their successors are appointed and qualified. The Committee shall prepare the agenda for each regular General Assembly and shall be responsible for arrangements for General Assembly and programs and meetings to be held in connection therewith. It may establish subcommittees of its members and may delegate part or all of its powers to them.  
[TO BE RENUMBERED 5.8-5.14 as 5.7-5.13]

**Section 15.2. Submission of Proposed Amendment.**

Proposed amendments to these Bylaws may be submitted only by:

- (a) the Board of Trustees;
- (b) the General Assembly Planning Committee;
- (c) the Commission on Appraisal;
- (d) not less than fifteen certified member congregations by action of their governing boards or their congregations; such proposed amendments to Bylaws must be received by the ~~Planning Committee~~ Board of Trustees on February 1 whenever the regular General Assembly opens in June; otherwise, not less than 110 days before the General Assembly;
- or
- (e)(d) a district by official action at a duly called district meeting at which a quorum is present, such proposed amendment to be received by the ~~Planning Committee~~ Board of Trustees on February 1 whenever the regular General Assembly opens in June; otherwise, not less than 110 days before the next General Assembly.

**Section 4.12. UUA Statements of Conscience and Study/Action Issues for Social Justice.**

**Rule G-4.12.2. Study/Action Issues for Social Justice.**

The Commission on Social Witness shall prepare (and the ~~Planning Committee~~ Board of Trustees shall include with the Tentative Agenda) a report summarizing the numbers and topics of the proposed Congregational Study/Action Issues submitted by the certified member congregations districts, and sponsored organizations as defined in Section 4.12(a)(1), and the criteria which it used in selecting proposed Congregational Study/Action Issues included in the Congregational Poll. Each proposed Congregational Study/Action Issue that appears on the Tentative Agenda shall be accompanied by previous General Resolutions, actions and statements on related issues, with dates (if applicable), and the names or number of congregations submitting issues included within such proposed Congregational Study/Action Issue.

**Section 4.18. Agenda Rules.**

**Rule G-4.18.1. Notice to Member Congregations and Districts.**

The ~~Planning Committee~~ shall By November 1 whenever in the fiscal year the General Assembly opens in June, otherwise not less than two hundred and ten days before each regular General Assembly, ~~notify~~ each certified member congregation and district shall be notified of the dates for submitting items for the Tentative and Final Agenda, the procedure to be followed, and the forms to be used.

**Rule G-4.18.3. Congregational Poll.**

The Planning Committee shall At the time of the mailing of the Tentative Agenda request each certified member congregation shall be requested to report by February 1, on a form provided by the Planning Committee whether it recommends or does not recommend for action by the General Assembly the Business Resolutions, proposed Congregational Study/Action Issues in the first Cycle year, and draft UUA Statements of Conscience in the Fourth Cycle year, or any additional years thereto pursuant to Section 4.12(d)(2) appearing on the Tentative Agenda, including the alternative versions of Business Resolutions (if any) submitted by the Planning Committee Board of Trustees. The recommendation with respect to each proposed resolution or issue must be certified by the minister, clerk or president of that congregation as being within the procedures of that congregation. Only a Business Resolution which a majority of the congregations voting on the resolution recommends for the action shall be eligible to be included on the Final Agenda from the Congregational Poll. If there is more than one version of a Business Resolution on the Tentative Agenda, the subject of the resolution shall be considered a single item on the Tentative Agenda and the Congregational Poll. All versions shall be listed consecutively within that item. An aye vote by a congregation for one or more versions shall be counted an aye vote for inclusion of a resolution on the subject in the Final Agenda. If support for the subject matter of the resolution is sufficient to make it eligible for inclusion on the Final Agenda, the version that receives the highest number of votes by the participating congregations shall be the one eligible for inclusion on the Final Agenda. From the Business Resolutions eligible from the Congregational Poll, the Planning Committee Board of Trustees shall include on the Final Agenda not more than the eight Business Resolutions receiving the highest number of "recommended for action" votes on the Congregational Poll. The Planning Committee Board of Trustees may also include on the Final Agenda alternative versions of Business Resolutions which are germane to those selected through the Congregational Poll. In the first Cycle year, the Planning Committee Board of Trustees also shall include on the Final Agenda not more than the five proposed Congregational Study/Action Issues receiving a majority of votes and the highest number of "recommended for action" votes on the Congregational Directives for General Assembly Action, provided that at least twenty-five percent (25%) of the congregations participated in the ballot vote for such proposed Congregational Study/Action Issues. If the number of proposed Congregational Study/Action Issues recommended for action in the Congregational Poll exceeds five and there is more than one such issue in fifth position as a result of a tie vote, all issues in fifth position shall be referred to the Final Agenda by the Commission on Social Witness. In the fourth Cycle year, or any additional years thereto pursuant to Section 4.12(d)(2), the Planning Committee Board of Trustees shall further include on the Final Agenda a proposed UUA Statement of Conscience, provided that at least twenty-five percent (25%) of the congregations participated in the ballot vote for such draft UUA Statement of Conscience. A report of the vote by which each resolution on the Tentative Agenda was or was not "recommended for action" shall be included on the Final Agenda. All Business Resolutions that are included on the Final Agenda shall be discussed during the General Assembly in a mini-assembly.

#### **Section 4.19. Rules of Procedure.**

##### **Rule G-4.19.1. Adoption of Rules of Procedure.**

The Planning Committee Board of Trustees shall offer rules of procedure for adoption at the first session of each General Assembly.

## **REPORT OF THE CONGREGATIONS AND GROWTH WORKING GROUP**

Members of the Congregations and Growth Working Group reported on their discussions, saying that they had discussed their General Assembly workshops, assessment tools for healthy congregations, and met with Wendy von Zirpolo to discuss congregational involvement in anti-racism work.

### **Acceptance of New Congregation**

M (Gallager), S, and

VOTED: To accept the following congregation into the Unitarian  
Universalist Association:

Heartland Unitarian Universalist Church  
Indianapolis, IN

## **REPORT OF THE EXCELLENCE IN MINISTRY WORKING GROUP**

Members of the Excellence in Ministry Working Group reported on their discussions, including a meeting with Harlan Limpert on the Excellence in Ministry Task Force and communication with UU theological schools.

## **LINKAGE WORKING GROUP REPORT**

Members of the Linkage Working Group reported on their discussions, including meeting with a group of youth from the Lancaster, PA congregation, a process for recommendations for Policy changes regarding youth leadership, and anti-racism, anti-oppression and multicultural work with marginalized communities.

## **GOVERNANCE WORKING GROUP REPORT**

M (Blevins), S, and

VOTED: To adopt the following process to submit policy changes and agree to pilot test it prior to the next Board meeting (Oct 2010) by having each Working Group process one or two proposed revisions for the meeting. After the pilot test, the policy will be reviewed and finalized, and placed into the Policy Manual.

### **Process to Submit Policy Changes**

**The current Policy relevant to this change process is:**

**3.1.3** The Board will govern with excellence. Discipline will apply to matters such as attendance, preparation for meetings, policy-making principles, and respect of roles. Although the Board can change its governance process policies at any time, it will observe them scrupulously while in force. The Board will address an issue only if the Board determines that the following criteria have been met:

- a. A substantial portion of the Board believes that the issue deserves Board time;
- b. The issue is the responsibility of the Board;
- c. If the Board has dealt with the issue before, there is new information that compels reconsideration;
- d. The focus of the issue is at a systemic level, and is not just a fix for a specific problem. If the issue is below the Board's broad policy threshold, the Board will seek to broaden the issue to include a class of related issues in a proactive style.

**Policy Change Process:**

1. Prepare and submit the Proposal Form to the Governance Working Group (or CoCo) at least 60 days before the Board meeting at which you wish your change to be considered.
2. Screening body clears up any questions with the sponsor, and may submit the proposal to another body or person with special knowledge on the proposal.
3. Screening body submits the proposal to the full Board by email (probably grouped with all others traveling on the same schedule) for an electronic vote to decide if a majority of the Board believe the proposal deserves time on the Board agenda. Comments from Trustees are encouraged and will be forwarded with the proposal as it goes forward.
  - a. If the vote is NO, the proposal is returned to the sponsor.
  - b. If the vote is YES, the proposal is placed on the agenda for the next available time slot on the Board agenda.
4. Board votes to accept, modify, or reject the proposal.
5. If accepted, the Policy Manual is amended, and posted on [uua.org](http://uua.org).

**Policy Change Proposal Form**

1. Brief Title of your proposal (for reference purposes):
2. Your name:
3. Date of submittal of this form:
4. What is the nature of your policy concern? Describe.

5. Is there a critical date by which your proposal needs to be considered? If so, what is that date, and why do you see it as critical?
6. What is your underlying value that is driving your request for this change?
7. Is there specific policy language are you concerned about? (Identify by policy # and the words involved...)
8. What has the board said about this issue in existing policies? (identify policy numbers and language that are relevant).
9. What is missing in the existing language?
10. Have you examined this from the “nested bowls” perspective? Is your issue or concern something that can be, and should be, addressed in a higher level, broader policy? What is the broadest way to address your concern yet not lose the intent? For example, does your concern have a broader class of related issues that could be encompassed with your recommended change (again, remember the “nested bowls”)?
11. What policy language change do you suggest?
12. Where would you integrate this policy? You must insure that it fits within the global policy for the affected Section.
  - a. How does this language relate to the larger policy topic in which your proposal is contained? For example, if the change you are proposing does not further define an item in the global policy for the Section in which you are suggesting the Board place your change, then you may be at risk of offering a “backdoor management prescription” or micro-managing.
  - b. If you are suggesting a section 3 Governance Process change, does the proposed change add value to the larger policy or to the board’s practice of governance, which is defined as seeing to it that “we achieve what we should and avoid unacceptable situations”?
13. Is there other information that you believe will help the Board in its deliberations on your proposal?

M (Blevins), S, and

VOTED: The Governance Working Group will choose 2-3 people to work with the Administration, as requested by the UUA President, to preview monitoring reports before their submission to the Board.

M (Blevins), S, and

VOTED: To accept the President's monitoring report on the shared ends, Policy 1.0, acknowledging that while the tactics presented may be supportive of the shared ends, it was difficult or impossible for most trustees to discern the link. The Board acknowledges that the next iteration of this monitoring report will be on the normal schedule, with delivery of the report to the Board in December, 2010.

M (Blevins), S, and

VOTED: To authorize Nancy Bartlett, Donna Harrison & Linda Laskowski to serve as a consulting team regarding the Board's expectations for policy monitoring, with the President and his selected senior staff, in response to the request of the President. This authorization will continue until the Board meeting in June, 2011.

M (Blevins), S, and

VOTED: To table Monitoring Report 2.2 until September, 2010.

M (Blevins), S, and

VOTED: That the Board table consideration of the President's monitoring reports on policies 2.7.1, 2.7.2, and 2.7.3, until such time as the CGO determines that the members of the Board have completed their review of the reports.

## **FINANCE COMMITTEE REPORT**

M (Rickter), S, and

VOTED: To approve the Fiscal Year 2011 Budget -- amended to increase the budget of the Commission on Social Witness to \$30,000 (an increase of \$7200 from the budget prepared by the Administration) and to increase the budget of the Commission on Appraisal to \$24,000 (an increase of \$19,000). The total \$26,200 increase will be offset by a \$10,000 reduction in other parts of the Board & Volunteer Leadership budget and a \$16,200 reduction in the other areas of the budget.

M (Rickter), S, and

VOTED: to approve the Fiscal Year 2011 capital budget.

M (Rickter), S, and

VOTED: To receive the Fiscal Year 2012 Budget.

M (Rickter), S, and

VOTED: To table discussion of Policy 2.8 until May, 2010.

M (Rickter), S, and

VOTED: To ask the Planning Committee to approve a fundraising opportunity at a plenary session of the 2010 General Assembly for support of the Katie Tyson Fund for Youth and Young Adult Ministry.

M (Rickter), S, and

VOTED: That the Board accept the President's monitoring report on the preamble to Policy 2.7, Financial Planning and Budgeting, but express the concern that the report does not adequately demonstrate that the proposed budget for Fiscal Year 2011 does not deviate materially from the Shared Vision (ENDS).

### **EXECUTIVE SESSION**

The Board voted to go into Executive Session to discuss the Distinguished Service Award and proposed committee appointments. When it returned to regular session, it was announced that those decisions would go into the regular minutes of the meeting.

### **DISTINGUISHED SERVICE AWARD COMMITTEE REPORT**

M (Lund), S, and

VOTED: To give the 2010 Award for Distinguished Service to the Cause of Unitarian Universalism to the Rev. Jane Rzepka.

The Board asked that it be noted that this was a unanimous vote.

**COMMITTEE ON COMMITTEES REPORT**

M (Bartlett), S, and

VOTED: To approve the following committee appointments, beginning immediately and extending through June 2011 unless otherwise noted:

Committees of the Board

Jake Morrill	CUUYAN liaison
Jackie Shanti	GAMAP
Jeanne Pupke	AOPC
Susan Ritchie	Chaplain
John Hawkins:	Committee on Committees and Congregations Working Group
Justine Urbikas	Linkage
Jose Ballester	Committee on Committees and Congregations Working Group
Lew Phinney	Governance Working Group
Elizabeth Greene	Excellence in Ministry
Nancy Bartlett	Chair, Committee on Committees

Board Committees

Jonipher Kwong	Journey Toward Wholeness Transformation Committee
Philip Campbell	West RSCC
John Simmonds	New England RSCC

**CLOSING**

The meeting was adjourned at 2:35 pm on Sunday, April 18, 2010. Justine Urbikas provided closing words.

Respectfully submitted,

/s/ Kathleen Montgomery  
Recording Secretary

## **BOARD OF TRUSTEES SCHEDULE**

*The board normally meets as follows in **January and April**:*

**Thursday: Committee Day:** Anti-Racism/Anti-Oppression/Multiculturalism Assessment and Monitoring Team; Committee on Committees; and Finance Committee meet. Whole board activities begin with Thursday dinner.

**Friday:** Working Group Day

**Saturday:** Board meeting

**Sunday:** Board meeting followed by Coordinating Council meeting

*In **June**, the Board meets before and after the General Assembly. The schedule allows Board member participation in UU University and UUMA Ministry Days. Working groups normally do not meet at the June meeting. In election years (odd years), newly elected trustees must attend Anti-Racism / Anti-Oppression training for leaders following General Assembly.*

*In **October**, the Board meeting is one day longer, with Committee Day on Wednesday. In October of odd years (2009, 2011 ...) the Board meeting is preceded by a retreat for new board members beginning on Tuesday or Wednesday.*

### **June 2010, Minneapolis, MN:**

Tuesday, June 22 – Wednesday, June 23 – Board of Trustees meeting

Wednesday, June 23 – Sunday June 27 – General Assembly

Monday, June 28 – Board of Trustees meeting

(Board packet deadline: **May 17, 2010**)

### **October 2010, Boston, Massachusetts:**

Thursday, October 14 - Committees

Friday, October 15 – Working Groups

Saturday, October 16 – Sunday October 17 – Board of Trustees meeting

(Board packet deadline: **September 29, 2010**)

### **January 2011, Boston, Massachusetts:**

Thursday, January 20 - Committees

Friday, January 21 – Working Groups

Saturday, January 22 – Sunday, January 23 – Board of Trustees meeting

(Board packet deadline: **December 20, 2010**)

### **April 2011, Boston, Massachusetts:**

Thursday, April 14 - Committees

Friday, April 15 – Working Groups

Saturday, April 16 – Sunday April 17 – Board of Trustees meeting

(Board packet deadline: **March 14, 2011**)

**June 2011, Charlotte, NC:**

Tuesday, June 21 – Wednesday, June 22 – Board of Trustees meeting

Wednesday, June 22 – Sunday June 26 – General Assembly

Monday, June 27 – Board of Trustees meeting

(Board packet deadline: **May 16, 2011**)