

Off-site GA Planning Team - Minutes – February 25, 2011

Present: John Hawkins, Mark Steinwinter, Randy Becker, Lynda Shannon Bluestein, Eva Marx, Don Plante,

Absent: Linda Laskowski, Lew Phinney

Guests: Greg Bates, CMI Communications

Next meeting: Tuesday, March 1, Noon Eastern Time

Discussion of Use Cases as displayed on Persony by Mark

Congregation Setting:

Each voter will need to have own computer. Voting process—there will be a one-minute lag time in video streaming but no lag time on voting website. Speaker phone will be on real time.

Plenary—Joining a Queue to Speak

Need two people—a Queue Manager and a Voting Manager

Suggest using radio for Queue Manager and tellers to communicate

Gini decides whom to call on. Can color code pro and con so that Gini can choose.

Will need multiple Offsite Tellers to enable simultaneous conversations to screen delegate speakers.

Offsite people might have a slight advantage accessing the queue because all they need to do is push a button as opposed to physically reach the microphone. However, they still need to be screened and onsite people often gather at the microphone in anticipation of speaking.

To expedite screening, offsite participants need to be instructed: “If you plan to speak during plenary, have the following information ready.”

Non-credentialed offsite people will not be allowed to speak.

If four or five offsite delegates gain access to the line before onsite delegates, will people in plenary hall perceive this as unfair? Is there a need to address the perception that offsite folks have an unfair advantage? On the other hand, onsite delegates who expect to speak often gather at the microphone in anticipation.

Plenary—Voting and Tabulating Results

Offsite votes should not be displayed before completion of onsite voting so as not to influence vote. Also, offsite votes won't count.

The number of people not voting can be indicated. The system stores all information for people who might be interested.

Something to consider. Voting keypads can be rented for \$2/day. Would cost \$6 per onsite delegate for three days of plenary sessions. Could supplement or replace yellow card system. Could have results within 10 seconds. Would seamlessly combine offsite

and onsite voting.. Additional costs would include \$500 for software and the cost of a technician, if needed.

Plenary—Recognizing a Speaker and Speaking

How can offsite speaker see timer? Perhaps create a tone every 30 seconds to give speaker a sense of elapsed time.

How will teller know where to place speaker, i.e., whom to call on? Gini coordinates from the queue on her screen.

What about onsite people who trade places? Speaking queue is not based on names but on positions.

Recruitment and Training

Lynda expressed concern about training and how volunteer offsite managers will work with volunteer onsite managers.

Need REALLY capable people for Queue Manager and Voting Manager

Offsite tellers don't need to be at GA.

Registration starts March 1. This offsite process will require 5% of volunteer pool. Need more information for application and selection process.

Gini, tellers, and managers need to figure out how to work together.

Delegate credentialing needs to be vetted by Tom Loughery

Calls in the near future need to include Gini, Tom, and other stakeholders.

Responding to inquiries

Need someone to monitor and dispatch e-mail inquiries regarding onsite process. This is a function of the GA office.

Mini-assembly participation

Based on discussion, Mark will develop a use case for this.

Persony Chat Log

00:00:00

Linda Laskowski starts the meeting.

00:02:15

Linda Laskowski sends a message "**This is Mark. not Linda.**".

00:02:53

Linda Laskowski starts a screen sharing session.

00:06:30

Linda Laskowski pauses the screen sharing session.

00:07:55

Linda Laskowski starts a screen sharing session.

00:09:26

Linda Laskowski pauses the screen sharing session.

00:10:44

Linda Laskowski starts a screen sharing session.

00:15:17

Linda Laskowski pauses the screen sharing session.

00:16:12

Linda Laskowski starts a screen sharing session.

01:02:47

Lynda Shannon sends a message "**To whom do these Offsite Delegate Tellers, the Queue Manager, the Voting Manager report? Who is going to do their training?** ".

01:08:49

John Hawkins sends a message "**I think there needs to be one queue.** ".

01:09:14

John Hawkins sends a message "**Or one queue per mic** ".

01:25:33

Lynda Shannon sends a message "**I need to leave for my next call.** ".

01:40:24

Linda Laskowski pauses the screen sharing session.

01:40:26

Linda Laskowski ends the screen sharing session.

01:40:39