

LEARNING/SERVING AGREEMENT

STUDENT		INTERNSHIP COMMITTEE	
INTERNSHIP TITLE	Chaplain Resident		
MAILING ADDRESS AND PHONE			
INTERNSHIP SITE, ADDRESS AND PHONE		INTERNSHIP SUPERVISOR	
BEGINNING DATE	September 11, 2000	TERMINATION DATE	August 24, 2001
COMPENSATION	Stipend: \$15,000/12 months	SUPERVISORY SESSIONS	Mondays, 3:00-4:00pm
STUDENT'S SPONSORING CHURCH		PARISH MINISTER	

Context:

Healthcare, the parent organization of Hospital Medical Center (HMC), is a community-based health care organization serving more than 300,000 people throughout and south counties. Clinical services are offered in all major specialties including cardiac, oncology and surgical care. In addition to the acute care services available at HMC, provides home health and hospice services for and counties, special programs to keep seniors and the chronically ill independent, and more than 800 community health education classes each year.

The Clinical Pastoral Education (CPE) program at HMC meets the standards of the Association for Clinical Pastoral Education, Inc. Healthcare emphasizes it will serve the health and well-being of those within the health care district with respect for each person's unique needs and knowledge of the sacred connection between the body, mind, and spirit. Each CPE student at is expected to face the challenge of making the connection between the experiences of disease and suffering with health and wholeness of the empowered community.

The CPE program at provides opportunities for the students to minister in the traditional setting of an acute care hospital with additional opportunities for ministry in a free standing hospice facility and the homes of hospice patients. There are also opportunities to work with congregations and other faith communities around on-going educational offerings for these people of faith. Each student is asked to make the connection between the characteristics of chaplaincy and the caring for the "community" however it may be defined.

43

The Resources I Bring:

I have volunteered with hospice agencies since 1987 as a volunteer caregiver, volunteer coordinator, grief and bereavement group facilitator, and administrative assistant. I have also studied, taken courses, and attended conferences on pastoral care, grief, bereavement, death and dying with an emphasis on spirituality for many years.

From November 1998 to May 1999, I took two units of CPE at _____ Medical Center, a Level I trauma center in _____. At _____, I was assigned the Burn, Neurosurgery, and Pediatric Intensive Care Units where I acquired invaluable experience working with people in the midst of crisis and trauma.

My Special Interests:

Defining my role as chaplain: During this internship, I hope to continue to explore and refine my ministry as a spiritual caregiver. In providing spiritual care, I will utilize and expand upon pastoral skills including listening/attending, empathic reflection, conflict resolution/confrontation, crisis management, and appropriate use of religious/spiritual resources. Learning more about my strengths and limitations in providing spiritual care will include knowing when I avoid painful issues, the importance of presence and silence, and trusting my intuition.

Working with different age groups: As much of my past experience has been with adults (with the exception of my work on the Pediatric ICU at _____), I would like to work more with children. At HMC, there is a children's cancer support group of which I will have the opportunity to facilitate.

Community outreach: The Spiritual Care Department at HMC is very involved with community outreach. I hope to be involved with some of the community education and workshop opportunities provided by the Department.

My Needs:

During this internship it is important for me to further my skills in providing spiritual care. However, it is crucial for me to learn while in this internship more about setting boundaries, self-care, and bringing balance to my life. The need for boundaries and self-care is crucial not only to my professional and personal life but to my physical, emotional, and spiritual well being.

PLAN FOR LEARNING

Learning Goal:

To the fullest extent possible, my goal for this internship is to learn what it means to take on the role of professional chaplaincy. In addition, it is imperative for me during this internship to learn to set boundaries and to balance my role as a chaplain both professionally and personally with self-care.

Learning Objectives:

To further develop and refine my chaplaincy and pastoral ministry skills including emotional availability, appropriate self-disclosure, positive use of power, and maintaining a non-anxious and non-judgmental presence as well as clear and responsible boundaries.

AREAS	TASKS
1. Worship arts and preaching	Plan and co-lead two UU worship services with UU students at _____ University (U) to be held on campus for all students. Plan and lead eight worship services for colleagues at _____ HMC. Preach at three UU churches in the _____ area.
2. Rites of passage	Create, plan, and officiate weddings, child blessings, child dedications, funerals, and memorial services as requested by the _____ staff, non-members of the _____ congregation, and the _____ HMC hospice families.
3. Pastoral care and counseling	Provide pastoral ministry and spiritual care and services to hospital patients, family members and staff to include regular daily patient visits on assigned units, attending unit rounds once a week, and visits by request when on-call one evening per week and one weekend per month. Provide pastoral ministry and spiritual care and services to hospice patients, family members and staff to include visits with at least six new hospice patients per month and continuing to follow them and their families through their death. Assess the strengths and needs of those served, based on an understanding of behavioral science and grounded in theology. Refer patients, family members and staff to grief and bereavement programs and/or counselors as needed.
4. Religious education	Plan and co-facilitate a four-part Adult Religious Education series on notable UU women for the congregation at _____ Plan and co-facilitate a four-part series on Bill Moyer's "On Our Own Terms" for the congregation at _____ Unitarian Universalist Church. Plan and facilitate a four-part series on Bill Moyer's "On Our Own Terms" for the congregation at _____

AREAS	TASKS
5. Administration and financial management	<p>Observe and participate in Department of Spiritual Care administrative functions including accountability, productivity, self-direction, and clear, accurate clinical communication.</p> <p>Examine department budget and financial management processes with the director of the Spiritual Care Department.</p> <p>Complete all CPE documentation as required by the Association for Clinical Pastoral Education and this residency, submitting a total of 24 verbatims of patient conversations, 8 critical incident reports, 8 theological reflections, 50 weekly reflection and patient statistics reports, and hospice patient documentation as required by Medicare.</p>
6. Community presence	<p>Assist with the HMC Spiritual Care Department community outreach including planning and co-leading a minimum of one program with the Community Outreach Coordinator.</p> <p>Plan and co-facilitate HMC children's cancer support group, HUGS, which provides support for children from the community whose parent or sibling has cancer. (This group meets once a week for six weeks four times during the year.)</p> <p>Plan and facilitate a four-part series on Bill Moyer's "On Our Own Terms" at two different UU churches (see #4).</p>
7. Social concern and action	<p>Provide pastoral ministry and spiritual care to a variety of people (including hospital and hospice patients, family members, and staff), taking into consideration multiple elements of cultural and ethnic diversity, social conditions, systems, and justice issues.</p> <p>Attend four HMC Medical Ethics Committee meetings.</p> <p>Dialogue with patients, family members, staff and congregants, informing them of the issues regarding quality of life and death.</p>
8. Extension and growth	<p>Increase both my own and the staff's awareness of the pastoral role in interdisciplinary relationships and work effectively as a pastoral member of an interdisciplinary team.</p> <p>Expand the scope of my ministry by dialoguing with patients, family members and staff about spiritual care in general, and about my personal approach to spiritual care.</p>

AREAS	TASKS
<p>9. Program development and small-group leadership</p>	<p>Plan and facilitate one session of _____'s Lay Pastoral Care associate training on assessing spiritual pain.</p> <p>Plan and co-facilitate a grief and loss support group that meets once a week for six weeks.</p> <p>Coordinate and organize the UU- U student group including keeping contacts and address list updated and disseminated, planning quarterly programs and gatherings, and acting as liaison between the UU students, UU- U advisors and instructors, and the faculty at _____ University's School of Theology and Ministry.</p> <p>Plan and facilitate a four-part series on Bill Moyer's "On Our Own Terms" (see #4).</p> <p>Plan and co-facilitate _____ HMC children's cancer support group, HUGS (see #6).</p>
<p>10. Denominational (UUA) and district participation</p>	<p>Attend and participate in two quarterly District (_____) -Unitarian Universalist Ministers Association (UUMA) chapter meetings.</p> <p>Attend and participate in the monthly meetings of the _____ UUMA.</p> <p>Attend and participate in the _____ Annual General Meeting, February 2001.</p> <p>Attend General Assembly, June 2001, and participate in UUMA days there.</p> <p>Maintain memberships in Aspire, the UU Historical Society, and the Ministerial Sisterhood UU.</p> <p>Maintain professional memberships in National Hospice Organization, the Association for Professional Chaplains, and the Association for Death Educators and Counselors.</p>

AREAS	TASKS
11. Boundaries, balance, and self-care	<p>Develop a self-care routine at HMC to include: setting boundaries as to length and number of patient visits per patient and per day (understanding that patient visits require additional time in meditation, prayer, reflection and administration duties); taking breaks when I feel I am depleted emotionally, spiritually, or physically; spending time (breaks, lunches) as well as checking in with my supervisor and peers on a daily basis as to how I am feeling.</p> <p>Continue to develop a self-care routine at home _____:</p>