

**Music Leadership Credentialing Program**  
**UUA**  
**25 Beacon St.**  
**Boston, MA 02108**

December 22, 2009

Dear APPLICANT,

You have expressed an interest in or your name has been referred to us as being a potential candidate for the Music Leadership Credentialing Program. This program is administered by the UUA in collaboration with the UU Musicians Network. It is similar to those already developed for Directors of Religious Education in our congregations.

The program which began in 2006 currently has 10 candidates working towards credentialing. This goal of this program is to serve all musicians who serve our congregations as music leaders. All candidates need to have both the potential and the desire for excellence in music ministry.

In order to be a candidate for this program, you must be a member of UUMN and a professional musician in a congregation which you have served for at least one year. You must be able to meet the time and financial commitments of credentialing. The program involves three years of coursework in which nine courses will be completed. Most courses will be completed at the UUMN annual conferences. At these conferences, candidates are required to come early (courses usually begin the day before the opening reception) and stay through the entire conference. The credentialing process is designed to be completed in 3 years, although a candidate may take as long as 6 years to complete the process.

The tuition for each candidate will be \$350 a year; this does not include fees for the UUMN conference or any workshops and courses taken outside of the conference. Ideally, your congregation will provide the funding as part of your professional development budget. It is important that YOUR congregation understand the significance of this program and make a commitment to support you through this process. Please share the included letter with your minister and board of directors or trustees.

Included in this packet are an application and a letter for your congregation. **The application and congregational letter of support should be postmarked no later than March 31, 2010.** Please return all materials in one packet to Paula Welling, RE & Music Leadership Credentialing Assistant, Ministry & Professional Leadership, UUA, 25 Beacon Street, Boston, MA 02108. Decisions will be made by the end of May, 2010. We look forward to receiving your application. Thank you for your commitment to enrich the musical ministry of our congregations!

Sincerely,  
*Ken Herman*  
*Chair – UUA Music Leadership Credentialing Committee*