

Music Leadership Credentialing Program Advisor Requirements and Responsibilities

Requirements:

- Understands and fully supports the goals of the Music Leadership Credentialing Program
- UUMN membership preferred. UUMN membership required upon accepting advisor role.
- Knowledge of UUMN resources (e.g., support from Good Offices and Code of Professional Practices)
- Served a UU congregation for at least three years
- Has done significant work on the denominational level
- Demonstrates mastery in her/his music ministry
- Understands responsibility and discretion/confidentiality of advisor role

Preferred

- Geographic proximity
- Experience as teacher

Responsibilities:

- Participates in advisor training offered by at UUMN conference (or alternative)
- Gains knowledge of credentialing program philosophy, courses, and schedules/deadlines.
- If at all possible, attends annual UUMN conferences to gain understanding of course content and “big picture” perspective on credentialing program.
- Communicates, in person or by phone, with the candidate at least every two months.
- Advises candidates with issues (e.g., waivers) related to required coursework
- Helps candidate shape program work outside out of required courses.
- Advises candidate about ways to keep her/his congregation informed about credentialing process.
- Assists candidate in developing and fine tuning philosophy of music ministry statement
- Communicates with sponsor about candidate's work and progress
- Provides guidance to sponsor regarding effective advocacy
- Adheres to required deadlines and reports
- Participates in Triad meeting twice a year—can be face-to-face meetings or conference calls. Submits record of Triad meeting to UUA.
- Makes recommendation regarding candidate’s credentialing upon her/his completion of the program