

# Action Group Leader Position Description

## ***Goal of Position:***

To increase community awareness and work towards systemic cultural change through education, social action, targeted work projects, and political initiatives. To form collaborative relationships with other organizations in the community committed to the same causes.

Action Group foci vary, but share grounding in the Seven Principles. The leader proposes a mission and vision for a group, recruits five members who are willing serve on this group, and then arranges with the Social Justice Director to present their mission and vision to the Social Justice Council. If approved, the Council will award “Probationary Action Group” status for the period of one year, subject to ratification and budgeted incorporation into the ongoing groups.

Results of the work of an Action Group can be: educational venues within and outside the church organization, participation with other community groups that lead to initiation of legislative initiatives, or specific projects that directly impact our natural environment or provide direct service aid and support to marginalized populations (e.g.: food bank, mental health, voter registration).

## ***Sample activities:***

1. Identify and contact other community organizations devoted to the same cause
2. Arrange educational events (film series, guest lecturers, public forums)
3. Recruit additional volunteers for special events
4. Communicate group activities to congregation through newsletter, Sunday announcements, and table at Sunday social hour round table
5. Hold monthly meetings (have an agenda!) with group members
6. Prepare reports and attend monthly Social Justice Council meetings
7. Prepare and propose budget to support activities

## ***Timeframe:***

Length of Commitment: one year minimum

Estimated hours: 20 hours/ month (including meetings and activities)

Scheduling: Fixed monthly meeting times; other hours dependent upon nature of project, with flexibility dependent upon the specific nature of outreach activities (coordination with other community groups, or scheduled rallies or marches, etc.)

**Site:**

Meetings will be at the church building. Other activities in the community will vary in location. Some travel may be required associated with political rallies or other community gatherings.

**Supervision:**

The group leader is supervised by the Social Justice Program Director, with additional reporting requirements to the Social Justice Council. The leader coordinates the work of the other volunteers in the group, and brings any issues or conflicts to the attention of the Director.

**Qualifications sought:**

A passion for a particular cause consistent with the vision and mission of the Social Justice Council is a foremost requirement. Excellent organizational skills and the ability to work well in a collaborative atmosphere are essential.

**Benefits:**

Action Group leaders will receive ongoing individual coaching and training in leadership with the Social Justice Program Director. Intermittently scheduled classes in leadership and social justice issues are regularly available through the Adult Education Program. At the annual church meeting, one of the ministers reads a long list of the varied ways congregants serve the Church. Volunteers are asked to stand and remain standing as the list is read. These volunteers are honored by applause. All group leaders (and members) are eligible for the “UU of the Year” award.

Individual action groups hold their own social events such as pot-lucks where members pause to celebrate their work and recognize each other in fellowship.

**Staff Contact:**

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Social Justice Program Director

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Social Justice Council Chair

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Assistant Social Justice Program Director