

Young Adult and Campus Ministry Regional Organizing Consultant Job Description

Position Title: Young Adult & Campus Ministry Regional Organizing Consultant

Department: Congregational Services, Office of Young Adult & Campus Ministry

Reports to: Director of Young Adult and Campus Ministry

Stipend: \$2000 annually, payable in two installments

Professional Expenses: Travel expenses (amount varies by region) and phone expenses (\$150/year) paid.

Hours: 3/week

Basic Purpose: The Young Adult and Campus Ministry Regional Organizing Consultants serve as liaisons between the UUA and local groups, congregations and district/CUC staff, organizers of district/CUC-based young adult and campus ministry networks, and trainers at the district/CUC level.

Job Responsibilities:

Communication and Networking

- Speak with representatives of each registered YA or campus group in the region at least once per year to update group information, learn about successes and assess need for consultation; forward this information to the Office of Young Adult and Campus Ministry.
- Communicate with congregations in districts/CUC through e-mail, district newsletters and/or the CUC monthly mailing to congregations.
- Speak with District/CUC staff with responsibilities for young adult and campus ministry at least once per quarter to share information and resources and discuss district priorities regarding young adult and campus ministry.
- Review the UUA Young Adult and Campus Ministry Resource Catalogue at least annually.
- Read the monthly Young Adult News e-mail.
- Speak with the Director of Young Adult and Campus Ministry at least quarterly to set priorities and give updates.

District/CUC Organizing

- Work with District/CUC staff to help organize networks of young adults in the District/CUC; this may include assisting with organizing conferences or trainings.
- Track and communicate with the district/regional representative(s) to ConCentric.
- Working with the Director of Young Adult and Campus Ministry, provide or arrange for workshops/trainings/tabling at District/Regional/CUC meetings.

Training, Development, and Leadership

- Provide workshops/trainings to district/regional/CUC groups and meetings as needed/requested in conjunction with the Young Adult and Campus Ministry program staff. Consultants will be expected to conduct two workshops per year.
- Attend a 3-day annual training and meeting for regional consultants.
- Attend the annual ConCentric conference and participate in activities for district/regional representatives.
- Sign and adhere to the Code of Ethics for Peer Leaders in Young Adult and Campus Ministry.

Description Last Updated: March 30, 2005