



Unitarian Universalist Association of Congregations
Office of Young Adult Ministries
25 Beacon St, Boston MA 02108
(617) 948-4645
Fax: (617) 367-4798

Congregation-Campus-Connection Campus Ministry Coordinator Grant Program

Program Description

This program was created to assist Unitarian Universalist Congregations in hiring a Campus Ministry Coordinator who would provide UU Campus Ministry to a nearby college or university. It is primarily intended for small and mid-sized Congregations that may not have the financial resources to hire a professional Campus Minister. The program would be part of the outreach mission of the Congregation.

Campus Ministry Coordinator (CMC) Requirements

If the coordinator is a student:

- sophomore, junior, senior or graduate student
- preference for 2 year commitment
- been involved with UUism for minimum of 3 years

If the coordinator is a lay congregant:

- member of Connecting Congregation
- preference for 2 year commitment
- been involved with UUism for minimum of 3 years

If the coordinator is a ministerial intern

- learning/service agreement with Connecting Congregation includes Campus Ministry
- internship approved by UUA Department of Ministry

Campus Ministry Coordinator (CMC) Tasks

- attend campus ministry training provided by district or UUA
- identify students
- establish database for group in ConnectUU, the UUA Youth and Young Adult database
- establish official student organization status on campus
- meet with students weekly with minimum of worship once a month
- meet with connecting congregation minister twice a month for 30 minutes or if the CC does not have a minister, with a member of the campus ministry committee
- meet with campus ministry committee twice a semester
- establish goals regarding accountability to historically marginalized groups and anti-oppression work

Funding

\$3000 a year total (\$1000 stipend per semester plus \$500 program expenses per semester) to be shared between UUA and Connecting Congregation over three-year period as follows:

Year	UUA Contribution	Connecting Congregation	Total
1	\$ 2000	\$ 1000	\$ 3000
2	\$ 1250	\$ 1750	\$ 3000
3	\$ 500	\$ 2500	\$ 3000

Connecting Congregation Tasks

- establish a campus ministry committee
- design and implement a commissioning ceremony to recognize the coordinator during a Sunday morning worship
- provide stipend of \$1000 per semester to coordinator
- provide \$500 expenses per semester to coordinator to include UUA resource material
- congregation's minister will meet twice a month for 30 minutes with the coordinator

Campus Ministry Committee Tasks

- attend regional or district campus ministry training conference
- identify, interview, and select a coordinator in consultation with the minister and the Office of Young Adult and Campus Ministry
- if the congregation does not have a minister, then a member of the campus ministry committee will meet with the coordinator twice a month for 30 minutes
- meet twice per semester with the coordinator
- provide "Worship Box" for coordinator which includes such items as UU Hymnal, chalice, attractive cloth etc.
- provide UUA written campus ministry resources to the coordinator
- be knowledgeable about possible district support for coordinator
- write progress report on the coordinator each semester for the congregation and the UUA
- evaluate the program at the end of each school year for the congregation and the UUA

Grant Application Deadlines

The Office of Young Adult and Campus Ministry offers a number of grants for local congregations and groups. We are always seeking to fund innovative, accountable and sustainable young adult programs around the continent.

Grant applications received by the following deadlines will be given first priority for review. Grant applications received after the deadline will still be reviewed, but with lower priority for the available funding. While we encourage applications by the early deadlines, we understand and seek to affirm that there is often emergent energy to be tapped in creating ministry for and with young adults and college students.

For programs beginning:	Priority Application Deadline
September 1-December 31	July 1
January 1-June 30	October 1
July 1-August 31	April 1

Grants made available through the Office of Young Adult Ministries are made possible from a variety of sources, including your congregation's Annual Program Fund dues, funding from the Campaign for Unitarian Universalism's Mind the Gap Campaign, and the Billings Fund endowment. All grants require that the congregation applying be a Fair Share contributor to the UUA Annual Program Fund or the Canadian Unitarian Council in the most recently completed fiscal year.

Because of budget fluctuations from year to year, funding may or may not be available for this program at all times. Grants approved when funding is temporarily unavailable will be given highest priority for funding when it becomes available.



Congregation-Campus Connection Grant Application

INSTRUCTIONS:

1. Please print or type application.
2. Attach any helpful demographic and/or financial information and general support for your proposal.
3. If you have any questions, please call the Director of Young Adult Ministries.
4. Mail this application to:

Director of Young Adult Ministries
Unitarian Universalist Association
25 Beacon Street
Boston, MA 02108

Name of congregation applying _____

Address _____

Contact person _____

Telephone _____ Email _____

Name of college or university involved _____

Date of application _____ For period beginning _____

Board of Trustees affirmed intent to apply on (date) _____

Name of the president of the congregation _____

Telephone _____ Email _____

Please submit a copy of the congregation's budget, both income and expenses, which reflects the year in which the program will begin. Also enclose a projected budget for the next two years that shows the congregation's continued commitment to the Program.

We have created a campus ministry committee Yes _____ No _____

If yes, name of the chair of the CM committee _____

Telephone _____ Email _____

If no, when do you expect to create a CM committee? _____

We have identified a campus ministry coordinator Yes _____ No _____

If yes, name of the CM coordinator _____

Please attach a brief (1-2 page) narrative outlining the congregation's history with campus ministry and the vision you have for campus ministry involvement.

Please attach one or more letters of support from the following list:

- the minister or ministers of the congregation (if applicable)
- the district executive
- the board chairperson
- campus personnel who are involved

Signatures of the following:

Minister of the congregation _____

Chair of the congregational board _____

If CM committee has been created:

Chair of the campus ministry committee _____

OFFICE USE ONLY:

Date Received: _____
Date Approved: _____
Date Letter Sent: _____

APF Fair Share?: _____
Date Declined: _____
Date Check Sent: _____