



Unitarian Universalist Association of Congregations
Office of Young Adult Ministries
25 Beacon St, Boston MA 02108
(617) 948-4645
Fax: (617) 367-4798

Billings Fund Application

Awards from the Billings Fund are for the purpose of assisting congregations in offering large public programs, such as lectures or workshops, on college and university campuses, and in urban congregations. The primary goal of these programs is to increase awareness of and interest in the Unitarian Universalist movement. Billings Fund awards (up to \$2000) are made at the discretion of the Director of Young Adult Ministries and require the applicant to provide detailed information about the presentation/program for which the award will be used.

Criteria for Judgment

Applications to the Billings Fund will be judged on the following criteria:

- Role of the event in gathering or sustaining a Unitarian Universalist young adult or campus group;
- Degree to which the proposed event reflects the Principles and Purposes of the Unitarian Universalist Association;
- Potential for the event to raise awareness of Unitarian Universalism or Unitarian Universalist values and principles on the campus and in the local community;
- Involvement of local Unitarian Universalist congregation(s) in the event;
- Potential for the event to realistically meet the goals set for it;
- Potential for the event to address issues of oppression and marginalization in our society and accountability of event to historically marginalized groups;
- Fair Share giving by the applicant congregation to the UUA Annual Program Fund.

Grant Application Deadlines

The Office of Young Adult Ministries offers a number of grants for local congregations and groups. We are always seeking to fund innovative, accountable, and sustainable young adult programs around the continent.

Grant applications received by the following deadlines will be given first priority for review. Grant applications received after the deadline will still be reviewed, but with lower priority for the available funding. While we encourage applications by the early deadlines, we understand and seek to affirm that there is often emergent energy to be tapped in creating ministry for and with young adults and college students.

For programs happening	Priority Application Deadline
September 1-December 31	July 1
January 1-June 30	October 1
July 1-August 31	April 1

Grants made available through the Office of Young Adult Ministries are made possible from a variety of sources, including your congregation's Annual Program Fund dues, funding from the Campaign for Unitarian Universalism's Mind the Gap Campaign, and the Billings Fund endowment. All grants require that the congregation applying be a Fair Share contributor to the UUA Annual Program Fund or the Canadian Unitarian Council in the most recently completed fiscal year.

Billings Fund Application

Contact Name: _____

Name of sponsoring Unitarian Universalist congregation: _____

Congregation Address: _____

Telephone: _____ E-mail address _____

Name of Sponsoring Group, if applicable: _____

Name of College/University, if applicable: _____

In brief narrative form, please give us the following information:

PRESENTATION/PROGRAM:

- A. Describe the mission and rationale for doing this program/presentation, including any information on why this program has been chosen and how it will contribute to ongoing dialogue in the community and/or on the campus.
- B. Give the goal/s (and rationale for each) for this program/presentation.
- C. Describe the methods you will use to carry out your program.
- D. Provide a time line for completing, organizing, and publicizing your program.

LOGISTICS:

- A. Identify the location where the presentation/program will be held.
- B. List the dates when the presentation/program will be held.
- C. Clearly define the presentation/program's expected audience.

BUDGET:

Please fill in the amounts or attach an event budget:

Expenses	Income
Speaker	From congregation
Location	Admission fees (if any)
Materials	Other Income Sources (please list):
Meals	
Advertising	
Travel	
TOTAL EXPENSES:	TOTAL INCOME:
	Difference:
Amount Requested from Billings Fund:	

PARTICIPATION:

- A. Estimate the number of people you anticipate at the event: _____
- B. Please list the name and address of any other organizations that will be contributing financially to this training event, and the amount of the contribution.

Name:	Amount:
_____	_____
_____	_____
_____	_____

- C. Please describe the administrative and technical support (if any) you would like from the Office of Young Adult Ministries:

Please Return Completed Application To:

Director of Young Adult Ministries
Unitarian Universalist Association
25 Beacon St
Boston MA 02108

OFFICE USE ONLY:

Date Received: _____	APF Fair Share?: _____
Date Approved: _____	Date Declined: _____
Date Letter Sent: _____	Date Check Sent: _____